



Burwood ^{Inc.1874}

Burwood . Burwood Heights . Croydon . Croydon Park . Enfield . Strathfield

DELEGATIONS FROM COUNCIL TO THE GENERAL MANAGER

2 Conder Street, BURWOOD NSW 2134
PO Box 240, BURWOOD NSW 1805
Phone: 9911-9911 - Fax: 9911-9900
Email: Council@burwood.nsw.gov.au
Website: www.burwood.nsw.gov.au

Public Document
Adopted by Council: (Min. no. 115/24)
Content Manager No.: 19/44296[v3]
Version No.: 8
Ownership: Governance & Risk

Purpose

To delegate functions to the General Manager in accordance with section 377 of the *Local Government Act 1993* to facilitate the exercise of Burwood Council functions.

This instrument of delegation specifies the limits of authority, responsibility and accountability for decisions made under delegation.

Delegations

Council delegates to the General Manager (or to the person who acts in that position):

- a) all of the functions, powers, duties and authorities of Council that it may lawfully delegate under the *Local Government Act 1993* or any other Act, regulation, instrument, rule or the like
- b) any functions, powers, duties and authorities delegated to the Council by any authority, body, person or the like, other than the exceptions outlined in this instrument of delegation.

Exceptions

Expenditure

Procurement for Western Sydney Infrastructure Grants Projects

The General Manager has delegation to expend any necessary amount for the following capital works projects under the Western Sydney Infrastructure Grants (WSIG) program, providing they fall within the total project budget for that project:

- a) Burwood Urban Park Arts and Cultural Centre
- b) Enfield Aquatic Centre Redevelopment & Library Pod
- c) Deane Street Precinct Transformation
- d) Strathfield Placemaking Project
- e) Burwood Main Street Transformation
- f) Paisley Road Beautification
- g) Burwood Park Inclusive Play Space
- h) Woodstock Sensory Garden
- i) Henley Park Sports Field Upgrade

General Procurement for all other Council activities

The General Manager cannot expend more than \$3,000,000 on a single procurement.

The General Manager has the discretion to refer any expenditure to Council for determination.

The General Manager must report any expenditure approved above \$1,000,000 to Council every quarter.

Other Matters

Writing Off Accounts

The General Manager does not have the delegation to approve the writing off of accounts greater than \$10,000. Write offs are reported to Council on an annual basis.

Writing Off Stores and Materials

The General Manager does not have the delegation to approve the writing off of stores and materials greater than \$10,000.