

# Burwood Council Gifts Register - Council Officers

Record of gifts and benefits offered to Council officers (including to employees, volunteers, consultants and contractors) and any disposal arrangements

Ref # 20/54164 - Maintained in accordance with the Burwood Council Gifts and Benefits Policy adopted on 22 November 2022



Declaration Date	Receipt Date	Business Unit	Giver (Individual / Organisation)	Relationship to Council / Council Officer	Description of Gift / Benefit	Estimated Value	Action Taken	Reviewing Officer/s
26/06/2024	25/06/2024	General Manager	Goyang City Council, Korea	Visiting delegation to Council	Two ceremonial fans and a business card holder	\$30	Ceremonial gift to the organisation. Kept and put on display in council offices.	Coordinator Governance Manager Governance & Risk
6/02/2024	7/02/2024	Community Safety	NSW Police Senior Constable	Collaborates with Community Safety team	Candle	Unknown	Returned	Manager Community Safety Coordinator Governance
15/12/2023	9/11/2023	Community Safety	Jacinta Loxley	Student intern from Western Sydney University	Mug and chocolates	\$15	Accepted and surrendered. Included in hamper donated to Womens' and Girls' Emergency Centre	Governance Officer Coordinator Governance
14/12/2023	13/12/2023	People and Culture; Governance	One Pot Catering	Catering Supplier	Request to drop off box of sweet treats	\$30	Declined and emailed; advised of policy, thankful for the thought and gesture	Director People & Culture Governance Coordinator
26/06/2023	22/06/2023	Customer Service	Cherrie Huang	Customer	2 x bottles of wine and food	\$50	Initially accepted but subsequently returned	Manager Customer Experience & Business Improvement Governance Officer
20/04/2022	5/04/2023	Finance	NSW Revenue Professionals	Conference attended by council officer	\$50 Gift Card raffle prize	\$50	Initially accepted but subsequently returned with letter explaining cash-like gifts contravene Council Gifts and Benefits Policy	CFO Manager Governance & Risk
22/12/2022	22/12/2022	Community and Culture	Chris Clarkson (Christmas Decorator)	Christmas Decorator	Food hamper with wine	\$150	Surrendered and donated to Womens' & Girls' Emergency Centre c/o Carol Coorey	Manager Community & Culture Governance Officer
22/12/2022	19/12/2022	Enfield Aquatic Centre	Bill Chow (Jennifer's Swim School)	Enfield Aquatic Centre business hirer	Fruit hamper with red wine, chocolates and card	\$172.90	Surrendered and donated to Womens' & Girls' Emergency Centre c/o Carol Coorey	Director Community Life. Manager, Coordinator Governance
16/12/2022	16/12/2022	City Development	Thomas Zeng and Bizhou Shu	Applicant for a Building Information Certificate	Bottle of liquor	\$50-100	Declined	Director City Strategy Coordinator Governance
16/12/2022	16/12/2022	City Development	Thomas Zeng and Bizhou Shu	Applicant for a Building Information Certificate	Hamper containing chocolate, biscuits, confectionary and dried fruit.	\$70.00	Returned with covering letter	Director City Strategy Coordinator Governance
14/12/2022	14/12/2022	Community Safety	JTP Graphic Design & Custom Print	Supplier to Council - Prints the Unattended Item Labels	Branded Coffee Mug, Ruler, Notepads and Chocolates	\$30.00	Accepted and surrendered	Manager Community Safety Coordinator Governance
10/11/2022	9/11/2022	Community Development, Community & Culture	Chinese Traditional Dancing	Volunteer organisation	Chocolates	\$24.00	Accepted and shared with team	Manager Community & Culture Coordinator Governance
21/10/2022	21/10/2022	Place Management & Communications	Students from Ebenezer Mission	Community Charity Group	Small plant and handmade candle	\$10.00	Accepted and kept	Coordinator Communication & Engagement Coordinator Governance
21/10/2022	21/10/2022	Information Technology	Kalan Higgins	Work experience student	Cadbury Favourites Games Edition tin of chocolates	\$30.00	Accepted and shared with team	Director Corporate Services Coordinator Governance
7/10/2022	10/10/2022	Governance & Risk	Ganghyun Lee from National Archives of Korea	Korean National Archives visiting Council on 20/9/2022	Sent via overseas air mail - 6 small packages of specialty herbal tea and 9 computer mouse mats with letter of gratitude	\$30.00	Accepted and surrendered	Director Corporate Services Coordinator Governance
12/08/2022	12/08/2022	Customer Service	Rosaria Sicurella	Resident	2 bottles of Tia Maria alcohol	\$40.00	Declined	Senior Customer Service Officer Coordinator Governance
4/05/2022	4/05/2022	Community Development, Community & Culture	Carol from The Gig Buddies Team	Volunteer organisation	Orchid flower pot plant from Urban Flowers	\$85.00	Accepted but donor advised it would be donated to a charity. Donated to Womens' & Girls Emergency Centre (WAGEC)	Director City Life Coordinator Governance
15/12/2021	10/12/2021	Community, Library and Aquatic Services	Burwood Community Welfare Services	Officer sits on BCWS management committee. Gifts were sent to all committee members.	Box of perishable food items, including chocolate and cheese	\$30.00	Accepted and kept	Director City Life Consultant Governance Specialist
9/12/2021	9/12/2021	Enfield Aquatic Centre	Brian Dougan	Customer	Box of chocolates	\$5.00	Accepted and shared amongst EAC staff.	Coordinator Enfield Aquatic Centre Governance Coordinator
2/12/2021	2/12/2021	Enfield Aquatic Centre	Daisy Xie – Head of Ling Ling Oz Swim School	Daisy Xie hires some lanes for her swim school	10 Gatorades	\$25.00	The gift was initially refused but Daisy left them at front desk. The Gatorades were left in the staff fridge.	Coordinator Enfield Aquatic Centre Consultant Governance Specialist
18/11/2021	17/11/2021	Library	Unknown member of the public	Employee found and returned her mobile phone	Lotto ticket	\$11.00	Accepted but then lost	Group Manager - Community, Library and Aquatic Services Governance Coordinator Consultant Governance Specialist
5/11/2021	3/11/2021	Information Technology	Bucketty's	No known relationship. Unsolicited delivery.	Beer samples with a glass.	\$20.00	Accepted and surrendered	Director Corporate Services Consultant Governance Specialist
1/10/2021	30/09/2021	Information Technology	Rubrik	Vendor demonstrating Online Backup features and capabilities	Meal delivery from Providoor provided to all participants	\$170.00	Delivered to his home. Accepted and disposed of - perishable goods and did not open package until the next day	Group Manager IT Governance Coordinator
30/09/2021	30/09/2021	Information Technology	Rubrik	Vendor demonstrating Online Backup features and capabilities (online workshop)	Meal delivery from Providoor provided to all participants	\$180.00	Delivered to his home. Accepted and surrendered. Donated to Salvation Army.	Director Corporate Services Consultant Governance Specialist
25/10/2021	22/10/2021	General Manager's Office	Kayla Dinsdale	Former employee of Council - recently resigned. Gift meant as a farewell / thank	Bottle of wine	\$20.00	Accepted and surrendered	Consultant Governance Specialist
8/04/2021	8/04/2021	Enfield Aquatic Centre	Jessica Uncle Jacks Swim School	Enfield Aquatic Centre business hirer	Box of donuts	\$28.95	Accepted - perishable item shared amongst Enfield Aquatic Centre staff on duty	Team Leader Customer Service, Enfield Aquatic Centre Consultant Governance Specialist
16/02/2021	16/02/2021	Corporate Planning and Communication	Holy Innocents Parish Croydon	Council organised a Lunar New Year Celebration event at the Holy Innocents with support from the Sydney Chinese Drum Art Troupe	Box of chocolates	\$10.00	Accepted and Kept	Group Manager, Corporate Planning and Communication Consultant Governance Specialist
22/01/2021	29/01/2021	Enfield Aquatic Centre	Jose da Silva (no organisational affiliation)	Enfield Aquatic Centre customer	Sweet foods and canned foods	\$15.00	Accepted - sweet foods shared among EAC staff and canned food surrendered for inclusion in a hamper to benefit a local charity or other community support	Coordinator Enfield Aquatic Centre Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist

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24/12/2020	24/12/2020	Enfield Aquatic Centre	Jeanne Smith	Enfield Aquatic Centre customer	Lindt Lindor Gala chocolates	\$28.00	Accepted	Team Leader Operations, Enfield Aquatic Centre Consultant Governance Specialist
24/12/2020	24/12/2020	Enfield Aquatic Centre	Dina Stavray	Enfield Aquatic Centre customer	Lindt Lindor milk chocolates	\$5.00	Accepted	Team Leader Operations, Enfield Aquatic Centre Consultant Governance Specialist
23/12/2020	23/12/2020	Civil Construction & Operations	Dennis Charcoal Boy Takeaway & Grill	Local restaurant in Croydon	Bonus food as part of lunch order	\$2.50	Declined and paid for via supplementary EFT transaction	Consultant Governance Specialist Internal Ombudsman
23/12/2020	15/12/2020	Community Services	Iris Lou (no organisational affiliation)	Customer of Council services to seniors	Bag of home grown lemons	\$5.00	Shared some with others attending a seniors function and accepted the rest	Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist
22/12/2020	22/12/2020	Enfield Aquatic Centre	Bill Chow (Jennifer's Swim School)	Enfield Aquatic Centre business hirer	Box of fruit and bottle of 750ml bottle of Chandon Brut NV	\$119.90	Refusal by receiving officer declined by giver. Fruit donated to local women and children's refuge. Wine set aside for use at a future staff charity raffle or other Council fund raising event for charity.	Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist
22/12/2020	22/12/2020	Enfield Aquatic Centre	Jose da Silva (no organisational affiliation)	Enfield Aquatic Centre customer	2 boxes of éclair chocolates and a box of Lindt chocolates	\$15.00	Shared among Enfield Aquatic Centre staff	Manager Enfield Aquatic Centre Consultant Governance Specialist
21/12/2020	21/12/2020	Enfield Aquatic Centre	Richard Gafoor	Enfield Aquatic Centre customer	Box of chocolates	\$10.00	Left in Aquatic Centre staff room for staff to share	Manager Enfield Aquatic Centre Consultant Governance Specialist
18/12/2020	14/12/2020	Enfield Aquatic Centre	Rima Mardini	Enfield Aquatic Centre customer	Bar of Toblerone chocolate and bottle of moscato wine	\$20.00	Chocolate accepted and wine set aside for use at a future staff charity raffle or other Council fund raising event for charity	Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist
16/12/2020	15/12/2020	Community Life	Korean Local Government Centre	Dealt with the Association in previous local government role at another Council	KitKat chocolate gift box	\$45.00	Donated to local women and children's refuge	General Manager Consultant Governance Specialist
10/12/2020	9/12/2020	General Manager's Office	StateCover Mutual	Workers compensation insurance supplier to Council	Hamper	\$50.00	Returned in person with covering letter	Mayor Consultant Governance Specialist
18/11/2020	14/11/2020	Enfield Aquatic Centre	Antoinette Gianni (no organisational affiliation)	Enfield Aquatic Centre customer	Homemade baking, chocolates and coffee	\$10.00	Accepted and kept - as perishable items, placed in staff room for Aquatic Centre staff to share	Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist