

Burwood Council

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ORDINARY MEETING

Notice is hereby given that a meeting of the Council of Burwood will be held in the Council Chamber, Suite 1, Level 2, 1-17 Elsie Street, Burwood on Tuesday 28 May 2019 at 6.00 pm to consider the matters contained in the attached Agenda.

Bruce Macdonnell
GENERAL MANAGER

Our Mission

**Burwood Council will create a quality lifestyle for its citizens
by promoting harmony and excellence in the delivery of its services**

CONFLICT OF INTERESTS

What is a “Conflict of Interests” - A conflict of interests can be of two types:

Pecuniary - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Non-pecuniary – are private or personal interests the Council official has that do not amount to a pecuniary interest as defined in the Local Government Act. These commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

Who has a Pecuniary Interest? - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- The person's spouse or de facto partner or a relative of the person, or a partner or employer of the person, or
- A company or other body of which the person, or a nominee, partner or employer of the person, is a member.

No Interest in the Matter - However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative, partner, employer or company or other body, or
- Just because the person is a member of, or is employed by, a Council or statutory body or is employed by the Crown.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter so long as the person has no beneficial interest in any shares of the company or body.

N.B. “Relative”, in relation to a person means any of the following:

- a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge - A person does not breach the Act if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

What interests do not have to be disclosed (S 448 Act)?

- (a) an interest as an elector,
- (b) an interest as a ratepayer or person liable to pay a charge,
- (c) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to the public generally, or to a section of the public that includes persons who are not subject to this Part,
- (d) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to a relative of the person by the council in the same manner and subject to the same conditions as apply to persons who are not subject to this Part,
- (e) an interest as a member of a club or other organisation or association, unless the interest is as the holder of an office in the club or organisation (whether remunerated or not),
- (f) an interest of a member of a council committee as a person chosen to represent the community or as a member of a non-profit organisation or other community or special interest group if the committee member has been appointed to represent the organisation or group on the committee,
- (g) an interest in a proposal relating to the making, amending, altering or repeal of an environmental planning instrument other than an instrument that effects a change of the permissible uses of:
 - (i) land in which the person or a person, company or body referred to in section 443 (1) (b) or (c) has a proprietary interest (which, for the purposes of this paragraph, includes any entitlement to the land at law or in equity and any other interest or potential interest in the land arising out of any mortgage, lease, trust, option or contract, or otherwise), or
 - (ii) land adjoining, adjacent to or in proximity to land referred to in subparagraph (i), if the person or the person, company or body referred to in section 443 (1) (b) or (c) would by reason of the proprietary interest have a pecuniary interest in the proposal,
- (h) an interest relating to a contract, proposed contract or other matter if the interest arises only because of a beneficial interest in shares in a company that does not exceed 10 per cent of the voting rights in the company,

- (i) an interest of a person arising from the proposed making by the council of an agreement between the council and a corporation, association or partnership, being a corporation, association or partnership that has more than 25 members, if the interest arises because a relative of the person is a shareholder (but not a director) of the corporation or is a member (but not a member of the committee) of the association or is a partner of the partnership,
- (j) an interest of a person arising from the making by the council of a contract or agreement with a relative of the person for or in relation to any of the following, but only if the proposed contract or agreement is similar in terms and conditions to such contracts and agreements as have been made, or as are proposed to be made, by the council in respect of similar matters with other residents of the area:
 - (i) the performance by the council at the expense of the relative of any work or service in connection with roads or sanitation,
 - (ii) security for damage to footpaths or roads,
 - (iii) any other service to be rendered, or act to be done, by the council by or under any Act conferring functions on the council or by or under any contract,
- (k) an interest relating to the payment of fees to councillors (including the mayor and deputy mayor),
- (l) an interest relating to the payment of expenses and the provision of facilities to councillors (including the mayor and deputy mayor) in accordance with a policy under section 252,
- (m) an interest relating to an election to the office of mayor arising from the fact that a fee for the following 12 months has been determined for the office of mayor,
- (n) an interest of a person arising from the passing for payment of a regular account for wages or salary of an employee who is a relative of the person,
- (o) an interest arising from being covered by, or a proposal to be covered by, indemnity insurance as a councillor or member of a council committee,
- (p) an interest arising from appointment of a councillor to a body as representative or delegate of the council, whether or not a fee or other recompense is payable to the representative or delegate.

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 448 of the Local Government Act.

Non-pecuniary Interests - Must be disclosed in meetings.

If you are a Council official, other than a member of staff of Council and you have disclosed that a significant non-pecuniary conflict of interests exists, you must manage it in one of two ways:

- a) Remove the source of the conflict by relinquishing or divesting the interest that creates the conflict, of reallocating the conflicting duties to another Council official;
- b) Have no involvement in the matter, by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in Section 451(2) of the Act apply.

If you determine that a non-pecuniary conflict of interests is less than significant and does not require further action, you must provide an explanation of why you consider that the conflict does not require further action in the circumstances.

Disclosures to be Recorded - A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee must be recorded in the minutes of the meeting.

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AGENDA

FOR AN ORDINARY MEETING OF BURWOOD COUNCIL
TO BE HELD ON TUESDAY 28 MAY 2019 IN THE COUNCIL CHAMBERS, 1-17 ELSIE STREET, BURWOOD
COMMENCING AT 6.00 PM.

I DECLARE THE MEETING OPENED AT (READ BY MAYOR)

ACKNOWLEDGEMENT OF COUNTRY (READ BY MAYOR)

"I would like to acknowledge the Wangal people who are the Traditional Custodian of this Land. I would also like to pay respect to the Elders both past and present of the Wangal Nation and extend that respect to other Aboriginals present".

PRAYER (READ BY MAYOR)

"Lord, we humbly beseech thee to vouchsafe thy blessing on this Council, direct and prosper its deliberations for the advancement of this area and the true welfare of its people."

TAPE RECORDING OF MEETING (READ BY MAYOR)

"Members of the Public are advised that Meetings of Council and Council Committees are audio recorded for the purpose of assisting with the preparation of Minutes.

The tape recordings will be subject to the provisions of the Government Information (Public Access) Act 2009 (GIPA).

Tapes are destroyed two (2) months after the date of the recording"

APOLOGIES/LEAVE OF ABSENCES

DECLARATIONS OF INTERESTS BY COUNCILLORS

DECLARATION OF POLITICAL DONATIONS (READ BY MAYOR)

"Councillors & Members of the Gallery

As a result of recent changes to the Legislation that governs the legal process for the determination of Development Applications before Council, a person who makes a relevant application to Council or any person with a financial interest in the application must now disclose any reportable political donation or gift made to any local Councillor or employee of Council. Council will now require in its Development Application Forms this disclosure to be made.

Council is also required to publish on its website all reportable political donations or gifts. Should any person having business before Council this evening and being an applicant or party having a financial interest in such application feel that they have not made the appropriate disclosure, Council now invites them to approach the General Manager and to make their disclosure according to Law."

RECORDING OF COUNCILLORS VOTING ON PLANNING DECISIONS

In accordance with Section 375A of the Local Government Act a division must be called for and taken on every Environmental Planning & Assessment decision. The names of those Councillors supporting and those opposed to the decision are to be recorded in the meeting minutes and the register retained by the General Manager.

OPEN FORUM ACKNOWLEDGMENT (READ BY MAYOR)

The Mayor to ask each speaker to confirm that they had read the guidelines about addressing the Council and acknowledge that they had been informed that the meeting was being recorded and that the Council accepts no responsibility for any defamatory comments made. Speakers should refrain from providing personal information unless it is necessary to the subject being discussed, particularly where the personal information relates to persons not present at the meeting

OPEN FORUM COMMENCES

CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the following Meeting of Burwood Council:

A. Council Meeting held on 16 April 2019

copies of which were previously circulated to all Councillors be and hereby confirmed as a true and correct record of the proceedings of that meeting.

ADDRESS BY THE PUBLIC ON AGENDA ITEMS ACKNOWLEDGMENT (READ BY MAYOR)

The Mayor to ask each speaker to confirm that they had read the guidelines about addressing the Council and acknowledge that they had been informed that the meeting was being recorded and that the Council accepts no responsibility for any defamatory comments made.

ADDRESS BY THE PUBLIC ON AGENDA ITEMS COMMENCES

MAYORAL MINUTES

GENERAL BUSINESS

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CONFIDENTIAL ITEMS

GENERAL BUSINESS

- (ITEM 41/19) LEASE OF 2 & 2A COMER STREET BURWOOD - CORPORATE OWNERSHIP TRANSACTION

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (c) of the Local Government Act, 1993, as the matter involves information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

INFORMATION ITEM

- (ITEM IN14/19) CONTRAVENTION OF THE CODE OF CONDUCT REQUIREMENTS APPLICABLE UNDER SECTION 440 - CASE LEO

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) (i) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals; AND alleged contraventions of any code of conduct requirements applicable under section 440.

GENERAL BUSINESS

- (ITEM 42/19) CONTRAVENTION OF THE CODE OF CONDUCT REQUIREMENTS APPLICABLE UNDER SECTION 440 - CASE ARIES

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) (i) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals; AND alleged contraventions of any code of conduct requirements applicable under section 440.

- (ITEM 43/19) CONTRAVENTION OF THE CODE OF CONDUCT REQUIREMENTS APPLICABLE UNDER SECTION 440 - CASE OCM

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) (i) of the Local Government Act, 1993, as the matter involves personnel matters concerning particular individuals; AND alleged contraventions of any code of conduct requirements applicable under section 440.

QUESTIONS WITHOUT NOTICE

Councillors are requested to submit any Questions Without Notice in writing.

(ITEM 34/19) PLANNING PROPOSAL TO RESTRICT THE SUBDIVISION OF DUAL OCCUPANCIES IN THE R2 ZONE

File No: 19/20268

REPORT BY DEPUTY GENERAL MANAGER, LAND INFRASTRUCTURE & ENVIRONMENT

Summary

The Planning Proposal (PP) to amend the *Burwood Local Environmental Plan 2012* (BLEP) to restrict the subdivision of dual occupancies in the R2 zone was reported to the Burwood Local Planning Panel (BLPP) meeting of 14 May 2019. The BLPP recommended that the PP proceed to Gateway. In accordance with the relevant Ministerial Direction, this report seeks Council's consideration of the recommendation of the BLPP and recommends that Council reiterate its earlier resolution to progress the PP.

Operational Plan Objective

5.5 – Activate village precincts and preserve the distinct characters of surrounding residential areas.

Background

The amendments to the *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* (Codes SEPP), comprising the new *Low Rise Medium Density Housing Code (LRMDHC)* (enacted 6 July 2018), and additions to the Subdivisions Code, will allow dual occupancies and their subdivision by Complying Development Certificate in the R1, R2 and R3 Residential zones.

Of particular concern is the potential subdivision of dual occupancies in the R2 Low Density Residential zone by way of Complying Development Certificates through the Codes SEPP.

Council Meeting of 27 November 2018

Council, at this meeting of 27 November 2018, considered a report reviewing the potential impacts regarding the subdivision of dual occupancies under the Codes SEPP. It resolved to prepare a PP to amend the BLEP to prohibit the Strata or Community Title subdivision of a dual occupancy in the R2 Low Density Residential zone, to submit the PP for a Gateway Determination, to place the PP on public exhibition in accordance with that Determination, and to report back to Council following the exhibition period.

Discussion

Burwood Local Planning Panel Meeting of 14 May 2019

A PP was prepared as per the Council resolution and was reported to this BLPP meeting in accordance with State Ministerial Direction. The BLPP recommended that the PP proceed for a Gateway Determination on the understanding that Council prioritises the completion of the Local Housing Strategy and associated documents.

Ministerial Direction

A Ministerial Direction issued in September 2018 regarding PPs requires that a local planning panel must have given its advice on a PP before a council considers whether or not to forward the PP for a Gateway Determination. This report therefore seeks Council's consideration of the recommendation of the BLPP.

Consultation

The Department of Planning, Industry and Environment (DPIE) has been consulted. Any future Gateway Determination issued by the DPIE would set out formal requirements for public exhibition and community consultation.

Planning or Policy Implications

The PP seeks to maintain Council's current practice of supporting dual occupancy developments while prohibiting their Strata or Community Title subdivision and providing development standards for any Torrens Title subdivision similar to those which exist for dwelling houses.

Financial Implications

This PP was prepared by Council. There are no financial implications for Council.

Conclusion

It is recommended that Council consider the BLPP's advice and reiterate its earlier resolution to progress the PP to the Gateway Determination Stage.

Recommendation(s)

1. That Council note the Burwood Local Planning Panel's advice concerning the Planning Proposal.
2. That Council reiterate its earlier resolution to submit the Planning Proposal to amend the *Burwood Local Environmental Plan 2012* to restrict the subdivision of dual occupancies in the R2 zone to the Department of Planning, Industry & Environment for a Gateway Determination.
3. That Council reiterate its earlier resolution to place the Planning Proposal on public exhibition in accordance with the Gateway Determination, and report the outcomes of the public exhibition back to Council.

Attachments

There are no attachments for this report.

(ITEM 35/19) BUDGET REVIEW FOR QUARTER ENDING 31 MARCH 2019

File No: 19/15795

REPORT BY CHIEF FINANCE OFFICER

Summary

The 2018-2019 Budget was adopted at the Council Meeting held on 26 June 2018 with a surplus of \$56,593. The adopted budget was prepared on the basis of the organisational structure which includes three Divisions (Office of the General Manager, Corporate, Governance and Community, and Land, Infrastructure and Environment).

This report provides Council with the financial results for the period ending 31 March 2019, in the 2018-2019 Financial Year. In accordance with Clause 203(1) of the *Local Government (General) Regulation 2005* (the Regulation) the Responsible Accounting Officer is required to prepare and submit to Council a budget review statement no later than two months after the end of each quarter (except the June Quarter).

The following Statement of Budget Income and Expenditure identifies a forecast funding surplus of \$14,379 as at 31 March 2019 compared to the revised adopted forecast surplus of \$34,534 as at 31 December 2018 which was adopted at the March 2019 Council Meeting. The reasons for the net decrease of \$20,155 are outlined in the report.

Operational Plan Objective

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

Background

Included in this report is the budget forecast of Income and Expenditure Statement which is based on external and internal reporting consolidations to improve the transparency and consistency of reported information. This statement forms part of a group of statements which must be reported to Council on a quarterly basis in accordance with Clause 202(3) of the Regulation. These statements are known as the Quarterly Budget Review Statements (QBRS).

Council's budget is prepared on a program basis and forecasts expected operating and capital income and expenditure for the year. To fund the budget, Council also utilises funds held in reserve that have accumulated in prior years such as Section 7.12 Local Infrastructure Contributions and Internally Restricted Reserves.

The Local Government Code of Accounting Practice and Financial Reporting require Council to prepare its General Purpose Annual Financial Reports in accordance with the Australian Accounting Standards. The major implications are that Council must adopt a general purpose format for financial reporting.

This requires Council to:

- implement full accrual accounting, including capitalisation of infrastructure assets
- prepare consolidated financial statements incorporating all functions and entities under the control of Council
- adapt to a change in accounting focus from the fund result for the year (i.e. the movement in working funds) to the gain/(loss) from ordinary activities

Each of these requirements is applied at the time of preparing the Annual Financial Reports at 30 June each year. However, with respect to the budget process Council is still focusing on the

funding result of reporting. The financial result for the year is determined and audited and the Financial Reports and Auditor's Report are included in Council's Annual Report.

| BURWOOD COUNCIL | | | | | | | | |
|--|---------------------|--------------------|--------------------|---------------------|------------------------|---------------------|-----------|---------------------|
| Statement of Budget Income & Expenditure | | | | | | | | |
| as at 31 March 2019 | | | | | | | | |
| Income | | | | | | | | |
| Type | Budget | Adopted Variations | | Amended Budget | Recommended Amendments | Forecasted Year End | Reference | Actuals |
| | | September | December | | | | | |
| Rates & Annual Charges | (27,641,284) | (213,391) | (108,502) | (27,963,177) | - | (27,963,177) | 1 | (27,955,709) |
| User Charges & Fees | (10,361,515) | (482,000) | (79,659) | (10,923,174) | (45,500) | (10,968,674) | 2 | (8,900,743) |
| Interest & Investment Revenue | (1,300,000) | - | - | (1,300,000) | (50,000) | (1,350,000) | 3 | (1,371,601) |
| Other Revenue | (4,646,813) | (60,000) | 4,000 | (4,702,813) | (103,000) | (4,805,813) | 4 | (3,566,944) |
| Operating Grants & Contributions | (3,286,542) | (105,500) | 10,189 | (3,381,853) | (67,384) | (3,449,237) | 5 | (1,992,690) |
| Capital Grants & Contributions | (4,530,000) | (4,382,373) | (109,000) | (9,021,373) | (328,614) | (9,349,987) | 6 | (8,118,556) |
| Carryover Grants | - | - | (172,230) | (172,230) | - | (172,230) | 7 | (172,230) |
| Total Income | (51,766,154) | (5,243,264) | (455,202) | (57,464,620) | (594,498) | (58,059,118) | | (52,078,474) |
| Expenditure | | | | | | | | |
| Type | Budget | Adopted Variations | | Amended Budget | Recommended Amendments | Forecasted Year End | Reference | Actuals |
| | | September | December | | | | | |
| Employment Costs | 20,651,120 | (694,416) | (219,110) | 19,737,594 | (165,111) | 19,572,483 | 8 | 13,772,365 |
| Borrowing Costs | 346,640 | - | - | 346,640 | - | 346,640 | 9 | 200,165 |
| Materials & Contracts | 10,730,579 | 1,916,285 | 407,534 | 13,054,398 | 891,318 | 13,945,716 | 10 | 7,097,459 |
| Depreciation | 7,175,000 | - | - | 7,175,000 | - | 7,175,000 | 11 | 4,434,421 |
| Other Expenses | 9,670,207 | 24,595 | 136,635 | 9,831,437 | (63,168) | 9,768,269 | 12 | 6,160,017 |
| Total Expenditure | 48,573,546 | 1,246,464 | 325,059 | 50,145,069 | 663,039 | 50,808,108 | | 31,664,428 |
| Net Operating Result | (3,192,608) | (3,996,800) | (130,143) | (7,319,551) | 68,541 | (7,251,010) | | (20,414,046) |
| Net Operating Result before Capital Items | 1,337,392 | 385,573 | (21,143) | 1,701,822 | 397,155 | 2,098,977 | | (12,295,489) |
| Funding Statement | | | | | | | | |
| Net Operating Result | (3,192,608) | (3,996,800) | (130,143) | (7,319,551) | 68,541 | (7,251,010) | | (20,414,046) |
| Add Back Non Cash Items | | | | | | | | |
| Depreciation | (7,175,000) | - | - | (7,175,000) | - | (7,175,000) | 13 | (4,434,421) |
| Movement in ELE | - | - | - | - | - | - | | - |
| Adjusted Net Operating Result | (10,367,608) | (3,996,800) | (130,143) | (14,494,551) | 68,541 | (14,426,010) | | (24,848,467) |
| Source of Capital Funds | | | | | | | | |
| Sale of Assets | (700,000) | - | - | (700,000) | - | (700,000) | 14 | (2,420,202) |
| Loan Funding | (1,000,000) | - | - | (1,000,000) | - | (1,000,000) | 15 | - |
| Transferred From Section 7.12 | (2,525,000) | (3,563,044) | (520,000) | (6,608,044) | (513,475) | (7,121,519) | 16 | - |
| Transferred From Reserves | (2,770,000) | (865,702) | (1,171,000) | (4,806,702) | (160,000) | (4,966,702) | 17 | (4,834) |
| Add Back Non Cash Property | - | - | - | - | - | - | | - |
| Funds Available | (17,362,608) | (8,425,546) | (1,821,143) | (27,609,297) | (604,934) | (28,214,231) | | (27,273,503) |
| Funds Utilised: | | | | | | | | |
| Acquisition of Assets | 11,903,000 | 8,473,748 | 1,795,000 | 22,171,748 | 625,089 | 22,796,837 | 18 | 8,406,111 |
| Loan Principal Repayment | 633,015 | - | - | 633,015 | - | 633,015 | 19 | 396,308 |
| Transfer to Section 7.12 | 4,030,000 | - | - | 4,030,000 | - | 4,030,000 | 20 | - |
| Transfer to Reserves | 740,000 | - | - | 740,000 | - | 740,000 | 21 | - |
| Budget Result | (56,593) | 48,202 | (26,143) | (34,534) | 20,155 | (14,379) | | (18,471,084) |

The material variations greater than \$15,000 are detailed in the following section which are cross referenced to the Income and Expenditure type on the face of the above report.

Total Income from continuing operations

Income from continuing operations was originally forecast at \$51,766,154. This figure after the first half of the year increased to \$57,464,620. The March quarter review has seen an increase of \$594,498 to \$58,059,118. The major items resulting in this forecast income adjustment include:

Reference 2 – User Charges and Fees - An overall increase of \$45,500 primarily due to the following:

- An increase in traffic Road Closure Permits of \$20,000 and Works Permits of \$20,000 due to increased building works within the Burwood Town Centre and Local Area.
- An increase of \$40,000 in Car Park income in relation to hire of Car Park for adjoining

construction works.

- A reduction in Commercial Rent of \$120,000 due to the Burwood Child Care lease being deferred until further legal opinion is received.
- An increase of \$20,000 in Enfield Aquatic Centre's Admission Fees and \$73,000 in Commercial Lane Hire.

There were other budget movements within the classification of User Charges and Fees which were under \$15,000 resulting in little or no change to the actual overall budget.

Reference 3 – Interest & Investment Revenue - An increase of \$50,000 due to better than expected interest rates received during the first three quarters of the year.

Reference 4 – Other Revenue - An overall increase of \$103,000 primarily attributed to \$70,000 in Environmental Fines and \$25,000 in Development Application Legal cost recovery.

There were other budget movements within the classification of Other Revenues which were under \$15,000 resulted in minor changes to the actual overall budget.

Reference 5 – Operating Grants and Contributions - An increase in Operating Grants and Contributions of \$67,384, associated with a \$47,197 in Community Services (Stronger Minds) grant. Reference 10 – Materials and Contracts.

There were other budget movements within the classification of Operating Grants and Contributions which were under \$15,000 resulting in little or no change to the actual overall budget.

Reference 6 – Capital Grants and Contributions - An increase of \$328,614 primarily due to the following:

- A grant of \$15,000 for Henley Park Cricket Nets from the NSW Community Building Partnership Grants.
- A contribution of \$150,000 from the Enfield Rovers Football Club (NSW Asian Cup 2015 Legacy Fund) toward Henley Park Soccer Field Lighting.
- An additional amount of \$163,614 contribution toward Private Works within the Burwood Town Centre and Local Area.

The expenditure items are distributed within Reference 18 – Acquisition of Assets.

Total Expenditure from continuing operations

Expenditure from continuing operations was originally forecast at \$48,573,546. This figure after the first half of the year increased to \$50,145,069. The March quarter review has seen a further increase of \$663,039 bringing the total expenditure forecast to \$50,808,108. The major items resulting in this forecast expenditure adjustment include:

Reference 8 – Employment Costs - An overall decrease in Employee costs of \$165,111 is attributed to, but not limited to, transfers from various Business Units Wages and Salaries components for the funding of Contractors – Temporary Staff who are employed to fill vacant positions within the organisation. Areas which required the transfers during the quarter from Wages and Salaries were Parking Enforcement, Organisational Development, Building & Development, Records, Customer Service, Parks Operations, Engineering, Clean Up Services, Library and Council's Street Cleaning Service.

Note: that there is a commensurate offset in Reference 10 – Materials and Contracts.

There were other budget movements within the classification of Employee Costs which resulted in little or no change to the actual overall budget.

Reference 10 – Materials and Contracts - An additional expenditure amount of \$891,318 was attributed to various movements within Business Units throughout the budget. Significant movements and additional funding requests were:

- Contracted Temporary Staff - \$463,281 to fill various positions throughout the organisation. These funds were in part sourced from savings within Wages and Salaries respective budgets. Reference 8 – Employment Costs.
- An amount of \$137,000 in Consultancy fees associated with the Local Strategic Planning Statement and Housing Strategy. Reference 16 – Transfer from Section 7.12 Contributions.
- \$47,197 was included as part of a grant received by Council for Stronger Minds. Reference 5 – Operating Grants & Contributions.
- Consultants Fees of \$95,000 associated with assessing Development applications.
- \$40,000 start-up costs associated with the policing of Shopping Trolleys.
- A \$20,000 savings in Fleet Maintenance Insurance better than expected premiums for the year.
- Savings of \$65,000 in Contractors within the Development and Building area however these savings helped to offset Employee Costs also within the Development and Building area.
- \$30,000 for Councillors Professional Development.
- An increase of \$205,871 in Legal Costs associated with Development Applications, Appian Way Burwood and Environmental Enforcement.
- \$46,000 in additional Cleaning Costs with the hiring of Council's community buildings.
- \$61,876 savings within Computer Software and Printing Licences throughout the organisation.

There were other budget movements within the classification of Materials and Contracts. These movements had no significant change to the actual overall budget or were transferred to Other Expenses.

Reference 12 – Other Expenses - There was a saving in expenditure for the March quarter in Other Expenses which amounted to \$63,168. This was attributed to various movements within Business Units throughout the budget as follows:

- A savings of \$50,000 in the Members Fees for the Burwood Local Planning Panel attributed to the original budget being overstated.
- An amount of \$83,000 was required for a Special Strata Levy on Council's Elsie Street property for Fire Compliance.
- \$52,500 savings within the Waste Disposal charges throughout the budget.
- Savings of \$34,500 on Council's SSROC 2018-2019 Subscription as the original budget was overstated based on previous year's actuals.

There were other budget movements within the classification of Other Expenses which were either offset with savings from within respective budgets or transferred to Materials and Contracts.

Capital Expenditure

Reference 18 – Acquisition of Assets - Council's original adopted 2018-2019 Capital Budget, per Delivery Plan, was \$11,903,000. This figure after the first half of the year increased to \$22,171,748. The March quarter review has seen a further increase of \$625,089 bringing the total Capital Works programme to \$22,796,837.

Capital Plant, Equipment and Other Assets:

Expenditure to 31 March 2019 represents 53.31% of the revised budget as shown in the table below.

Property Acquisitions/Disposals:

There have been no property acquisitions or disposals during the March quarter.

Capital Works Program:

During the March quarter review the Capital Program Working Party assessed and revised the 2018-2019 Capital Works Program based on recommendations from the respective Project Managers, the following adjustments have been made:

- A reduction of \$100,000 in Corporate Projects to assist with funding operational expenditure for the following projects – Shopping Trolley initial set up costs, Councillors Training costs and Elsie Street Fire Compliance. Reference 10 – Materials and Contracts and Reference 12 – Other Expenses.
- \$75,000 for additional Traffic Infrastructure Works (The Strand, Croydon Pedestrian Fencing \$50,000 and Wilga Street Traffic Island \$25,000). Funding will be sourced from Section 7.12 Contributions and Reserves. Reference 16 – Transfer from Section 7.12.
- A \$90,000 movement of funds between Roads to Footpath Infrastructure Works occurred during the quarter for additional Footpath works. This had no effect on the budget.
- Infrastructure Works – Private Works/Restorations an increase of \$183,089 associated with construction works within the Burwood Town Centre. Reference 6 - Capital Grants and Contributions and Reference 16 – Transfer from Section 7.12.
- An additional \$392,000 was required for Park Improvements (\$90,000 Blair Park Amenities Block, \$150,000 Henley Park Amenities Block Consultants, \$72,000 Henley Park Cricket Nets, \$80,000 Woodstock Park Gazebo. Funding will be sourced from Section 7.12 contributions and Grants. Reference 16 – Transfer from Section 7.12 and Reference 6 – Capital Grants and Contributions.
- An additional \$55,000 for an additional 25 planter boxes under the Town Centre Beautification programme. Funding will be sourced from Section 7.12 contributions. Reference 16 – Transfer from Section 7.12.
- An amount of \$20,000 has been included within the budget for the upgrade of the Operations Centre Administration Roof. Funding will be sourced from Property Reserve. Reference 17 – Transfer from Reserves.

| BURWOOD COUNCIL | | | | | | | | |
|---|---------------------|--------------------|--------------------|---------------------|------------------------|---------------------|-----------|------------------|
| Statement of Capital Income & Expenditure | | | | | | | | |
| Budget Review as at 31 March 2019 | | | | | | | | |
| <u>Income</u> | | | | | | | | |
| Adopted Variations | | | | | | | | |
| | Budget | September | December | Amended Budget | Recommended Amendments | Forecasted Year End | Reference | Actuals |
| Capital Expenditure | | | | | | | | |
| Renewal Assets (Replacement): | | | | | | | | |
| Fleet Capital Acquisitions Sales | 1,450,000 | - | - | 1,450,000 | - | 1,450,000 | 18 | 772,995 |
| Roads | 2,085,000 | (658,837) | 700,000 | 2,126,163 | (90,000) | 2,036,163 | 18 | 1,390,280 |
| Traffic Facilities | 400,000 | 148,000 | - | 548,000 | 75,000 | 623,000 | 18 | 148,645 |
| Footpaths | 1,210,000 | 502,500 | - | 1,712,500 | 90,000 | 1,802,500 | 18 | 713,326 |
| Kerb & Gutter | 443,000 | - | 152,000 | 595,000 | - | 595,000 | 18 | 249,800 |
| Drainage | 435,000 | 1,000,000 | 494,000 | 1,929,000 | - | 1,929,000 | 18 | 589,283 |
| Park Improvements | 620,000 | 4,448,860 | 85,000 | 5,153,860 | 392,000 | 5,545,860 | 18 | 791,908 |
| Playground Equip | 120,000 | - | - | 120,000 | - | 120,000 | 18 | 1,195 |
| Street Furniture | 200,000 | - | - | 200,000 | - | 200,000 | 18 | 57,339 |
| Restorations & Private Works | 500,000 | 1,216,565 | 109,000 | 1,825,565 | 183,089 | 2,008,654 | 18 | 1,294,871 |
| Street Trees | - | - | - | - | - | - | 18 | - |
| Library Collection | 120,000 | - | (5,000) | 115,000 | - | 115,000 | 18 | 72,477 |
| Lib Resources | 30,000 | - | - | 30,000 | - | 30,000 | 18 | 13,406 |
| IT Projects | 505,000 | 50,000 | 100,000 | 655,000 | - | 655,000 | 18 | 198,190 |
| CCTV - Capital | - | 35,000 | - | 35,000 | - | 35,000 | 18 | 32,916 |
| Corporate Projects | 400,000 | - | - | 400,000 | (100,000) | 300,000 | 18 | 107,187 |
| Town Centre Beautification | 600,000 | - | - | 600,000 | 55,000 | 655,000 | 18 | 189,271 |
| Council Buildings | 400,000 | 1,451,660 | 10,000 | 1,861,660 | 20,000 | 1,881,660 | 18 | 1,324,479 |
| Enfield Pool | 2,300,000 | 280,000 | 150,000 | 2,730,000 | - | 2,730,000 | 18 | 355,733 |
| Domestic Waste Collection | 85,000 | - | - | 85,000 | - | 85,000 | 18 | 93,352 |
| | | | | | | | | |
| Total Capital Expenditure | 11,903,000 | 8,473,748 | 1,795,000 | 22,171,748 | 625,089 | 22,796,837 | | 8,396,653 |
| Capital Funding | | | | | | | | |
| Rates & other Charges | (4,448,000) | (4,835,344) | (542,697) | (9,826,041) | 377,000 | (9,449,041) | | |
| Capital Grants & Contributions | (500,000) | (4,382,373) | (68,378) | (4,950,751) | (328,614) | (5,279,365) | 6 | |
| Loan Funding | (1,000,000) | - | - | (1,000,000) | - | (1,000,000) | | |
| Domestic Waste Charge | (85,000) | - | - | (85,000) | - | (85,000) | | |
| Sale of Assets | (700,000) | - | - | (700,000) | - | (700,000) | | |
| Reserves: | | | | | | | | |
| Section 94 Funding | (2,450,000) | (3,563,044) | (896,000) | (6,909,044) | (513,475) | (7,422,519) | | |
| Reserve Funding | (2,770,000) | (75,360) | (356,303) | (3,201,663) | (160,000) | (3,361,663) | | |
| | | | | | | | | |
| Total Capital Funding | (11,903,000) | (8,473,748) | (1,795,000) | (22,171,748) | (625,089) | (22,796,837) | | |

Transfers to and From Reserves:

Reference 16 – Transferred from Section 7.12 - An increase of \$513,475 relating to the following projects:

- Local Strategic Planning Statement & Housing Strategy - \$137,000
- Town Centre Planter Boxes - \$55,000
- Traffic Facilities (The Strand Pedestrian Fencing and Wilga Street Island) - \$75,000
- Blair Park Amenities Block - \$90,000
- Henley Park Cricket Nets - \$57,000
- Woodstock Park Gazebo replacement - \$80,000
- Private Works Infrastructure works - \$19,475

Reference 17 – Transferred from Reserves - An increase of \$160,000 relating to the following projects:

- Operations Centre Roof replacement - \$20,000
- Risk Management (Legal Costs) - \$140,000

Cash and Investments Budget Review Statement

| Budget Review for quarter ended 31 March 2019 | | | | | | | |
|--|-----------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------------|---------------------------|--------------------|
| Cash & Investments | | | | | | | |
| | Opening Balance as at 1 July 2018 | Original Budget 2018-19 | Budget Review September 2018-19 | Budget Review December 2018-19 | Budget Review March 2018-19 | Projected Year End Result | Actual YTD figures |
| | 000s | 000s | 000s | 000s | 000s | 000s | 000s |
| Total Cash, Cash Equivalents and Investment Securities | 57,187 | 56,662 | 52,233 | 50,542 | 49,869 | 49,869 | 68,195 |
| Restrictions | | | | | | | |
| External Restrictions | | | | | | | |
| Developers Contributions | 18,092 | 1,505 | -3,563 | -520 | -513 | 15,001 | 15,001 |
| Specific Purpose Unexpended Grants | 692 | - | - | - | - | 692 | 692 |
| Loans | 1,581 | - | -430 | -836 | - | 315 | 315 |
| Stormwater Management | - | - | - | - | - | - | - |
| Domestic Waste Management | 2,308 | -150 | - | - | - | 2,158 | 2,158 |
| Total External Restrictions | 22,673 | 1,355 | -3,993 | -1,356 | -513 | 18,166 | 18,166 |
| Internal Restrictions | | | | | | | |
| Plant & Vehicle Replacement | 2,926 | -500 | - | - | - | 2,426 | 2,426 |
| Employees Leave Entitlements | 1,378 | - | - | - | - | 1,378 | 1,378 |
| Carry Over Works | 1,748 | - | -82 | - | - | 1,666 | 1,666 |
| Deposits, Retentions & Bonds | 4,978 | - | - | - | - | 4,978 | 4,978 |
| Financial Assistance Grant (Advance) | 516 | - | - | - | - | 516 | 516 |
| Information Technology | 323 | -195 | -50 | -50 | - | 28 | 28 |
| WHS | 130 | - | - | - | - | 130 | 130 |
| Parking Meter Replacement | 227 | 100 | - | - | - | 327 | 327 |
| Property Sales | 500 | - | - | - | - | 500 | 500 |
| Future Property Investment | 5,917 | - | - | - | - | 5,917 | 5,917 |
| LATMs | 154 | - | - | - | - | 154 | 154 |
| Woodstock Community Building | 287 | - | - | - | - | 287 | 287 |
| Election | 185 | 90 | - | - | - | 275 | 275 |
| Property Maintenance | 1,400 | -400 | -65 | - | - | 935 | 935 |
| Burwood Park Upgrade | 1,000 | -300 | - | - | - | 700 | 700 |
| Car Park Upgrades | 574 | - | - | -85 | - | 489 | 489 |
| Enfield Aquatic Centre Maintenance/upgrade | 1,156 | -825 | - | - | - | 331 | 331 |
| Road & Footpath Restorations | 894 | - | - | - | - | 894 | 894 |
| Insurances | 1,136 | 150 | - | - | -140 | 1,146 | 1,146 |
| CCTV | 477 | - | -105 | - | - | 372 | 372 |
| Organisational Alignment | 500 | - | - | - | - | 500 | 500 |
| Technology Enhancements | 1,250 | - | - | -50 | - | 1,200 | 1,200 |
| Payments in Advance | 95 | - | - | - | - | 95 | 95 |
| Operations Centre | 750 | - | - | -150 | -20 | 580 | 580 |
| Other | 200 | - | -134 | - | - | 66 | 66 |
| Total Internal Restrictions | 28,701 | -1,880 | -436 | -335 | -160 | 25,890 | 25,890 |
| Total Restrictions | 51,374 | -525 | -4,429 | -1,691 | -673 | 44,056 | 44,056 |
| Unrestricted Cash | 5,813 | 5,813 | 5,813 | 5,813 | 5,813 | 5,813 | 24,139 |

Council's Current Unrestricted Cash is distorted as Council has received a high volume of rate revenue as at 31 March 2019. The Unrestricted Cash figure will fluctuate during the year as it will be used to fund planned expenditure.

Investments:

Council's investments have been made in accordance with its Investment Policy and the

Investment Guidelines issued by the Minister for Local Government at the time of their placement. As at 31 March 2019, Council's investment portfolio stood at \$68,194,920. Council's Investments are tabled on a monthly basis as a separate report.

Cash:

Council's Finance Officers undertake a monthly bank reconciliation, which reconciles funds held in Council's General Fund Bank Account with those within its ledger. The most recent reconciliation was undertaken on 2 April 2019 for the month ending 31 March 2019. The reconciliation was approved by the Financial Operations Officer and the balance in Council's General Fund Bank Account totalled \$5,990,153.07.

Key Performance Indicators Statement

In assessing an organisation's financial position, there are a number of performance indicators that can assist to easily identify whether or not an organisation is financially sound. These indicators and their associated benchmarks, as stipulated by the Local Government Association of NSW and Shires Association of NSW are set out below.

| | Performance Indicator | 2018-19 Original Budget | 2018-19 Budget Sept Review | 2018-19 Budget Dec Review | 2018-19 Budget Mar Review | Local Government or NSW Treasury Corp Bench Mark | December Quarter Comments |
|---|--|-------------------------|----------------------------|---------------------------|---------------------------|--|---|
| 1 | Operating Performance Ratio | -2.84% | -3.58% | -3.51% | -4.31% | Greater or equal to break-even | Tracking to revised result |
| 2 | Consolidated Budget Result | \$56,593 Surplus | \$8,391 Surplus | \$34,534 Surplus | \$14,379 Surplus | N/A | Current budget tracking to revised result. |
| 3 | Unrestricted Current Ratio | 4.9:1 | 5.68:1 | 5.26:1 | 5.37:1 | Greater or equal to 1.5:1 | Currently trending above the benchmark. |
| 4 | Debt Service Result | 2.00% | 2.04% | 2.02% | 2.01% | Greater than Zero | Tracking as per Budget. |
| 5 | Rates and Annual Charges Outstanding % | 102.45% | 56.63% | 39.31% | 20.33% | Less than or equal to 5% | For the year to 31 March 2019 Council has received \$22,697,296 in payment of Rates, Annual Charges and Interest levied which equates to 79.67% paid. |
| 6 | Building and Infrastructure Renewals Ratio | 184% | 230% | 265% | 278% | >100% or 1:1 | Ratio has improved due to additional infrastructure works added during the quarter. |

- Operating Performance Ratio** - The Operating Performance Ratio measures the ability of Council to contain operating expenditure within operating revenue excluding capital amounts. An indicator of "equal to or greater than zero percent".
- Consolidated (Budget) Result** - The Consolidated (Budget) Result is the increase or call on Council funds which shows the source and application of both Operating and Capital Income and Expenditure along with transfers to and from Reserves applicable to those activities. A Surplus is a positive financial indicator.
- Unrestricted Current Ratio** - The Unrestricted Current Ratio is an industry based liquidity ratio which measures the serviceability of debt. Over time the preferred level of adherence has shifted from 2:1 (or \$2 in cash for every \$1 of debt) to 1.5:1. Some local government practitioners (including independent auditors) consider 1:1 is satisfactory. Council currently projects to have a ratio of 5.37:1 at years end. A ratio greater than 1.5 is a positive financial indicator.
- Debt Service Result** - This ratio measures annual debt service costs (Principal and Interest) against operating result before capital excluding interest and depreciation. NSW Treasury

Corporation benchmark suggests an indicator at 2% minimum. A ratio of 2.1 or more is a positive financial indicator.

5. **Rates and Annual Charges Outstanding Percentage** - This indicator measures the collectability of Council's rates and annual charges revenue and highlights the strengths of collection policies and strategies. A ratio of 5% or less is a positive financial indicator. Currently Council has collected 79.67% of the Rates and Annual Charges raised, based on these figures a collection rate for the year will be in the same percentage band as previous years, below the OLG recommended 5% level.
6. **Building and Infrastructure Renewal Ratio** - This ratio indicates the rate of renewal/replacement of existing assets as against the depreciation of the same category of Assets. A ratio greater than one is a positive financial indicator.

Budget Review Contracts and Other Expenses

Part A – Contracts Listing

There were five contracts entered into by Council during the quarter ending 31 March 2019 which are required to be reported.

| Contractors | Contract Details and purpose | Contract Value GST excl | Commencement Date | Duration of contract | Budgeted (Y/N) |
|-----------------------------|---|-------------------------|-------------------|----------------------|----------------|
| J.J Richards | Domestic Waste Kerbside Collection Services | \$1,983,800 | 1 July 2019 | 7 years | Y |
| RPS Manidis Roberts Pty Ltd | Consultancy – Local Strategic Planning Statement and Housing Strategy | \$136,280 | 25 February 2019 | 6 months | Y |
| Tom Stoddart Pty Ltd | Supply and Install Picnic Settings Henley Park | \$10,285 | 12 March 2019 | 1 month | Y |
| TKD Architects Pty Ltd | Design Henley Park Amenities Building upgrade and Extension | \$135,900 | 18 March 2019 | 12 months | Y |
| Parkequip Pty Ltd | Supply and Install Blair Park Bocce Court | \$27,680 | 20 March 2019 | 3 months | Y |

Part B – Legal Expenses

| Legal Provider | Individual Matter | Expenditure Year to Date | Cost Recovery / Fines YTD |
|----------------------------------|--|--------------------------|---------------------------|
| Houston Deam O'Connor Solicitors | Shopping Trolleys Left on the Roadway | 165.00 | |
| Houston Deam O'Connor Solicitors | 10 Daisy St - Enforcement Iglesia Ni Cristo Church | 22,086.06 | |
| Houston Deam O'Connor Solicitors | 113-117 Burwood Rd | 1,683.77 | |
| Houston Deam O'Connor Solicitors | Bonus & Planning Agreements Policies | 2,907.00 | |
| Houston Deam O'Connor Solicitors | 5 Oxford Street Burwood | 31,545.51 | |
| Houston Deam O'Connor Solicitors | Burwood Healthy Centre 185G Burwood Rd Burwood | 148.36 | |
| Houston Deam O'Connor Solicitors | Swimming Pool Act | 330.00 | |
| Houston Deam O'Connor Solicitors | Debt recovery deed | 363.00 | |
| Houston Deam O'Connor Solicitors | 7 Dickinson Street Croydon Park | 490.00 | |
| Houston Deam O'Connor Solicitors | 56-50 Burwood Road Burwood s4.55 modification advice | 726.00 | |
| Houston Deam O'Connor Solicitors | Hui-Jie Cheng 4 Clifton Avenue Burwood | 756.00 | |
| Houston Deam O'Connor Solicitors | 37 Nicholson St LJ Construction Link P/L - Development not in accordance | 812.00 | |
| Houston Deam O'Connor Solicitors | 194-204 Parramatta Rd Croydon - Mercedes Benz site Chalouhi | 1,120.00 | |
| Houston Deam O'Connor Solicitors | Waste Contract Advice | 1,155.00 | |
| Houston Deam O'Connor Solicitors | Organisational Development - employment advice | 1,471.00 | |
| Houston Deam O'Connor Solicitors | 2 George Street, Burwood - height limitations | 1,749.00 | |
| Houston Deam O'Connor Solicitors | 1 Lyon Street Strathfield - works without approval Council v Kcomplete | 1,848.00 | |
| Houston Deam O'Connor Solicitors | 144A & 144B Burwood Road - Strata Subdivision | 1,914.00 | |
| Houston Deam O'Connor Solicitors | Legal - Graffiti Removal | 2,536.00 | |
| Houston Deam O'Connor Solicitors | 12 Coronation Pde Enfield Sukkar Constructions Pty Ltd - DA Consent Breach | 3,103.00 | |
| Houston Deam O'Connor Solicitors | Lease of airspace above Victoria Street, 51-53 Burwood Road | 3,213.24 | |
| Houston Deam O'Connor Solicitors | 146-152 Liverpool Rd - DA 184/2016 | 4,139.73 | |
| Houston Deam O'Connor Solicitors | 12-16 Boundary & 13-17 Grosvenor St Croydon | 4,480.00 | |
| Houston Deam O'Connor Solicitors | Code of Conduct | 4,917.00 | |
| Houston Deam O'Connor Solicitors | 4/320 Liverpool Road Enfield – unlawful use | 6,393.80 | |
| Houston Deam O'Connor Solicitors | L1/41 George St Burwood - Illegal Use-Brothel | 6,889.73 | |
| Houston Deam O'Connor Solicitors | 185 Georges River Rd Croydon Park - works without approval | 8,415.66 | |
| Houston Deam O'Connor Solicitors | 45 Cheltenham Road Croydon - illegal use | 9,008.10 | |
| Houston Deam O'Connor Solicitors | 77 Liverpool Road | 9,083.05 | |
| Houston Deam O'Connor Solicitors | A Build Pro Residential P/L Breach DA Consent 79-81 Liverpool Road Burwood | | 7,000.00 |
| Marsdens Lawyers | 269 Georges River Rd Croydon Park Proposed 3 storey Boarding House | 3,187.15 | |
| Matthews Folbigg Pty Ltd | 4 George St Burwood Appeal | 8,910.10 | |
| Matthews Folbigg Pty Ltd | Holdmark Property Group | 9,244.60 | |
| Matthews Folbigg Pty Ltd | 12 Minna Street Burwood BD 2018.090 | 17,895.17 | |
| Matthews Folbigg Pty Ltd | 21-23 Belmore Street Burwood | 81,078.84 | |
| Matthews Folbigg Pty Ltd | 13 Appian Way Burwood | 137,614.96 | |
| Matthews Folbigg Pty Ltd | 27/29 Burwood Road, Burwood | 330.00 | |
| Matthews Folbigg Pty Ltd | NSW Planning Department | 528.00 | |
| Matthews Folbigg Pty Ltd | Online DA Notification | 897.00 | |
| Matthews Folbigg Pty Ltd | Leichhardt Tennis Academy - Burwood Park Tennis Courts | 992.40 | |
| Matthews Folbigg Pty Ltd | 249 Georges River Road Croydon Park for road widening | 1,152.00 | |
| Matthews Folbigg Pty Ltd | Conflict of Interest | 1,221.00 | |
| Matthews Folbigg Pty Ltd | 17 Deane Street Burwood | 1,229.30 | 1,229.30 |
| Matthews Folbigg Pty Ltd | 39-47 Belmore Street, 6-14 Conder Street, 11-19 Wynne Avenue Burwood | 1,650.00 | |
| Matthews Folbigg Pty Ltd | Clause 4.6(8)(cb) of the Burwood LEP and Exceptions to Floor Space Ratio | 3,689.00 | |
| Matthews Folbigg Pty Ltd | 14 Railway Parade Burwood | 3,989.00 | |
| Matthews Folbigg Pty Ltd | 39-47 Belmore, 6-14 Conder, 11-19 Wynne | 5,000.50 | |
| Matthews Folbigg Pty Ltd | 24 Burleigh Street Burwood | 9,866.38 | |
| Matthews Folbigg Pty Ltd | 31 Wyatt Avenue Burwood | 22,105.34 | |
| Matthews Folbigg Pty Ltd | 84-88 Burwood Road Burwood | | 5,019.52 |
| Phillip English | 45 Cheltenham Road Croydon - illegal use | 6,095.84 | |
| Pikes & Verekers Lawyers | 2&2A Comer St - Montessori Lease | 6,773.75 | |
| Pikes & Verekers Lawyers | 319-321 Liverpool Road Strathfield | 11,666.96 | |
| Pikes & Verekers Lawyers | Shell company legal advice | 425.00 | |
| Pikes & Verekers Lawyers | 9-11 Oxford Street and 98 Wentworth Road Burwood | 1,192.50 | 25,000.00 |
| Pikes & Verekers Lawyers | Proposed acquisition of underground of public roads at Burwood and Croydon | 1,250.00 | |
| Pikes & Verekers Lawyers | 241 Georges River Road, dangerous dog declaration | 1,711.50 | |
| Pikes & Verekers Lawyers | 77 Liverpool Road | 3,045.00 | |
| Pikes & Verekers Lawyers | Sale - 11 Hornsey Street | 4,213.62 | |
| Pikes & Verekers Lawyers | Westfield Site Valuation Objections | 4,237.50 | |
| Pikes & Verekers Lawyers | CB Projects Pty Ltd - development not in accordance with consent | | 10,335.00 |
| | Rates Recovery Action | 28,016.55 | 27,397.00 |
| | | 512,657.97 | 75,980.82 |
| Annual Budget | | 831,371 | |

Conclusion

The current forecast budget result and the variations identified as part of the 31 March 2019 Quarter review have been undertaken by the Executive Team and the Chief Finance Officer.

There are a number of budget items that will require close monitoring and review over the next quarter, including Car Parking income, Development Application income, legal and consultancy expenses, Temporary Agency Staff expenses (the filling of current vacancies should become a

priority in the next quarter), Wages and Salaries Overtime, Footpath and Kerb and Gutter Maintenance, Drainage Maintenance, Road and Footpath Restoration works and Enfield Aquatic Centre revenue and expenditure.

Regulatory Compliance

In compliance with the requirements of Clause 203(2) of the Regulation, the Responsible Accounting Officer must prepare and submit to Council a budget review statement and form an opinion as to whether the statements indicate that the financial position of the Council is satisfactory. The Chief Finance Officer has been appointed as the Responsible Accounting Officer by the General Manager.

The following is the Responsible Accounting Officer (Chief Finance Officer) opinion:

“It is my opinion that the Quarterly Budget Review Statement for Burwood Council for the quarter ended 31 March 2019 indicated in the above report, takes into account and reflects the changing economic and other conditions that are currently impacting on Council. Council is in a satisfactory position however, it will be essential for the forecast Surplus to be continually monitored by the Executive and their immediate Managers during the remainder of the financial year, with particular attention being provided to maintaining revenue streams, monitoring expenditure and delivering Council’s Capital Works programme to deliver the forecast surplus maintaining Council’s strategies to deliver a sustainable Burwood Council.”

Recommendation(s)

1. That the Budget Review Statement of the 2018-2019 Budget as at 31 March 2019, including the statement by the Responsible Accounting Officer, Chief Finance Officer, be received and noted.
2. That in accordance with Clauses 203 and 211 of the *Local Government (General) Regulation 2005*, the revised estimates of income and expenditure for 2018-2019 surplus of \$14,379, as shown in the report be approved and that Council’s adopted budget be adjusted accordingly and that the expenditure and income variations projected in the report be, and are hereby voted.

Attachments

There are no attachments for this report.

(ITEM 36/19) DRAFT OPERATIONAL PLAN AND BUDGET 2019-2020, DRAFT 2019-2020 STATEMENT OF REVENUE POLICY, DRAFT FEES AND CHARGES 2019-2020 - ENDORSEMENT FOR PUBLIC EXHIBITION

File No: 19/17021

REPORT BY DEPUTY GENERAL MANAGER, CORPORATE GOVERNANCE & COMMUNITY

Summary

The *Local Government Act 1993* (the Act), requires all NSW Councils to produce a four year Delivery Program and an Annual Operational Plan detailing the principal activities to be undertaken by the Council to implement the strategies established in the Community Strategic Plan.

Every year the Delivery Program is reviewed and if there are significant changes it must be put on public exhibition and adopted by Council. This year the Delivery Program has been reviewed and there are no changes. Therefore it is not necessary to exhibit or go up to Council again for adoption.

The Draft Operational Plan 2019-2020, Draft Budget 2019-2020, and the Draft Statement of Revenue Policy including the Draft Fees and Charges 2019-2020, are now submitted to Council for endorsement for the purpose of public exhibition.

Once the Council considers the submissions, the final plans will be presented to Council at the 25 June 2019 meeting for adoption.

Operational Plan Objective

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

Background

Burwood Council's Draft Operational Plan 2019-2020, and related Draft Budgets were produced in accordance with Sections 404-406 of the Act.

Operational Plan

The Draft Operational Plan covers the period 1 July 2019 to 30 June 2020, and is a sub-set of the Delivery Program 2018-2021. The Operational Plan specifies the activities Council will undertake in year two of the Delivery Program.

The Operational Plan must include the Statement of Revenue Policy, in accordance with the *Local Government Regulation 2005* (the Regulation).

Budget

In order to resource the activities identified in the Delivery Program and in the Operational Plan, Council has to develop a four year Budget and an annual Budget, which in turn are part of Council's Ten Year Long Term Financial Plan.

Statement of Revenue Policy

Pursuant to Section 491 of the Act, Council may obtain income from:

- Rates
- Charges
- Fees
- Grants

- Borrowings
- Investments

Rates

Revenue will be raised by way of general residential and non-residential rates, based on land values of all rateable properties in the Council area.

Council's Rating Policy is based on a minimum rate/ad-valorem structure comprising:

- Ordinary Rate – Residential
- Minimum Rate – Residential
- Ordinary Rate – Residential Town Centre
- Minimum Rate – Residential Town Centre
- Ordinary Rate – Business A
- Ordinary Rate – Business B
- Ordinary Rate – Business C
- Ordinary Rate – Business D
- Ordinary Rate – Business Town Centre Minor Business
- Minimum Rate – Business A, B, C, D and Town Centre Minor Business

Council has recently been advised by the Independent Pricing and Remuneration Tribunal (IPART) that their Special Rate Variation application for a 2% above Rate Peg determination for Infrastructure Drainage Works has been successful for the next four years commencing 1 July 2019.

The Estimated Rate Yield for 2019-2020 with the Independent Pricing and Remuneration Tribunal (IPART) Special Rate Variation (SRV) increase of **4.7%** and proposed rates are shown in the following table:

| 2019-2020 RATING STRUCTURE WITH +4.7% Rate Peg and Other Mandatory Adjustments | | | | | | |
|---|------------------------------|------------------------------------|---------------------------|-------------------------------------|------------------------|--------------------------|
| RATE TYPE | CATEGORY | TOTAL NUMBER OF ASSESSMENTS | RATE IN THE DOLLAR | NUMBER MIN. RATE ASSESSMENTS | MINIMUM RATE \$ | NOTIONAL YIELD \$ |
| Ordinary | Residential | 10,010.84* | 0.00127875 | 4,092.07* | \$973.71 | \$14,091,173 |
| Ordinary | Business A | 454.16* | 0.00216136 | 136.79* | \$1,064.80 | \$1,454,639 |
| Ordinary | Business B | 43 | 0.00302201 | 3 | \$1,064.80 | \$598,069 |
| Ordinary | Business C | 31 | 0.00552625 | 2 | \$1,064.80 | \$417,428 |
| Ordinary | Business D | 42 | 0.00701169 | 4 | \$1,362.15 | \$1,936,317 |
| Ordinary | Residential Town Centre | 2,835 | 0.00081877 | 2,791 | \$1,241.74 | \$3,728,096 |
| Ordinary | Town Centre - Minor Business | 389 | 0.00212669 | 222 | \$1,362.15 | \$1,434,836 |
| Total | | 13,805 | | 7,250.86 | | \$23,660,557 |

*Pursuant to Section 518B of the *NSW Local Government Act 1993* inter alia land valuations carrying a Mixed Development Apportionment Factor (MDAF) are rated proportionally between Ordinary – Residential and Ordinary – Business A minimum/ad-valorem rates according to the MDAF percentages supplied by the NSW Valuer General. This accounts for the fractional number of assessments in the above table.

Rateable properties that are categorised as *Business B*, *Business C*, *Business D* and *Town Centre Minor Business* are shown in the Draft Statement of Revenue Policy.

Rateable properties that fall within the *Burwood Town Centre Boundary* area and are residentially occupied are categorised *Residential Town Centre*.

Those rateable properties that fall outside the *Burwood Town Centre Boundary* and are residentially occupied are categorised *Residential*. Unless categorised otherwise, the remaining rateable properties are categorised *Business A*.

The rates for 2019-2020 will be levied on land valuations supplied by the NSW Valuer General with a base date of 1 July 2016.

Pursuant to Section 566 of the Act interest will accrue on all overdue rates and charges. The interest rate will not exceed the rate specified, for the time being, by the Minister of Local Government in accordance with that Section. The rate is 7.5% per annum calculated daily.

Special Variation

Funding our Future

Following extensive consultation in 2017-2018 and 2018-2019 Council decided to apply for a Special Rate Variation (SRV) of 2% above rate peg for four years, specifically to address the drainage infrastructure backlog.

The application was approved by IPART on 13 May 2019, and will be implemented starting from the 2019-2020 financial year.

The estimated annual increase for the next four years is as follows:

| | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 | Additional Income | Cumulative Impact |
|---------------------|-----------|-----------|-----------|-----------|-------------------|-------------------|
| SRV scenario | 4.7% | 4.5% | 4.5% | 4.5% | \$1.992m | 19.5% |

Note: All scenarios include the rate peg adjustment by IPART estimated at 2.5% except 2019-2020.

Impact on ratepayers

Council has ensured that the proposed special variation has a minimal impact to rate payers. The rate increase would cost rate payers no more than 50 cents extra per week based on the 'improved services' option.

Furthermore, Council in 2018-2019 implemented an incremental increase to the Pensioner Rebate Scheme for pensioners minimising the impact of future increase in rates. The proposed increase to the rebate scheme is as follows:

| | Year 1 (2018-19) | Year 2 (2019-20) | Year 3 (2020-21) |
|--------------------|------------------|------------------|------------------|
| Increase in Rebate | \$50 | \$75 | \$125 |

Charges

Stormwater Management Service Charge

The Stormwater Management Service Charge (SMSC) was introduced in the 2013-2014 financial year to establish a sustainable funding source for providing improved stormwater management across the Burwood Local Government Area. In summary, the proposed Stormwater Management Services Charges are:

- Residential property: \$25 per annum (approximately 48 cents per week)
- Residential strata property: \$12.50 per annum (approximately 24 cents per week)
- Business property: \$25 per annum plus an additional \$25 for each 350m² or part thereof by which the parcel of land exceeds 350m²

- Business strata property: the above divided pro-rata between each strata title lot according to the unit entitlement with a minimum of \$5

The yield of the proposed Stormwater Management Service Charges is estimated to be approximately \$281,762.

Residential Waste Service Charge

Residential waste service charges are made on an annual basis and are equal to the cost of providing residential waste removal and disposal, recycling and waste management education.

The *standard* Residential Waste service consists of a 120 litre bin, a 240 litre recycling bin, a 240 litre green waste bin and two general clean-ups per annum.

In 2019-2020 it is proposed that the *standard* Residential Waste Service Charge will be set at \$408.85, representing an increase of \$10.75 or 2.7%pa compared to the 2018-2019 Residential Waste Service Charge.

The yield of the Residential Waste Service Charges is estimated to be \$5,856,597.

Section 611 Charges

The approximate yield for Section 611 Charges (Gas Mains Assessment) will be approximately \$30,000.

Fees for the Provision of Services

Council may charge and recover an approved fee for any service it provides, other than a service provided for, or proposed to be provided, on an annual basis for which it may make an annual charge. Services for which an approved fee may be charged include the following:

- Supplying a service, product or commodity
 - Giving information
 - Providing a service in connection with the exercise of the Council's regulatory functions – including receiving an application for approval, granting an approval, making an inspection and issuing a certificate
 - Allowing admission to any building or enclosure
- Section 610F of the Act prohibits a Council from determining a fee until it has given public notice of its Draft Operational Plan for the year in which the fee is to be made and has considered any submissions received. However, pursuant to Clause 201(4) of the *Local Government (General) Regulation 2005* the statement of fees and the statement of pricing methodology need not include information that could confer advantage to a commercial competitor.

The proposed Draft Schedule of Fees and Charges for 2019-2020 is prepared in accordance with legislative changes, movements of consumer price index and user-pays principles. The schedule includes each fee, its description, the amount of the fee and details of the relevant Pricing Policy (where shown) and the applicability of GST.

Grants

Council applies for and uses both operating and capital grants to fund its operations and capital program respectively. Grant funding for particular activities or programs are listed in the budget.

Borrowings

Council will not be borrowing funds during the 2019-2020 financial year.

If Council was to reconsider this during the year, any borrowing will be sourced from appropriate financial institutions in accordance with the Local Government Minister's borrowing order. Borrowings are secured over Council's revenue stream in accordance with the *Local Government Act 1993* as amended.

Investments

Any surplus funds will be invested in accordance with statutory requirements and Council's Investment Policy to maximise interest income.

GST Provisions

Those goods and/or services that have been subject to GST have been identified in Council's Draft Schedule of Fees and Charges as GST applying. In accordance with taxation legislation the price shown for those goods and/or services is the GST inclusive price.

The Draft Schedule of Fees and Charges for 2019-2020 has been prepared using the best available information in relation to the GST.

However, if a fee that is shown as being subject to GST is subsequently proven not to be subject to GST then that fee will be amended by reducing the GST to Nil. Conversely, if it is determined that a fee shown as being not subject to GST becomes subject to GST then the fee will be increased but only to the extent of the GST.

Proposal

That Council endorse the Draft Revised Budget 2019-2023, Draft Operational Plan 2019-2020, Draft Budget 2019-2020, and the Draft Revenue Policy including the Draft Fees and Charges 2019-2020 and authorise the General Manager to place the documents on public exhibition until 24 June 2019.

Consultation

The activities and projects identified in the Draft Operational Plan 2019-2020 have been derived from the priorities set by the community during the preparation of Burwood's 20 year Community Strategic Plan, Burwood2030, and a continuation of the objectives and actions outlined in the adopted Operational Plan 2018-2019.

Upon endorsement from Council, the documents will be placed on public exhibition for 28 days until 24 June 2019.

The documents will be made available to the public at:

- Council's website: www.burwood.nsw.gov.au
- Customer Service Centre: Suite 1, Level 2, 1-17 Elsie Street, Burwood
- Burwood Library & Community Hub: 2 Conder Street, Burwood

During the period of public exhibition, Council will advise members of the public that submissions may be made to the Council, in writing, at any time during this period. Upon the expiry of the public exhibition period, Council will consider any public submissions received, prior to adopting the documents at its Council Meeting scheduled to be held on 25 June 2019.

Planning or Policy Implications

The Operational Plan and Budget are key accountability mechanisms for Burwood Council, with each Council required to implement the identified priorities within their term and regularly report its performance against those priorities back to the community.

Council reviews the Delivery Program each year, prior to preparing the Operational Plan, to ensure it is still moving in the right direction. As with any long term plan, major circumstances need to be considered that might affect the prioritisation of activities and services, such as changes in legislation, a significant failure of infrastructure, a major flood etc.

It is important to note that where a Council wants to significantly change its Delivery Program, it must re-exhibit the document for public comment. A 'significant change' might include deleting proposed programs or activities changing the actions Council proposes to achieve a particular strategy. A review of Council's adopted Delivery Program 2018-2021 was undertaken with no changes made. Therefore it does not need to be resubmitted for public exhibition or adoption.

From an operational perspective, the Draft Operational Plan and Draft Budgets are based on a realistic and current understanding of Council's capacity to deliver the targets identified for the next three years. Should Burwood Council's financial, staffing and/or capital resources change over the final two year period of the Delivery Program, Council will be required to analyse its Delivery Program and, if necessary, review the priorities.

Financial Implications

The resourcing of the Draft Operational Plan 2019-2020 is detailed in the Draft Budget 2019-2020.

In order to seek feedback from the Community on all documents, Council will advertise the public exhibition through its website, press releases and advertisements in the local papers. The advertising costs will be met within the allocated Integrated Planning budget.

Conclusion

The Draft Operational Plan reflects the strategic targets identified in Burwood's 20 year Community Strategic Plan and details the actions Council believes need to be implemented over the year to achieve the community's needs. The Budget details the necessary financial resources, and their allocation, required to deliver the services and activities identified as priorities.

Recommendation(s)

1. That Council endorse the Draft Operational Plan 2019-2020, Draft Budget 2019-2020 and place the documents on public exhibition between 29 May 2018 and 25 June 2019.
2. That Council endorse the Draft Statement of Revenue Policy for 2019-2020, incorporating the Draft Schedule of Fees and Charges 2019-2020, and place the document on public exhibition between 29 May 2018 and 25 June 2019.
3. That a notice of the public exhibition be published in relevant local newspapers inviting public submissions, and copies of the Draft Operational Plan 2019-2020, revised Draft Budget 2019-2023 and Draft Budget 2019-2020, Draft Statement of Revenue Policy for 2019-2020, incorporating the proposed Draft Schedule of Fees and Charges 2019-2020, be made available at Council's Customer Service Centre, Burwood Library & Community Hub and on Council's website.
4. That following the public exhibition period, a report, including all submissions received, be prepared for Council's consideration and adoption of the Draft Operational Plan 2019-2020, Draft Budget 2019-2020, Draft Statement of Revenue Policy 2019-2020, incorporating the Draft Schedule of Fees and Charges for 2019-2020 on 25 June 2018.

Attachments

- 1 Statement of Revenue Policy_SRV option
- 2 Fees and Charges - Public Exhibition

Draft Operational Plan 2019-2020 to be provided separately.



STATEMENT OF REVENUE POLICY 2019-2020

Pursuant to Section 491 of *Local Government Act 1993*, Council may obtain income from:

- Rates
- Charges
- Fees
- Grants
- Borrowings
- Investments

Rates

Revenue will be raised by way of general residential and non-residential rates, based on land values of all rateable properties in the Council area.

Council's Rating Policy is based on a minimum rate/ad-valorem structure comprising:

- Ordinary Rate – Residential
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The rates for 2019-2020 will be levied on land valuations supplied by the NSW Valuer General with a base date of 1 July 2016.

Pursuant to Section 566 of the *Local Government Act 1993* interest will accrue on all overdue rates and charges. The interest rate will not exceed the rate specified, for the time being, by the Minister of Local Government in accordance with that Section. That rate is 7.5% per annum calculated daily.

Council Additional Pensioner Rebate

In the 2018-2019 rating year Council introduced a rebate of \$50 be granted in addition to any other pensioner rates concession granted to a rates assessment of an eligible pensioner. In the 2019-2020 rating year it is proposed the additional rebate be **\$75**.

Charges

Stormwater Management Service Charge

The Stormwater Management Service Charge (SMSC) was introduced in the 2013-14 financial year to establish a sustainable funding source for providing improved stormwater management across the Burwood Local Government area. In summary, the proposed Stormwater Management Services Charges are:

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Fees

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Investments

Any surplus funds will be invested in accordance with statutory requirements and Council’s Investment Policy to maximise interest income.

GST Provisions

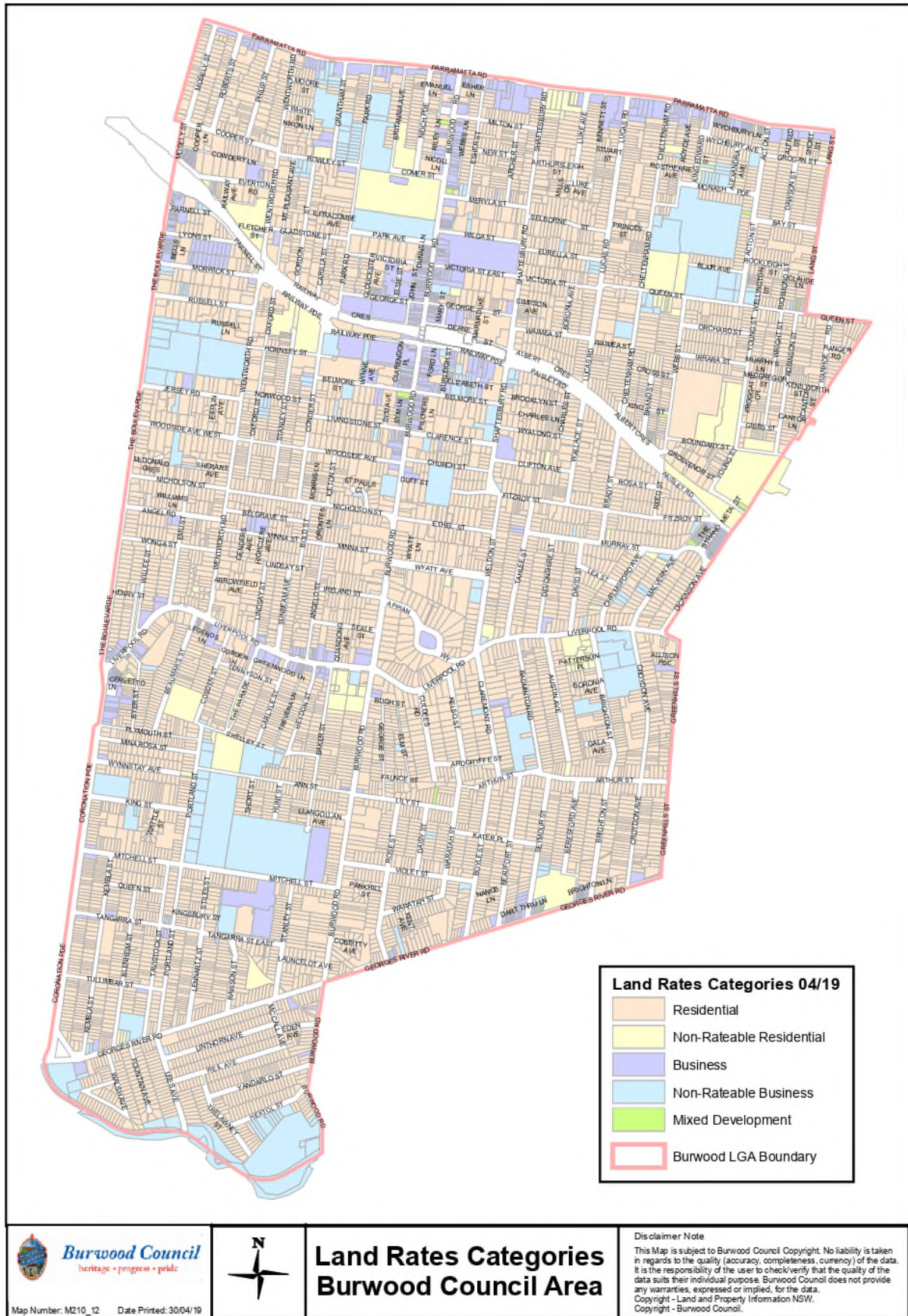
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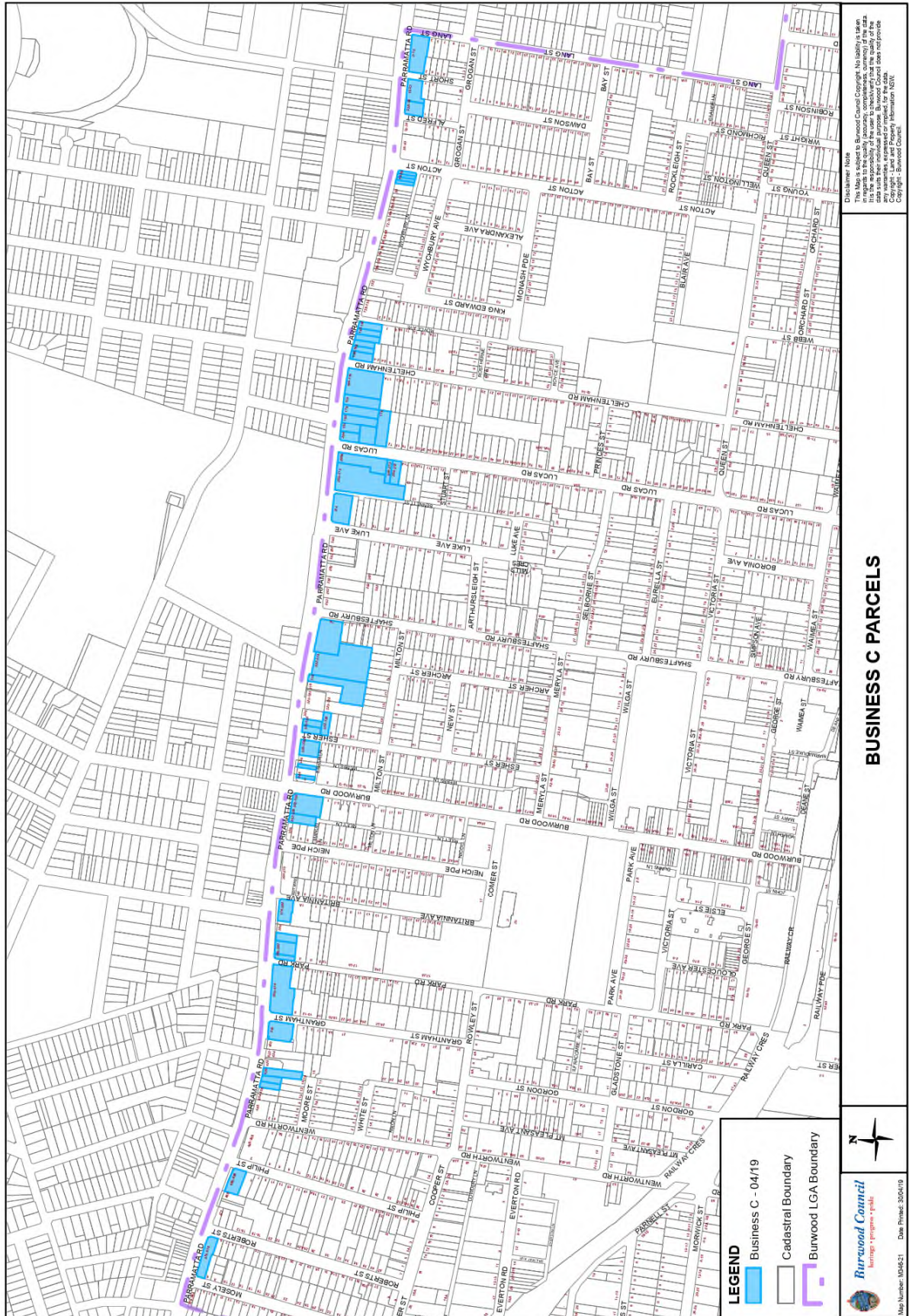
Statement of Revenue Policy_SRV option



Map Number: M210_12 Date Printed: 30/04/19



**Land Rates Categories
Burwood Council Area**



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BUSINESS C PARCELS

LEGEND

- Business C - 04/19
- Cadastral Boundary
- Burwood LGA Boundary



Burwood Council
 Building • Planning • Parks
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Statement of Revenue Policy_SRV option

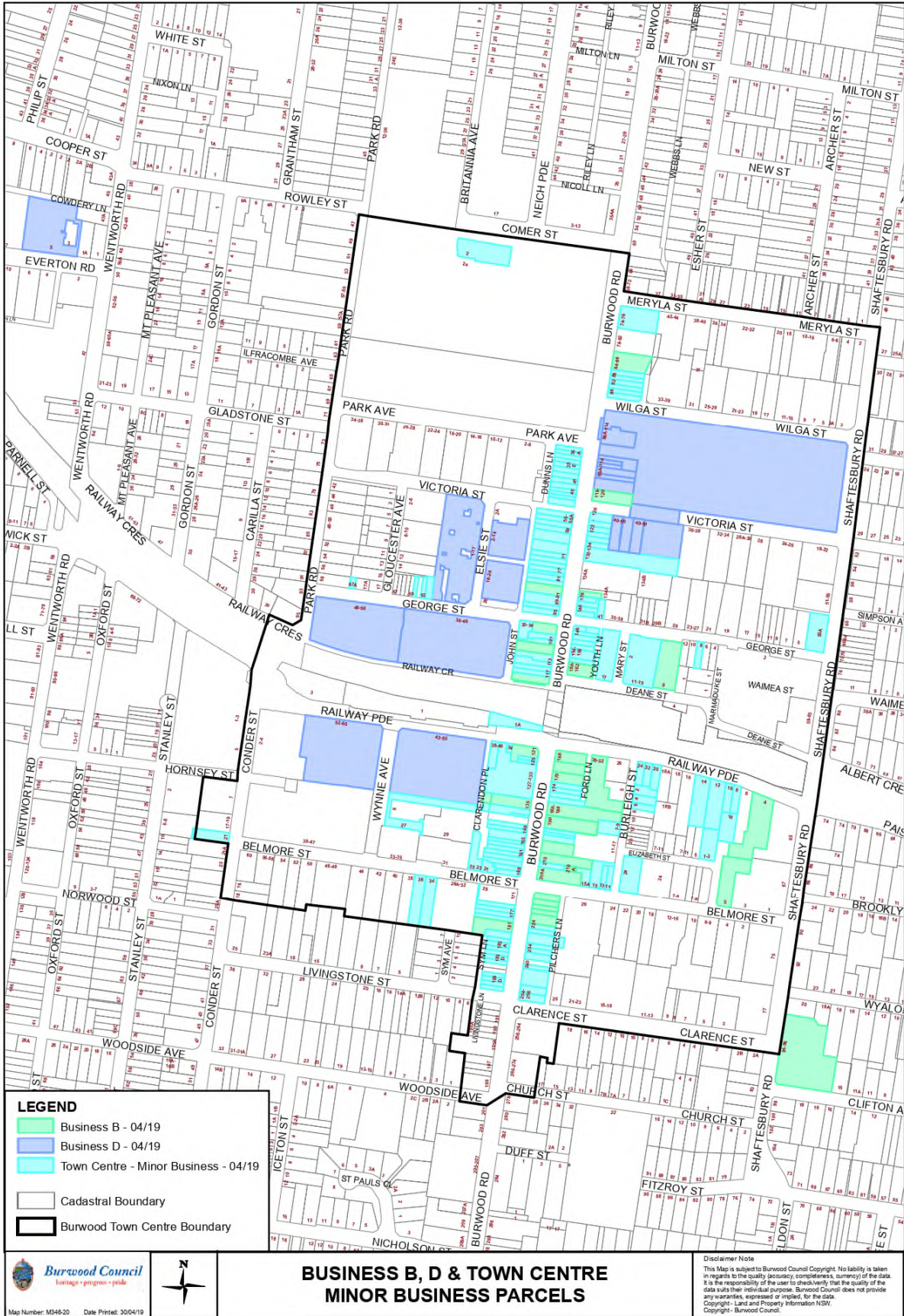




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Fees and Charges - Public Exhibition

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Fees and Charges - Public Exhibition

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Fees and Charges - Public Exhibition

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| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Burwood Council

Pricing Policy

In accordance with Section 608 of the Local Government Act 1993 and other relevant legislation, Burwood Council charges and recovers approved fees and charges for any services it provides as contained within the document entitled Fees and Charges 2019-20.

Fees and charges are generally intended to be imposed on the following services provided by Council under the Local Government Act or any other Act or regulations:

- Supply of a product, service or commodity;
- Giving of information;
- Providing a service in connection with the exercise of the Council's regulatory functions, including receiving an application for approval, granting an approval, making an inspection and issuing a certificate;
- Allowing admission to any building or enclosure;
- Possession, occupation or enjoyment of a rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place (s.611)
- Allowing the use or benefit from Council's assets, possessions, etc.

Burwood Council's general policy in determining the amount of fees to be charged for goods and services considers the following factors:

- The cost of providing the service
- The importance of the service to the community
- Prices fixed by the relevant industry body
- Any factors specified in the Local Government Regulations
- Equity factors
- User pays principle
- Financial objectives
- Customer objectives
- Resource use objectives
- Market prices
- Cross subsidisation objectives
- Goods and Services Tax (GST)

In cases where the amount of fees and charges for service is determined under another Act or regulatory body, Council's policy is not to determine an amount that is inconsistent with the amount determined under the other Act or regulatory body.

All of Council's fees and charges not subject to statutory control are reviewed on an annual basis prior to finalisation of Council's annual operating budget. However, in special circumstances, fees and charges can be reviewed and approved by Council in accordance with the Local Government Act 1993 and Regulations.

Price Codes

FC - Full Cost Pricing

Council recovers all direct and indirect costs of the service (including depreciation of assets deployed).

PC - Partial Cost Pricing

continued on next page ...

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Price Codes [continued]

Council recovers less than the full cost (as defined above). The reasons may include community service obligation, priorities or legislative limits on charging.

LR - Legislative Requirements

Price of the service is determined by Legislation, and dependent on price, may or may not recover full cost.

MP - Market Pricing

The price of the service is determined by examining alternative prices of surrounding service providers (this also may or may not recover the full costs of the service) eg children's services.

Z - Free (Zero Priced)

Some services may be provided free of charge and the whole cost determined as a community service obligation and / or may fall within a class of public good.

RR - Rate of Return Pricing

This would include Full Cost Pricing as defined above in addition to a profit margin to factor in a return to Council for assets employed.

Goods and Services Tax Act 1999 (GST)

Those goods and/or services that have been subject to GST have been identified in Council's Schedule of Fees and Charges as GST applying. In accordance with taxation legislation the price shown for those goods and/or services is the GST inclusive price.

The Schedule of Fees and Charges for 2019-20 has been prepared using the best available information in relation to the GST.

However, if a fee is shown as being subject to GST is subsequently proven not to be subject to GST then that fee will be amended by reducing the GST to Nil. Conversely, if it is determined that a fee shown as being not subject to GST then the fee will be increased but only to the extent of the GST.

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Access Through or Occupy Public Space

Business Use of Footpaths

Administration of Business Use of Footpaths

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0001 | Application fee – footpath dining (outdoor eating) | \$276.50 | \$284.00 | \$0.00 | \$284.00 | RR |
| 0002 | Application fee – display of merchandise and other articles | \$179.50 | \$184.50 | \$0.00 | \$184.50 | RR |
| 0003 | Application fee – advertising signboards on footpaths (A-frames) | \$102.50 | \$105.50 | \$0.00 | \$105.50 | RR |
| 0004 | Application fee – busking permit | \$27.50 | \$28.50 | \$0.00 | \$28.50 | RR |
| 0005 | Application fee – commercial promotional / flyers permit (charities exempt) | \$151.50 | \$156.00 | \$0.00 | \$156.00 | RR |
| 0006 | Annual fee – display of merchandise and other articles (area less than 1.0m ² per annum) | \$102.50 | \$105.50 | \$0.00 | \$105.50 | RR |
| 0007 | Annual fee – display of merchandise and other articles (area greater than 1.0m ² per annum) | \$211.00 | \$217.00 | \$0.00 | \$217.00 | RR |
| 0008 | Annual fee – advertising signboards on footpaths (A-frames – renewal) | \$142.50 | \$146.50 | \$0.00 | \$146.50 | RR |
| 0009 | Licence variation fee – request for change in approved areas (display of merchandise and other articles) | \$137.50 | \$141.50 | \$0.00 | \$141.50 | RR |
| 0010 | Licence variation fee – request for change in approved areas (footpath dining) | \$145.50 | \$149.50 | \$0.00 | \$149.50 | RR |

Major Commercial Centres

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0011 | Burwood Town Centre – per m ² per annum (display of merchandise and other articles) | \$343.00 | \$353.00 | \$0.00 | \$353.00 | RR |
| 0012 | Burwood Town Centre – per m ² per annum (footpath dining) | \$384.00 | \$395.00 | \$0.00 | \$395.00 | RR |

Other Commercial Areas

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0013 | Other commercial areas footpath dining per m ² per annum | \$240.50 | \$247.00 | \$0.00 | \$247.00 | RR |
| 0014 | Other commercial areas display of merchandise and other articles per m ² per annum | \$220.00 | \$226.00 | \$0.00 | \$226.00 | RR |

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Administration and Governance

Bank Guarantee

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0015 | Bank guarantees associated with damage deposit – administration charge per bank guarantee | \$300.00 | \$280.91 | \$28.09 | \$309.00 | RR |
|------|---|----------|----------|---------|----------|----|

Note: Damage deposits / bonds / prepayments of all types, paid via cash, cheque, bank cheque, money order, credit card etc. All damage deposits / bonds / prepayments refundable, will not earn any interest while deposited with the Council as it is considered that administration cost in managing these monies, would more than offset the interest that would have been earned.

| | | | | | | |
|------|----------------------|--|--|--|--|---|
| 0016 | Payment over \$5,000 | Bank cheque only Min. Fee: \$5,000.00 | | | | Z |
|------|----------------------|--|--|--|--|---|

Credit Card Service Fee

| | | | | | | |
|------|---|------|--|--|--|----|
| 0017 | All transactions exclude GST, MasterCard and Visa | 0.5% | | | | LR |
| 0018 | All transactions include GST, MasterCard and Visa | 0.5% | | | | LR |

Financial Administration

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0019 | Failed payment fee – per dishonoured cheque | \$66.50 | \$68.50 | \$0.00 | \$68.50 | RR |
| 0020 | Failed payment fee – per electronic remittance | \$66.50 | \$68.50 | \$0.00 | \$68.50 | RR |
| 0021 | Fee for preparation of all council leases | \$275.00 | \$256.82 | \$25.68 | \$282.50 | PC |

Documents, Maps and Reports

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0022 | Section 7.12 Contributions Plans (each plan) – hard copy | \$51.50 | \$53.00 | \$0.00 | \$53.00 | PC |
| 0023 | Burwood LEP (written instrument only) – hard copy | \$51.50 | \$53.00 | \$0.00 | \$53.00 | PC |
| 0024 | Burwood Development Control Plan – hard copy | \$174.00 | \$179.00 | \$0.00 | \$179.00 | PC |
| 0025 | Burwood Heritage Study: Volume 1 or Inventory | \$51.50 | \$53.00 | \$0.00 | \$53.00 | PC |
| 0026 | Burwood Heritage Study: Volume 1 and Inventory | \$92.50 | \$95.00 | \$0.00 | \$95.00 | PC |
| 0027 | Burwood LEP map (single map in A3 size) – hard copy | \$5.20 | \$5.40 | \$0.00 | \$5.40 | PC |
| 0028 | Burwood LEP maps (full set of maps in A3 size) – hard copy | \$82.00 | \$84.50 | \$0.00 | \$84.50 | PC |
| 0029 | Council agendas and minutes (over the counter / download from website) | No fee | | | | PC |
| 0030 | Other planning policies, plans, codes and guidelines (each) | \$31.00 | \$32.00 | \$0.00 | \$32.00 | PC |
| 0031 | Stormwater management specifications | \$128.00 | \$131.50 | \$0.00 | \$131.50 | PC |
| 0032 | Certified copy of document, map or plan referred to in Section 10.8(2) of the Environmental Planning and Assessment Act 1979 | \$53.00 | \$53.00 | \$0.00 | \$53.00 | LR |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Geographic Information System (GIS) Maps

GIS map information may include: cadastre, aerial photos, contours, street names, local facilities plus more.

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0033 | A0 size coloured | \$31.00 | \$32.00 | \$0.00 | \$32.00 | FC |
| 0034 | A1 size coloured | \$20.50 | \$21.50 | \$0.00 | \$21.50 | FC |
| 0035 | A2 size coloured | \$15.40 | \$16.00 | \$0.00 | \$16.00 | FC |
| 0036 | A3 size coloured | \$10.40 | \$10.80 | \$0.00 | \$10.80 | FC |
| 0037 | A4 size coloured | \$5.20 | \$5.40 | \$0.00 | \$5.40 | FC |
| 0038 | Producing maps or providing digital information that requires substantial data manipulation (charged per hour or part thereof) | \$66.50 | \$68.50 | \$0.00 | \$68.50 | FC |

Public Tenders and Expressions of Interest Documents

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0039 | Tender documents per set, less than 50 pages (inclusive of appendices, attachments, etc) | \$41.00 | \$42.50 | \$0.00 | \$42.50 | PC |
| 0040 | Tender documents per set, between 51 pages and 100 pages (inclusive of appendices, attachments, etc) | \$66.50 | \$68.50 | \$0.00 | \$68.50 | PC |
| 0041 | Tender documents per set, between 101 pages and 200 pages (inclusive of appendices, attachments, etc) | \$97.50 | \$100.50 | \$0.00 | \$100.50 | PC |
| 0042 | Tender documents per set, greater than 200 pages (inclusive of appendices, attachments, etc) | \$128.00 | \$131.50 | \$0.00 | \$131.50 | PC |

Government Information (Public Access) Act 2009**Formal Request**

An applicant is entitled to 50% reduction of processing charge if Council is satisfied that the applicant is suffering financial hardship and/or there is a special benefit to the public generally.

| | | | | | | |
|---|--|---------|---------|--------|---------|----|
| 0043 | GIPA formal application fee – section 41 | \$30.00 | \$30.00 | \$0.00 | \$30.00 | LR |
| 0044 | GIPA processing charge – section 67 first 20 hours (personal information) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | LR |
| Personal information about the applicant (the applicant being an individual) | | | | | | |
| 0045 | GIPA processing charge – section 67 after the first 20 hours – per hour (personal information) | \$30.00 | \$30.00 | \$0.00 | \$30.00 | LR |
| 0046 | GIPA processing charge – section 64 (1) after first hour – per hour (non personal) | \$30.00 | \$30.00 | \$0.00 | \$30.00 | LR |
| Where an applicant is not an individual seeking personal information about themselves | | | | | | |

Internal Review

| | | | | | | |
|------|----------------------------------|---------|---------|--------|---------|----|
| 0047 | GIPA Internal Review Application | \$40.00 | \$40.00 | \$0.00 | \$40.00 | LR |
|------|----------------------------------|---------|---------|--------|---------|----|

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Property Enquiries

With the exception of government departments, solicitors and adjoining property owners, no information will be available over the telephone. No charge will be made for adjoining property owners however a signed property application form is required.

| | | | | | | |
|------|---|--|----------|--------|----------|----|
| 0048 | Own or adjoining property | No fee | | | | Z |
| 0049 | Under 15 minutes | \$26.00 | \$27.00 | \$0.00 | \$27.00 | PC |
| 0050 | Between 15 and 60 minutes | \$51.50 | \$53.00 | \$0.00 | \$53.00 | PC |
| 0051 | Over 60 minutes | \$120/hour or part thereof in excess of 1 hour | | | | PC |
| 0052 | House numbering application | \$164.00 | \$168.50 | \$0.00 | \$168.50 | PC |
| 0053 | House name history (research and reply per property) | \$256.00 | \$263.00 | \$0.00 | \$263.00 | PC |
| 0054 | Requests for information requiring research or a written response (with owner's consent) per hour | \$153.50 | \$158.00 | \$0.00 | \$158.00 | PC |

Minimum 1 hour - exact fee will be dependent upon staff time involved

Subpoena Processing

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0055 | Conduct money (upon receipt of subpoenas) | \$51.50 | \$55.00 | \$0.00 | \$55.00 | LR |
| 0056 | Less than 1 hour is required to compile the information | \$153.50 | \$158.00 | \$0.00 | \$158.00 | PC |
| 0057 | Longer than 1 hour is required to compile the information, and additional charges per hour or part thereof is charged | \$113.00 | \$116.50 | \$0.00 | \$116.50 | PC |
| 0058 | Subpoena file retrieval fee – after first file only | \$18.00 | \$18.60 | \$0.00 | \$18.60 | PC |

Printing, Copying and Scanning

| | | | | | | |
|------|-----------------------------|--------|--------|--------|--------|----|
| 0059 | A3 black and white per page | \$1.05 | \$1.10 | \$0.00 | \$1.10 | PC |
| 0060 | A3 colour per page | \$4.10 | \$4.30 | \$0.00 | \$4.30 | PC |
| 0061 | A4 black and white per page | \$0.55 | \$0.60 | \$0.00 | \$0.60 | PC |
| 0062 | A4 colour per page | \$2.10 | \$2.20 | \$0.00 | \$2.20 | PC |
| 0063 | A4 microfiche | \$0.55 | \$0.60 | \$0.00 | \$0.60 | PC |
| 0064 | Per A0 copy | \$4.10 | \$4.30 | \$0.00 | \$4.30 | PC |
| 0065 | Per A1-A2 copy | \$2.10 | \$2.20 | \$0.00 | \$2.20 | PC |

E-Lodgement of Application

| | | | | | | |
|------|---------------------------------------|----------|----------|--------|----------|----|
| 0066 | Archiving fee – plus * if applicable: | \$100.00 | \$103.00 | \$0.00 | \$103.00 | RR |
|------|---------------------------------------|----------|----------|--------|----------|----|

* Scanning and imaging fee required when a development application, pre DA, amended plans, construction certificate and Section 96 is not submitted electronically and where the estimated cost of the development is:

| | | | | | | |
|------|----------------------------|------------|------------|--------|------------|----|
| 0067 | \$0 – \$150,000 | \$82.00 | \$85.00 | \$0.00 | \$85.00 | RR |
| 0068 | \$150,001 – \$300,000 | \$102.50 | \$106.00 | \$0.00 | \$106.00 | RR |
| 0069 | \$300,001 – \$500,000 | \$153.50 | \$158.00 | \$0.00 | \$158.00 | RR |
| 0070 | \$500,001 – \$1,000,000 | \$307.00 | \$316.00 | \$0.00 | \$316.00 | RR |
| 0071 | \$1,000,001 – \$10,000,000 | \$614.00 | \$631.00 | \$0.00 | \$631.00 | RR |
| 0072 | Greater than \$10,000,001 | \$1,025.00 | \$1,055.00 | \$0.00 | \$1,055.00 | RR |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Reprinting of Rate Notices

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0073 | Reprint and post rate notices and instalment notices | \$36.00 | \$37.00 | \$0.00 | \$37.00 | PC |
|------|--|---------|---------|--------|---------|----|

GIS – House Renumbering

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0074 | Request for change in house numbering – non-refundable | \$285.00 | \$293.00 | \$0.00 | \$293.00 | PC |
|------|--|----------|----------|--------|----------|----|

Interest Rate

Local Government Act 1993 Section 566

| | | | | | | |
|------|---|------|--|--|--|----|
| 0075 | Interest on overdue rates and charges – per annum calculated daily (maximum set by Minister for Local Government) | 7.5% | | | | LR |
|------|---|------|--|--|--|----|

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Animal Management

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0076 | Animal not desexed | \$201.00 | \$201.00 | \$0.00 | \$201.00 | LR |
| 0077 | Animal not desexed kept by recognised breeder for breeding purposes | \$55.00 | \$55.00 | \$0.00 | \$55.00 | LR |
| 0078 | Desexed animal | \$55.00 | \$55.00 | \$0.00 | \$55.00 | LR |
| 0079 | Desexed animal owned by eligible pensioner | \$23.00 | \$23.00 | \$0.00 | \$23.00 | LR |
| 0080 | Working dogs | No fee | | | | LR |
| 0081 | Certificate of compliance for dangerous or restricted dogs | \$150.00 | \$150.00 | \$0.00 | \$150.00 | LR |

Impounding of Animals

| | | | | | | |
|------|--|---------------|----------|--------|----------|----|
| 0082 | Animals other than dogs or cats | \$100.50 | \$103.50 | \$0.00 | \$103.50 | FC |
| 0083 | Cat offences, dangerous / restricted dogs and other offences as per schedule 1 – penalty notice offences | As Prescribed | | | | LR |
| 0084 | Surrender dog or cat | \$278.50 | \$286.50 | \$0.00 | \$286.50 | FC |
| 0085 | Daily holding fee | \$60.50 | \$62.50 | \$0.00 | \$62.50 | FC |
| 0086 | Release of animal | \$60.50 | \$62.50 | \$0.00 | \$62.50 | FC |

DRAFT

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Asset Management**Car Share Parking**

| | | | | | | |
|------|---|------------|------------|--------|------------|----|
| 0087 | Car share space in ticket parking area per space per year | \$819.00 | \$842.00 | \$0.00 | \$842.00 | FC |
| 0088 | Creation of parking space for car share operator | \$1,075.00 | \$1,105.00 | \$0.00 | \$1,105.00 | FC |

Civil Works in the Public Domain

| | | | | | | |
|------|--|----------------------|------------|--------|------------|------|
| 0089 | Application Fee for Civil Works in the Public Domain | \$1,045.00 | \$1,075.00 | \$0.00 | \$1,075.00 | FC |
| 0090 | Civil works inspection | \$140 per inspection | | | | FC |
| 0091 | Security Deposit | Cost of Works | | | | BAGS |

Construction Works Zone

| | | | | | | |
|------|---|---|--|--|--|----|
| 0092 | Construction works zone application fee includes erection and removal of signage | \$850.00 plus as per specific zone fees below: | | | | FC |
| 0093 | B1 Neighbour Centres, B2 Local Centres, B4 Mixed use and B6 Enterprise Corridor Zones | \$75.00 per lineal metre, per week or part thereof (minimum one month approval) | | | | FC |
| 0094 | R1 General Residential, R2 Low Density Residential and R3 Medium Density Residential Zones | \$27.50 per metre, per week or part thereof (minimum one month approval) | | | | FC |
| 0095 | Work zone within parking meter area – additional fee (over the per metre rate listed above) | 80% of current parking rate | | | | RR |
| 0096 | Work zones required to be for exclusive use 24 hours per day 7 days per week | Additional \$10.00 per lineal meter, per week or part thereof | | | | RR |

Permit to Stand Plant

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0097 | Permit to stand plant (per plant per day) | \$433.00 | \$445.00 | \$0.00 | \$445.00 | FC |
|------|---|----------|----------|--------|----------|----|

Crane Permit (Tower or Internal) Based Crane

| | | | | | | |
|------|--|------------|------------|--------|------------|----|
| 0098 | Slewing over council property if no work zone obtained – per month | \$4,350.00 | \$4,470.00 | \$0.00 | \$4,470.00 | FC |
| 0099 | Slewing over council property if work zone obtained – per month | \$717.00 | \$737.00 | \$0.00 | \$737.00 | FC |

Damage Report

| | | | | | | |
|------|--------------------------------------|----------|----------|--------|----------|----|
| 0100 | Administration Fee for Damage Report | \$374.00 | \$385.00 | \$0.00 | \$385.00 | FC |
|------|--------------------------------------|----------|----------|--------|----------|----|

Applicable when submitting a Development Application so as to determine the condition of the public asset before building works commence.

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Provision and Administration of External Works and Emergency Call Out

Where Council is required to take control of an opening due to a dangerous situation. Restoration charges will still apply.

| | | | | | | |
|------|--|------------|------------|--------|------------|----|
| 0101 | To set up traffic control and make site safe for pedestrians and vehicular traffic – during business hours – establish traffic control plan, provide and place signs, barricades, traffic cones as necessary and maintain site in safe condition – per day | \$2,585.00 | \$2,655.00 | \$0.00 | \$2,655.00 | FC |
| 0102 | To set up traffic control and make site safe for pedestrians and vehicular traffic – outside of business hours – establish traffic control plan, provide and place signs, barricades, and traffic cones as necessary and maintain site in safe condition – per day | \$3,630.00 | \$3,730.00 | \$0.00 | \$3,730.00 | FC |
| 0103 | For after-hours response (between 3:00 pm and 6:30 am) to any development related hazard (per call out) | \$2,585.00 | \$2,655.00 | \$0.00 | \$2,655.00 | FC |
| 0104 | For after-hours response (between 3:00 pm and 6:30 am) to any utility related hazard (per call out) | \$2,585.00 | \$2,655.00 | \$0.00 | \$2,655.00 | FC |
| 0105 | For after-hours response (between 3:00 pm and 6:30 am) to any other related matter or hazard requiring Council attendance (per call out) | \$2,585.00 | \$2,655.00 | \$0.00 | \$2,655.00 | FC |

Labour per hour

| | | | | | | |
|------|--|------------------------|----------|--------|----------|----|
| 0106 | Senior manager | \$190.50 | \$196.00 | \$0.00 | \$196.00 | FC |
| 0107 | Manager | \$149.50 | \$154.00 | \$0.00 | \$154.00 | FC |
| 0108 | Supervisor | \$123.00 | \$126.50 | \$0.00 | \$126.50 | FC |
| 0109 | Team leader | \$113.00 | \$116.50 | \$0.00 | \$116.50 | FC |
| 0110 | Plant operator | \$107.50 | \$110.50 | \$0.00 | \$110.50 | FC |
| 0111 | Driver \ labourer | \$77.00 | \$79.50 | \$0.00 | \$79.50 | FC |
| 0112 | Minimum hours payable for after-hours attendance of staff (between 3:00 pm and 6:30 am) | 5 hours minimum | | | | FC |
| 0113 | Additional surcharge payable for after-hours attendance of staff (between 3:00 pm and 6:30 am) | 30% surcharge per hour | | | | FC |

Plant Hire per hour

| | | | | | | |
|------|-----------------------------------|----------|----------|--------|----------|----|
| 0114 | Backhoe / loader | \$79.00 | \$81.50 | \$0.00 | \$81.50 | FC |
| 0115 | High pressure cleaner | \$79.00 | \$81.50 | \$0.00 | \$81.50 | FC |
| 0116 | Mini footpath sweeper | \$79.00 | \$81.50 | \$0.00 | \$81.50 | FC |
| 0117 | Road sweeper | \$169.00 | \$174.00 | \$0.00 | \$174.00 | FC |
| 0118 | Trailer mounted chipper | \$169.00 | \$174.00 | \$0.00 | \$174.00 | FC |
| 0119 | Truck with hiab | \$169.00 | \$174.00 | \$0.00 | \$174.00 | FC |
| 0120 | Truck with elevated work platform | \$169.00 | \$174.00 | \$0.00 | \$174.00 | FC |
| 0121 | Truck | \$72.00 | \$74.00 | \$0.00 | \$74.00 | FC |
| 0122 | Ute | \$46.50 | \$48.00 | \$0.00 | \$48.00 | FC |

continued on next page ...

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Plant Hire per hour [continued]

| | | | | | | |
|------|---|-----------------|--|--|--|----|
| 0123 | Minimum hours payable for afterhours use of plant (between 3:00 pm and 6:30 am) | 4 hours minimum | | | | FC |
|------|---|-----------------|--|--|--|----|

Materials

| | | | | | | |
|------|--|----------------|----------|--------|----------|----|
| 0124 | Oil absorbent material per bag or per m ² | \$98.50 | \$101.50 | \$0.00 | \$101.50 | FC |
| 0125 | Sand backfill material (per tonne) | \$98.50 | \$101.50 | \$0.00 | \$101.50 | FC |
| 0126 | Road base backfill material (per tonne) | \$98.50 | \$101.50 | \$0.00 | \$101.50 | FC |
| 0127 | Trench temporary sealing material – per bucket | \$189.50 | \$195.00 | \$0.00 | \$195.00 | FC |
| 0128 | Any other materials (per unit) | Quote plus 15% | | | | FC |

Barricades and Fencing

| | | | | | | |
|------|--|------------|------------|--------|------------|----|
| 0129 | Barricade and light rental per barricade per day (minimum weekly charge – Council to setup and place) | \$99.00 | \$102.00 | \$0.00 | \$102.00 | FC |
| 0130 | Water filled barrier rental per barrier per day (minimum weekly charge – Council to setup and place) | \$44.00 | \$45.50 | \$0.00 | \$45.50 | FC |
| 0131 | ArmorZone barrier with fencing rental per barrier per day (minimum weekly charge – Council to setup and place) | \$55.00 | \$56.50 | \$0.00 | \$56.50 | FC |
| 0132 | Temporary fencing rental per panel per day (minimum weekly charge – Council to setup and place) | \$44.00 | \$45.50 | \$0.00 | \$45.50 | FC |
| 0133 | Steel road plates per plate per week (minimum weekly charge – Council to setup and place) | \$1,980.00 | \$2,035.00 | \$0.00 | \$2,035.00 | FC |
| 0134 | Temporary kerb ramp per ramp per day (minimum weekly charge – Council to setup and place) | \$33.00 | \$34.00 | \$0.00 | \$34.00 | FC |
| 0135 | Delivery and return of water filled barriers, ArmorZone and temporary fencing – each way – during business hours | \$330.00 | \$339.00 | \$0.00 | \$339.00 | FC |
| 0136 | Delivery and return of water filled barriers, ArmorZone and temporary fencing – each way – outside of business hours | \$550.00 | \$565.00 | \$0.00 | \$565.00 | FC |

Flood Risk / Stormwater Assessment

| | | | | | | |
|------|--|-----------------------|------------|--------|------------|----|
| 0137 | Drainage Draft Plan Search and Service Fee per 20 min | \$111.00 | \$114.00 | \$0.00 | \$114.00 | RR |
| 0138 | Flood Planning Level Enquiry | \$451.00 | \$464.00 | \$0.00 | \$464.00 | RR |
| 0139 | Stormwater (General Inspection Fees per 45 mins, after an initial inspection) | \$132.00 | \$136.00 | \$0.00 | \$136.00 | RR |
| 0140 | Stormwater Drainage Application Fee | \$567 per application | | | | FC |
| 0141 | Application to carry out stormwater drainage work (Section 138) refer to Asset Management Civil Works | \$1,045.00 | \$1,075.00 | \$0.00 | \$1,075.00 | FC |
| 0142 | Application to connect a private drain with a public drain under the control of a Council or with a drain which connects with such a public drain (Section 68) | \$1,045.00 | \$1,075.00 | \$0.00 | \$1,075.00 | RR |

continued on next page ...

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ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Flood Risk / Stormwater Assessment [continued]

| | | | | | | |
|------|--|--------------------------------------|----------|--------|----------|----|
| 0143 | Initial Assessment | \$418.00 | \$430.00 | \$0.00 | \$430.00 | RR |
| 0144 | Subsequent Assessments (each) | \$281.50 | \$289.50 | \$0.00 | \$289.50 | RR |
| 0145 | High Density Development (minimum \$480) | \$176 per hour Min. Fee: \$480.00 | | | | FC |
| 0146 | Medium Density Development (minimum \$360) | \$176 per hour Min. Fee: \$360.00 | | | | FC |
| 0147 | OSD Re-Inspection Fee(minimum \$120) | \$176 per hour Min. Fee: \$120.00 | | | | FC |
| 0148 | Positive Covenant (minimum \$120) | \$176 per hour Min. Fee: \$120.00 | | | | FC |
| 0149 | Single Dwelling with OSD (minimum \$240) | \$176 per hour Min. Fee: \$240.00 | | | | FC |
| 0150 | Single Dwelling, no OSD (minimum \$120) | \$176 per hour Min. Fee: \$120.00 | | | | FC |
| 0151 | Works-As-Executed Plans (minimum \$240) | \$176 per hour Min. Fee: \$240.00 | | | | FC |

Hoardings

| | | | | | | |
|------|---|--|----------|--------|----------|----|
| 0152 | Ground level hoarding – type A temporary fencing, where any part of the fencing structure occupies the public domain. (A minimum period of 6 months, paid in advance, applies. Once this period is reached, additional payments shall be made for 3 months in advance). (Periods of less than 3 months can be resolved by negotiation). | \$305 plus an additional \$25/linear metre/week (frontage) or part thereof | | | | FC |
| 0153 | Overhead hoarding – type B (A minimum period of 6 months, paid in advance, applies. Once this period is reached, additional payments shall be made for 3 months in advance). (Periods of less than 3 months can be resolved by negotiation). | \$576 plus an additional \$33/linear metre/week (frontage) or part thereof | | | | FC |
| 0154 | Application lodgement fee | \$370.00 | \$380.00 | \$0.00 | \$380.00 | RR |
| 0155 | Fee adjustment for combined type A and B hoarding applications | \$305 to be waived | | | | FC |
| 0156 | Environmental Planning and Assessment Act 1979 – cost compliance | Total cost of compliance | | | | FC |

Memorial Donations

| | | | | | | |
|------|---------------------------|------------|------------|----------|------------|----|
| 0157 | Memorial seat with plaque | \$3,135.00 | \$2,927.27 | \$292.73 | \$3,220.00 | RR |
| 0158 | Park seat | \$2,715.00 | \$2,536.36 | \$253.64 | \$2,790.00 | RR |
| 0159 | Plaque only | \$473.00 | \$441.82 | \$44.18 | \$486.00 | RR |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Rock Anchor Permit

| | | | | | | |
|------|----------------------------|--|------------|--------|------------|------|
| 0160 | Application Fee | \$5,220.00 | \$5,365.00 | \$0.00 | \$5,365.00 | RR |
| 0161 | Cost per anchor | \$209.00 | \$215.00 | \$0.00 | \$215.00 | RR |
| 0162 | Refundable Holding Deposit | Minimum \$50,000 plus \$1,000 per anchor above 50 units Min. Fee: \$50,000.00 | | | | BAGS |

Stormwater Management Services Charge

Included on Annual Rates and Charges Notice. For the purposes of the SMSC, company title property will be treated the same as strata title property and mixed development apportionment factor (MDAF) property will be treated as residential. Where strata title buildings contain both residential and business lots, the SMSC will be \$12.50 for residential or \$5.00 minimum for business.

Exemptions from SMSC

- Crown Land and Crown Land held under private lease pursuant to Housing Act 2001 or Aboriginal Housing Act 1998
- Vacant land - defined as land containing no buildings or car parks and no significant impervious surfaces
- Council owned land or non-rateable land
- Rural residential or rural business land
- Land belonging to charities or public benevolent institutions

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0163 | Charge per residential* torrens title lot | \$25.00 | \$25.00 | \$0.00 | \$25.00 | LR |
| 0164 | Charge per residential* strata title lot | \$12.50 | \$12.50 | \$0.00 | \$12.50 | LR |
| 0165 | Charge per 350m ² or part thereof business* torrens title lot – total charge capped at \$2,500 | \$25.00 | \$25.00 | \$0.00 | \$25.00 | LR |

* meaning categorised as such for rating purposes

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Fee (excl. GST) | Year 19/20 GST | Fee (incl. GST) | Price Code |
|-----|------|--|--------------------|-------------------|--------------------|---------------|
|-----|------|--|--------------------|-------------------|--------------------|---------------|

Building Services

General Information

Builders Indemnity Insurance

Construction Certificates and Complying Development Certificates cannot be issued unless the applicant provides a certificate of insurance issued by an approved insurer under the Home Building Act 1989.

Persons who wish to do building work on their own home may apply to the Department of Fair Trading for an owner-builder permit where:

1. the cost of the work exceeds \$5,000;
2. the work relates to a single dwelling - house or dual occupancy; and
3. the work requires development consent or is complying development.

An owner-builder who sells their dwelling within 7 years of completion of the work must take out home warranty insurance. Works valued less than \$12,000 value, no insurance is required when carried out by a licensed builder.

Long Service Levy

For building or subdivision works that exceed a value of 25,000, payment of the Long Service Levy to the Long Service Levy Payments Corporation is required prior to Council (or an accredited certifier) issuing the Construction or Complying Development Certificate.

Council acts as an agent for collection of this levy. The amount payable is currently fixed at 0.35% of the total cost of the work and is GST exempt.

| | | | | | | |
|------|---------------------|-----------------|--|--|--|----|
| 0166 | General information | As listed above | | | | RR |
|------|---------------------|-----------------|--|--|--|----|

Complying Development Certificates and Exempt Development

Administration of Complying Development Certificates

| | | | | | | |
|------|--|--|----------|--------|----------|----|
| 0167 | Application to modify a complying development certificate (section 4.30) – after certificate has been issued | 50% of original application fee, max fee of \$500 | | | | RR |
| 0168 | Complying development certificate applications involving a building code of Australia alternative solution | Relevant application fee plus additional charges may be levied to recover council's costs in more complicated assessments at the rate of \$264.00/hour or part thereof. Such charges will be as determined by the Group Manager Building & Development in consultation with the applicant. Min. Fee: \$300.00 | | | | RR |
| 0169 | Confirmation in writing that development is exempt or complying development | \$123.00 | \$126.50 | \$0.00 | \$126.50 | FC |
| 0170 | Notification for complying development certificates | \$77.00 | \$79.50 | \$0.00 | \$79.50 | FC |

Complying Development Certificates – Application

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0171 | Work value less than or equal to \$20,000 (Class 1 and 10 buildings) | \$370.00 | \$345.45 | \$34.55 | \$380.00 | RR |
|------|--|----------|----------|---------|----------|----|

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Complying Development Certificates – Application [continued]

| | | | | | | |
|------|---|------------|------------|----------|------------|----|
| 0172 | Work value between \$20,001 and \$50,000 (Class 1 and 10 buildings) | \$525.00 | \$490.91 | \$49.09 | \$540.00 | RR |
| 0173 | Work value between \$50,001 and \$200,000 (Class 1 and 10 buildings) | \$940.00 | \$878.18 | \$87.82 | \$966.00 | RR |
| 0174 | Work value between \$200,001 and \$1,000,000 (Class 1 and 10 buildings) | \$1,465.00 | \$1,368.18 | \$136.82 | \$1,505.00 | RR |
| 0175 | Work value more than \$1,000,000 (Class 1 and 10 buildings) | \$1,830.00 | \$1,709.09 | \$170.91 | \$1,880.00 | RR |
| 0176 | Work value less than or equal to \$20,000 (Class 2-9 buildings) | \$525.00 | \$490.91 | \$49.09 | \$540.00 | RR |
| 0177 | Work value between \$20,001 and \$50,000 (Class 2-9 buildings) | \$785.00 | \$733.64 | \$73.36 | \$807.00 | RR |
| 0178 | Work value between \$50,001 and \$200,000 (Class 2-9 buildings) | \$1,045.00 | \$977.27 | \$97.73 | \$1,075.00 | RR |
| 0179 | Work value between \$200,001 and \$1,000,000 (Class 2-9 buildings) | \$1,570.00 | \$1,468.18 | \$146.82 | \$1,615.00 | RR |
| 0180 | Work value more than \$1,000,000 (Class 2-9 buildings) | POA | | | | RR |

Other Activity Application Fees

Section 68 Of Local Government Act 1993

| | | | | | | |
|------|-------------------|----------|----------|--------|----------|----|
| 0181 | Amusement devices | \$150.00 | \$150.00 | \$0.00 | \$150.00 | LR |
| 0182 | Manufactured home | \$200.00 | \$200.00 | \$0.00 | \$200.00 | LR |
| 0183 | Other activities | \$150.00 | \$150.00 | \$0.00 | \$150.00 | LR |

Construction and Development Certification

Damage Deposits

For any Development Application including Complying Development Certificates issued by Private Certifiers, Council reserves the right to impose a condition of development consent requiring the lodgement of a Builder's Damage Deposit as assessed by Council's Engineering Team as required in the individual circumstances.

| | | | | | | |
|------|---|-----------------|------------|--------|------------|------|
| 0184 | Value of development (per applicant's estimate with application) | Minimum Deposit | | | | BAGS |
| 0185 | Less than \$50,000 | \$1,000.00 | \$1,000.00 | \$0.00 | \$1,000.00 | BAGS |
| 0186 | Between \$50,001 to \$100,000 | \$2,000.00 | \$2,000.00 | \$0.00 | \$2,000.00 | BAGS |
| 0187 | Between \$100,001 to \$150,000 | \$3,000.00 | \$3,000.00 | \$0.00 | \$3,000.00 | BAGS |
| 0188 | Between \$150,001 to \$200,000 | \$4,000.00 | \$4,000.00 | \$0.00 | \$4,000.00 | BAGS |
| 0189 | Between \$200,001 to \$500,000 | \$6,000.00 | \$6,000.00 | \$0.00 | \$6,000.00 | BAGS |
| 0190 | Between \$500,001 to \$1,000,000 | \$8,000.00 | \$8,000.00 | \$0.00 | \$8,000.00 | BAGS |
| 0191 | For demolition (only) applications – the damage deposit will be a set fee | \$5,000.00 | \$5,000.00 | \$0.00 | \$5,000.00 | BAGS |

Where value of development is greater than \$1,000,000, damage deposit is calculated as 50% of the value of road frontage assets using unit rates for construction.

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Construction Certificates – Class 1 and 10

Values listed in this table equate to the contract price or the cost of the building (in cases where there is no contract) and calculated in accordance with the Regulation. Values include the costs associated with the construction of the building, the costs associated with the preparation of the building for the purpose for which it is to be used (such as installing plant, fittings, fixtures and equipment), other works (if any) and costs of demolition (if any).

| | | | | | | |
|------|--|--|----------|---------|----------|----|
| 0192 | Work value less than or equal to \$50,000 | \$675.00 | \$630.91 | \$63.09 | \$694.00 | MP |
| 0193 | Work value between \$50,001 and \$100,000 | \$675 plus \$8.00 for each \$1,000 above \$50,000 | | | | MP |
| 0194 | Work value between \$100,001 and \$250,000 | \$1,075 plus \$7.00 for each \$1,000 above \$100,000 | | | | MP |
| 0195 | Work value between \$250,001 and \$500,000 | \$2,125 plus \$6.00 for each \$1,000 above \$250,000 | | | | MP |
| 0196 | Work value between \$500,001 and \$1,000,000 | \$3,625 plus \$5.00 for each \$1,000 above \$500,000 | | | | MP |
| 0197 | Work value exceeding \$1,000,001 and \$5,000,000 | \$6,125 plus \$3.00 for each \$1,000 above \$1,000,000 | | | | MP |
| 0198 | Work value \$5,000,000 | By Quotation | | | | MP |

Construction Certificates – Class 2-9

Construction Certificate Fee for Residential and Mixed Commercial / Residential Developments Exceeding \$1,000,000 outside Burwood Town Centre and Developments \$10,000,000 or less inside the Burwood Town Centre

For mixed commercial or other developments the commercial or other part of the development is assessed in accordance with the above table (class 1 and 10 buildings).

| | | | | | | |
|------|---|--|--|--|--|----|
| 0199 | For residential and mixed commercial / residential developments the residential portion of the development is assessed as | i. \$450 per unit plus \$900 where Council is appointed as the Principal Certifying Authority ii. This fee includes PCA services and issue of Occupation Certificate. | | | | MP |
|------|---|--|--|--|--|----|

Construction Certificate Fee for Residential and Mixed Commercial / Residential Developments exceeding \$10,000,000 within the Burwood Town Centre

For Mixed commercial or other Developments the commercial or other part of the development is assessed in accordance with the above table (Class 1 and 10 buildings).

| | | | | | | |
|------|---|--|--|--|--|----|
| 0200 | For residential and mixed commercial / residential developments the residential portion of the development is assessed as | i. \$650 per unit plus \$1,400 where Council is appointed as the Principal Certifying Authority (PCA) ii. This fee includes PCA services and issue of Occupation Certificate. | | | | MP |
|------|---|--|--|--|--|----|

Construction Certificate Modifications

| | | | | | | |
|------|--|---------------------|--|--|--|----|
| 0201 | Construction certificate modifications | 50% of original fee | | | | RR |
|------|--|---------------------|--|--|--|----|

Registration of Certificates Issued by Accredited Certifiers

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0202 | Registration of a complying development certificate | \$36.00 | \$36.00 | \$0.00 | \$36.00 | LR |
| 0203 | Registration of construction certificate issued by private certifier (Not complying development) | \$36.00 | \$36.00 | \$0.00 | \$36.00 | LR |
| 0204 | Registration of occupation certificate issued by private certifier | \$36.00 | \$36.00 | \$0.00 | \$36.00 | LR |

continued on next page ...

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ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Registration of Certificates Issued by Accredited Certifiers [continued]

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0205 | Registration of subdivision certificate issued by private certifier (Not complying development) | \$36.00 | \$36.00 | \$0.00 | \$36.00 | LR |
|------|---|---------|---------|--------|---------|----|

Transfer of PCA services to Council

| | | | | | | |
|------|--------------------------|---|--|--|--|----|
| 0206 | Council appointed as PCA | Package as determined by Council delegate | | | | RR |
|------|--------------------------|---|--|--|--|----|

Construction Inspection

| | | | | | | |
|------|----------------|----------|----------|---------|----------|----|
| 0207 | Inspection fee | \$270.00 | \$252.27 | \$25.23 | \$277.50 | MP |
|------|----------------|----------|----------|---------|----------|----|

Fire Safety Compliance

| | | | | | | |
|------|---|------------|------------|----------|------------|----|
| 0208 | Annual administration fee | \$80.00 | \$75.00 | \$7.50 | \$82.50 | MP |
| 0209 | BCA class 2-3 effective height <25m | \$630.00 | \$589.09 | \$58.91 | \$648.00 | MP |
| 0210 | BCA class 2-3 effective height >25m | \$1,260.00 | \$1,177.27 | \$117.73 | \$1,295.00 | MP |
| 0211 | BCA class 5-9 up to or equal 500m ² floor area | \$530.00 | \$495.45 | \$49.55 | \$545.00 | MP |
| 0212 | BCA class 5-9 >500m ² floor area | \$1,060.00 | \$990.91 | \$99.09 | \$1,090.00 | MP |

Building Certification

Building Information Certificates Division 6.7 – Classes 1 and 10 – Statutory

| | | | | | | |
|------|--|--------------------|--|--|--|----|
| 0213 | Classes 1 and 10 (dwellings), and class 2 building containing only 2 dwellings | \$250 per dwelling | | | | LR |
|------|--|--------------------|--|--|--|----|

Division 6.7 Certificates – Other Classes – Statutory

| | | | | | | |
|------|---|--|----------|--------|----------|----|
| 0214 | A building not exceeding 200m ² | \$250.00 | \$250.00 | \$0.00 | \$250.00 | LR |
| 0215 | A building greater than 200m ² but not exceeding 2,000m ² | \$250 plus an additional \$0.50 per m ² over 200 m ² | | | | LR |
| 0216 | A building greater than 2,000m ² | \$1,165 plus an additional \$0.075 per m ² over 2,000m ² | | | | LR |
| 0217 | Additional inspections | \$90.00 | \$90.00 | \$0.00 | \$90.00 | LR |
| 0218 | Archive fee for unauthorised works building certificates* | \$100.00 | \$100.00 | \$0.00 | \$100.00 | LR |

*Additional fees apply for unauthorised works in accordance with the Environmental Planning and Assessment Regulation 2000.

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Certificates

Planning Certificates

Environmental Planning and Assessment Act 1979

Environmental Planning and Assessment Regulation 2000

Note that for strata lot applications, one fee is charged per lot applied for within that strata plan.

| | | | | | | |
|--|---|----------|----------|--------|----------|----|
| 0219 | Section 10.7(2) planning certificate application / reprint per lot | \$53.00 | \$54.43 | \$0.00 | \$54.43 | LR |
| 0220 | Section 10.7(2) and 10.7(5) planning certificate application / reprint per lot | \$133.00 | \$133.00 | \$0.00 | \$133.00 | LR |
| 0221 | Fee for urgent processing of applications for planning certificates under section 10.7(2) and 10.7(5) within 1 business day per lot | \$100.00 | \$110.00 | \$0.00 | \$110.00 | RR |
| Council reserves the right not to make the service available | | | | | | |
| 0222 | Section 10.7 certificate – reprint | \$51.50 | \$53.00 | \$0.00 | \$53.00 | RR |

Outstanding Notices

| | | | | | | |
|------|-----------------------------------|---------|---------|--------|---------|----|
| 0223 | Outstanding notice – section 735A | \$60.00 | \$60.00 | \$0.00 | \$60.00 | LR |
|------|-----------------------------------|---------|---------|--------|---------|----|

Occupation Certificates

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0224 | Occupation certificates (Council as PCA) | \$205.00 | \$191.82 | \$19.18 | \$211.00 | FC |
|------|--|----------|----------|---------|----------|----|

Rates Certificates

Local Government Act 1993 Sections 603 and 608

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0225 | For replacement of section 10.7 or section 603 (certificate replacement request placed after 2 weeks from date of issue of original certificate) | \$40.00 | \$41.50 | \$0.00 | \$41.50 | RR |
| 0226 | Rates notice – annual or instalment – on coloured base stock with or without amended details * | \$36.00 | \$37.00 | \$0.00 | \$37.00 | RR |
| 0227 | Rates notice – annual or instalment – single sided black and white archive copy * | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Z |
| 0228 | Section 603 certificate | \$80.00 | \$85.00 | \$0.00 | \$85.00 | LR |
| 0229 | Urgency fee – processed on-demand (subject to availability only) | \$200.00 | \$205.50 | \$0.00 | \$205.50 | RR |
| 0230 | Urgency fee – processed within 24 hours | \$170.00 | \$175.00 | \$0.00 | \$175.00 | RR |
| 0231 | Administration charge to refund Section 603/10.7 certificate | \$0.00 | \$15.00 | \$0.00 | \$15.00 | PC |

Section 54 Certificate

Local Government Act 1993

| | | | | | | |
|------|-----------------|---------|---------|--------|---------|----|
| 0232 | Application fee | \$60.00 | \$60.00 | \$0.00 | \$60.00 | LR |
|------|-----------------|---------|---------|--------|---------|----|

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Section 88G Certificate

Conveyancing Act 1919

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0233 | Section 88G certificates (Section 88G of Conveyancing Act) | \$10.00 | \$10.00 | \$0.00 | \$10.00 | LR |
| 0234 | Section 88G certificate requiring inspection | \$38.00 | \$38.00 | \$0.00 | \$38.00 | LR |

Swimming Pool Safety Certificate

Swimming Pools Amendment Act 2012

Swimming Pools Regulation 2008

| | | | | | | |
|------|---|--|---------|--------|---------|----|
| 0235 | Fee for provision of registration – assisting pool owners who do not have internet access | \$13.00 | \$11.82 | \$1.18 | \$13.00 | LR |
| 0236 | Swimming pool barrier exemption application | \$70.00 | \$70.00 | \$0.00 | \$70.00 | LR |
| 0237 | Swimming pool inspections and compliance certificates | \$150 plus \$100 for second and subsequent inspections | | | | LR |
| 0238 | Copy of swimming pool compliance certificate | \$62.00 | \$58.18 | \$5.82 | \$64.00 | PC |
| 0239 | Swimming pool safety plaques resuscitation board | \$27.00 | \$25.45 | \$2.55 | \$28.00 | PC |

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Compliance

Abandoned Articles

Motor Vehicles, Trucks, Trailers and Caravans

| | | | | | | |
|------|--------------------------|--|--|--|--|----|
| 0240 | Impounding / holding fee | | \$206 impounding fee plus \$40/day holding fee plus \$190 towing fee | | | FC |
|------|--------------------------|--|--|--|--|----|

Shopping Trolleys and Sandwich Boards

| | | | | | | |
|------|----------------|--|-------------------------------------|--|--|----|
| 0241 | Impounding fee | | \$250 plus \$15 per day per trolley | | | FC |
|------|----------------|--|-------------------------------------|--|--|----|

Other Goods

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0242 | Other articles | \$102.50 | \$105.50 | \$0.00 | \$105.50 | FC |
| 0243 | Other articles (per article per day or part thereof) | \$41.00 | \$42.50 | \$0.00 | \$42.50 | FC |

Protection of Environment Operations Act

| | | | | | | |
|---|---|--------------------------|----------|--------|----------|----|
| 0244 | Investigation that resulted in an order being given (currently up to \$1,000) | As Prescribed | | | | LR |
| Environmental Planning and Assessment Regulation 2000 s281C | | | | | | |
| 0245 | Litter fines and penalty | As Prescribed | | | | LR |
| 0246 | Environmental audit | \$157.00 | \$161.50 | \$0.00 | \$161.50 | FC |
| 0247 | POEO – cost compliance | Total cost of compliance | | | | RR |
| 0248 | POEO – notice administration fee | \$550.00 | \$550.00 | \$0.00 | \$550.00 | LR |

Contaminated Land

Registration of Notice of Class 2 Remediation

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0249 | Registration of notice of intention to carry out class 2 remediation works (clause 16 – SEPP 55) | \$185.00 | \$185.00 | \$0.00 | \$185.00 | LR |
|------|--|----------|----------|--------|----------|----|

Skip Bins Roadside Placements

| | | | | | | |
|------|--------------------------------------|------------|------------|--------|------------|----|
| 0250 | Initial fee (first year of activity) | \$1,490.00 | \$1,535.00 | \$0.00 | \$1,535.00 | RR |
| 0251 | Ongoing fee (after first year) | \$816.00 | \$839.00 | \$0.00 | \$839.00 | RR |

Clothing Bank Bins

| | | | | | | |
|------|--------------------------------|----------|----------|--------|----------|----|
| 0252 | Annual permit per bin | \$382.00 | \$393.00 | \$0.00 | \$393.00 | RR |
| 0253 | Initial annual application fee | \$307.00 | \$316.00 | \$0.00 | \$316.00 | FC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Community Services**Bus Hire**

| | | | | | | |
|------|---|--------|--------|--------|--------|----|
| 0254 | 8 seater and wheelchair hoist – per kilometre (includes petrol) | \$3.10 | \$2.91 | \$0.29 | \$3.20 | PC |
|------|---|--------|--------|--------|--------|----|

CHSP Development and Training

| | | | | | | |
|------|---|----------|---------|--------|----------|----|
| 0255 | Staff training per person (CHSP funded service providers) | \$48.00 | \$45.00 | \$4.50 | \$49.50 | PC |
| 0256 | Staff training per person (non CHSP funded service providers) | \$102.50 | \$95.91 | \$9.59 | \$105.50 | PC |

Community Programs

| | | | | | | |
|------|---|---------|--------|--------|---------|----|
| 0257 | Daytime session / class | \$5.50 | \$5.00 | \$0.50 | \$5.50 | PC |
| 0258 | Daytime session / class with materials included | \$8.00 | \$7.27 | \$0.73 | \$8.00 | PC |
| 0259 | Evening session / class (after 6:00 pm) | \$8.00 | \$7.27 | \$0.73 | \$8.00 | PC |
| 0260 | Evening session / class (after 6:00 pm) with materials included | \$10.40 | \$9.55 | \$0.95 | \$10.50 | PC |

Street Parties and School Fetes

| | | | | | | |
|------|--|--------|--|--|--|---|
| 0261 | Traffic management – community street parties and school fetes (all inclusive subject to council approval) | No fee | | | | Z |
|------|--|--------|--|--|--|---|

Alcohol Prohibited Spaces

| | | | | | | |
|------|---|--------|----------|---------|----------|----|
| 0262 | Application for consumption or sale of alcohol in an alcohol prohibited area or alcohol free zone | \$0.00 | \$172.73 | \$17.27 | \$190.00 | FC |
|------|---|--------|----------|---------|----------|----|

Volunteer Network – Volunteer Training

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0263 | CHSP service volunteers and new volunteers | \$11.40 | \$10.73 | \$1.07 | \$11.80 | PC |
| 0264 | Non-CHSP service volunteers | \$22.50 | \$21.36 | \$2.14 | \$23.50 | PC |
| 0265 | Volunteer co-ordinators (paid staff) | \$51.50 | \$48.18 | \$4.82 | \$53.00 | PC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Development Applications

General Note: If two or more statutory fees apply to a single DA, then the amount payable shall be the sum of those fees.

Note 1: These fees are additional to other fees, which may apply.

Note 2: Regulations require Council to refund the amount of the fee not expended in advertising the application.

Developments Involving Erection of Buildings, Carrying out of Works, or the Demolition of Buildings or Works at Work Value

Environmental Planning and Assessment Regulation 2000

| | | | | | | |
|------|--|--|----------|--------|----------|----|
| 0266 | DA for development up to \$5,000 | \$110.00 | \$110.00 | \$0.00 | \$110.00 | LR |
| 0267 | Between \$5,001 – \$50,000 | \$170 plus \$3.00 for each \$1,000 or part above \$5,000 | | | | LR |
| 0268 | Between \$50,001 – \$250,000 | \$352 plus \$3.64 for each \$1,000 or part above \$50,000 | | | | LR |
| 0269 | Between \$250,001 – \$500,000 | \$1,160 plus \$2.34 for each \$1,000 or part above \$250,000 | | | | LR |
| 0270 | Between \$500,001 – \$1,000,000 | \$1,745 plus \$1.64 for each \$1,000 or part above \$500,000 | | | | LR |
| 0271 | Greater than \$1,000,001 less than \$10,000,000 | \$2,615 plus \$1.44 for each \$1,000 above \$1,000,000 | | | | LR |
| 0272 | Greater than \$10,000,000 | \$15,875 plus \$1.19 for each \$1,000 above \$10,000,000 | | | | LR |
| 0273 | Dwelling house valued under \$100,000 construction cost | \$455.00 | \$455.00 | \$0.00 | \$455.00 | LR |
| 0274 | DA not involving building work, demolition or sub division | \$285.00 | \$285.00 | \$0.00 | \$285.00 | LR |

Refund of Development Application Fees

| | | | | | | |
|------|---|--------------------------|--|--|--|----|
| 0275 | Withdrawal of application before assessment | Maximum 75% of fees paid | | | | PC |
| 0276 | Withdrawal of application after assessment but prior to assessment report preparation | Maximum 50% of fees paid | | | | PC |
| 0277 | Withdrawal of application after determination | No refund | | | | PC |

Long Service Levy

Note: Statutory collected on behalf of The Long Service Payments Corporation

| | | | | | | |
|------|----------------------------------|---|--|--|--|----|
| 0278 | Work value greater than \$25,000 | 0.35% of the value of building and construction works | | | | LR |
|------|----------------------------------|---|--|--|--|----|

DA fees for Residential Heritage items

| | | | | | | |
|------|--|--|----------|--------|----------|----|
| 0279 | Not exceeding \$10,000 | No fee | | | | PC |
| 0280 | Exceeding \$10,000 but not exceeding \$50,000 | \$105.00 | \$108.00 | \$0.00 | \$108.00 | PC |
| 0281 | Exceeding \$50,000 but not exceeding \$100,000 | \$100 plus Plan First | | | | PC |
| 0282 | Exceeding \$100,000 | Refer to development application table | | | | PC |

Other Developments – Statutory

| | | | | | | |
|------|--|--|--|--|--|----|
| 0283 | Development applications for the pruning or removal of a tree for heritage items and properties in HCA | \$100/application or \$40/application where applicant is a pensioner | | | | LR |
|------|--|--|--|--|--|----|

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Other Developments – Statutory [continued]

| | | | | | | |
|------|---|--|--|--|--|----|
| 0284 | Development for the purpose of 1 or more advertisements | \$285 plus an additional \$93 per advertisement in excess of 1, or the fee in accordance with the above table, whichever is greater. | | | | LR |
|------|---|--|--|--|--|----|

Subdivisions – Regulation 249

Environmental Planning and Assessment Regulation 2000

| | | | | | | |
|------|---|------------------------------------|--|--|--|----|
| 0285 | Other than strata subdivision, involving the opening of a public road (eg, torrens title / stratum subdivision / community title) | \$665 plus \$65 per additional lot | | | | LR |
| 0286 | Other than strata subdivision, not involving the opening of a public road (eg, torrens title / stratum subdivision / community title) | \$330 plus \$53 per additional lot | | | | LR |
| 0287 | Strata units subdivision | \$330 plus \$65 per additional lot | | | | LR |

Integrated Development and Development which Requires Concurrence – Statutory

Environmental Planning and Assessment Regulation 2000

In addition to the fee specified above, the consent authority must charge an additional fee for the referral and provision of advice in respect of the general terms of approval to be granted by an approval body specified in Sections 91, 91A and 92.

Additional fee for each approval, Council shall forward the fee to the approval body with the request for the general terms of the approval from the approval body.

| | | | | | | |
|------|--|---|--|--|--|----|
| 0288 | Development which requires concurrence | \$140 plus \$320 for each approval body to which the development application is to be forwarded | | | | LR |
| 0289 | Integrated development | \$140 plus \$320 for each approval body to which the development application is to be forwarded | | | | LR |

Additional fees payable for development that requires advertising

In addition to any other fees payable, Council will charge up to the following maximum fees for giving of the notice required for the development:

| | | | | | | |
|------|--|------------|------------|--------|------------|----|
| 0290 | Designated development | \$2,220.00 | \$2,220.00 | \$0.00 | \$2,220.00 | LR |
| 0291 | Advertised development | \$1,105.00 | \$1,105.00 | \$0.00 | \$1,105.00 | LR |
| 0292 | Prohibited development | \$1,105.00 | \$1,105.00 | \$0.00 | \$1,105.00 | LR |
| 0293 | Development for which an environmental planning instrument requires notice to be given otherwise than as referred to above | \$1,105.00 | \$1,105.00 | \$0.00 | \$1,105.00 | LR |
| 0294 | Development application that is accompanied by a voluntary planning agreement under section 7.4 of the Act | \$1,130.00 | \$1,130.00 | \$0.00 | \$1,130.00 | LR |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Development Applications – Notification

Notification of Development Applications, Section 4.55 Applications or Section 8.2, 8.3, 8.4 and 8.5 Applications

Should an applicant submit amended plans prior to determination that requires re-notification of a development, an additional notification fee may be applicable.

| | | | | | | |
|------|---|------------|------------|--------|------------|----|
| 0295 | 3D digital architectural model (where development application is required to be referred to JRPP) | \$2,150.00 | \$2,210.00 | \$0.00 | \$2,210.00 | RR |
| 0296 | 3D digital architectural model (where required to accompany a development application) | \$1,075.00 | \$1,105.00 | \$0.00 | \$1,105.00 | RR |
| 0297 | Works less than \$10,000 | \$39.00 | \$41.00 | \$0.00 | \$41.00 | RR |
| 0298 | Works between \$10,001 and \$100,000 | \$143.50 | \$148.00 | \$0.00 | \$148.00 | RR |
| 0299 | Works between \$100,001 and \$500,000 | \$281.50 | \$290.00 | \$0.00 | \$290.00 | RR |
| 0300 | Works between \$500,001 and \$1,000,000 | \$343.00 | \$353.00 | \$0.00 | \$353.00 | RR |
| 0301 | Works greater than \$1,000,000 and less than \$10,000,000 | \$604.00 | \$621.00 | \$0.00 | \$621.00 | RR |
| 0302 | Works greater than \$10,000,000 | \$706.00 | \$726.00 | \$0.00 | \$726.00 | RR |

Notification fee for amended development application plans

| | | | | | | |
|------|--|--|--|--|--|----|
| 0303 | Notification fee for amended development application plans | Refer to the notification fees for original development application in the table above | | | | LR |
|------|--|--|--|--|--|----|

Review of Determination Under Section 8.2 and / or Review Where DA Not Accepted Under Section 8.2(1)(c)

Environmental Planning and Assessment Act 1979

| | | | | | | |
|------|--|--|---------|--------|---------|----|
| 0304 | Review of determination of any other development up to \$5,000 | \$55.00 | \$55.00 | \$0.00 | \$55.00 | LR |
| 0305 | Review of determination of any other development with an estimated cost of \$5,001 – \$250,000 | \$85, plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost. | | | | LR |
| 0306 | Review of determination of any other development with an estimated cost of \$250,001-\$500,000 | \$500, plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000. | | | | LR |
| 0307 | Review of determination of any other development with an estimated cost of \$500,001-\$1,000,000 | \$712, plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000. | | | | LR |
| 0308 | Review of determination of any other development with an estimated cost of \$1,000,001-\$10,000,000 | \$987, plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000. | | | | LR |
| 0309 | Review of determination of any other development with an estimated cost more than \$10,000,000 | \$4,737, plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000. | | | | LR |
| 0310 | Review of determination for a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building | 50% of original application fee | | | | LR |

continued on next page ...

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 | Year 19/20 | | | Price Code |
|-----|------|-------------------------|-----------------|-----|-----------------|------------|
| | | Last YR Fee (incl. GST) | Fee (excl. GST) | GST | Fee (incl. GST) | |

Review of Determination Under Section 8.2 and / or Review Where DA Not Accepted Under Section 8.2(1)(c) [continued]

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0311 | Review of determination for a development application that involves the erection of a dwelling house with an estimated cost of construction of \$100,000 or less | \$190.00 | \$190.00 | \$0.00 | \$190.00 | LR |
|------|--|----------|----------|--------|----------|----|

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Development Applications – Modification of a Consent Under Section 4.55

Environmental Planning and Assessment Act 1979

| | | | | | | |
|------|---|--|----------|---------|----------|----|
| 0312 | Section 4.55(1) – corrections | \$71 (maximum fee) | | | | LR |
| 0313 | Section 4.55(1A) – minor modifications | 50% of original application fee (maximum fee of \$645) | | | | LR |
| 0314 | Section 4.55(2) or under section 4.56 if the fee for the original application was less than \$100 | 50% of the fee for the original development application | | | | LR |
| 0315 | Section 4.55(2) where the fee of the original application was more than \$100 but does not involve the erection of a building, the carrying out of work or the demolition of a work or building | 50% of the fee for the original development application | | | | LR |
| 0316 | Section 4.55(2) where the original application was for a dwelling house with an estimated cost of construction of \$100,000 or less | \$190.00 | \$190.00 | \$0.00 | \$190.00 | LR |
| 0317 | Section 4.55(2) for any other development up to an estimated cost of \$5,000 | \$55.00 | \$55.00 | \$0.00 | \$55.00 | LR |
| 0318 | Section 4.55(2) for any other development up to an estimated cost of \$5,001-\$250,000 | \$85, plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost. | | | | LR |
| 0319 | Section 4.55(2) for any other development up to an estimated cost of \$250,001-\$500,000 | \$500, plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000. | | | | LR |
| 0320 | Section 4.55(2) for any other development up to an estimated cost of \$500,001-\$1,000,000 | \$712, plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000. | | | | LR |
| 0321 | Section 4.55(2) for any other development up to an estimated cost of \$1,000,001-\$10,000,000 | \$987, plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000. | | | | LR |
| 0322 | Section 4.55(2) for any other development up to an estimated cost of more than \$10,000,000 | \$4,737, plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000. | | | | LR |
| 0323 | Review of section 4.55(2) modification | 50% of original application fee | | | | LR |
| 0324 | Section 4.59 public notice for validity of a development consent | \$385.00 | \$350.00 | \$35.00 | \$385.00 | RR |

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Development Applications – Other Services

Certified Planning Documents – Statutory

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0325 | Certified copy of document or map clause 262 of Environmental Planning and Assessment Regulation 2000 | \$53.00 | \$53.00 | \$0.00 | \$53.00 | LR |
|------|---|---------|---------|--------|---------|----|

DA Pre-Lodgement Application

| | | | | | | |
|------|---|------------|------------|----------|------------|----|
| 0326 | Single dwellings | \$250.00 | \$233.64 | \$23.36 | \$257.00 | RR |
| 0327 | Dual occupancies | \$250.00 | \$233.64 | \$23.36 | \$257.00 | RR |
| 0328 | Townhouses – estimated cost less than \$1,000,000 | \$800.00 | \$747.27 | \$74.73 | \$822.00 | RR |
| 0329 | Townhouses – estimated cost of \$1,000,001 – \$1,500,000 | \$1,200.00 | \$1,122.73 | \$112.27 | \$1,235.00 | RR |
| 0330 | Residential flat buildings | \$1,200.00 | \$1,122.73 | \$112.27 | \$1,235.00 | RR |
| 0331 | Residential flat buildings – 3 or more storeys and 4 or more dwellings (includes urban design fee) | \$1,800.00 | \$1,681.82 | \$168.18 | \$1,850.00 | RR |
| 0332 | Commercial developments (change of use / boarding houses) estimated cost less than \$1,000,000 | \$630.00 | \$589.09 | \$58.91 | \$648.00 | RR |
| 0333 | Commercial developments (change of use/boarding houses) estimated cost of \$1,000,001 – \$5,000,000 | \$900.00 | \$840.91 | \$84.09 | \$925.00 | RR |
| 0335 | Commercial developments (change of use/boarding houses) estimated cost greater than \$5,000,001 | \$1,200.00 | \$1,122.73 | \$112.27 | \$1,235.00 | RR |
| 0334 | Mixed use development estimated cost less than \$1,000,000 | \$630.00 | \$589.09 | \$58.91 | \$648.00 | RR |
| 0336 | Mixed use development estimated cost of \$1,000,001 – \$5,000,000 (includes urban design fee) | \$1,350.00 | \$1,363.64 | \$136.36 | \$1,500.00 | RR |
| 0337 | Mixed use development estimated cost greater than \$5,000,001 (includes urban design fee) | \$1,600.00 | \$1,818.18 | \$181.82 | \$2,000.00 | RR |
| 0338 | Consideration of amended plans | \$563.00 | \$526.36 | \$52.64 | \$579.00 | RR |
| 0339 | Consideration of amended plans where urban design advice is required | \$1,180.00 | \$1,104.55 | \$110.45 | \$1,215.00 | RR |

Covenant Removals or Amendments

| | | | | | | |
|------|-------------|---|--|--|--|----|
| 0340 | Application | \$130 plus \$66 per hour or part thereof in excess of 2 hours | | | | FC |
|------|-------------|---|--|--|--|----|

Burwood Local Planning Panel Referral Administration Fee

| | | | | | | |
|------|--|------------|------------|----------|------------|----|
| 0341 | Where the value of the development is \$500,000 – \$10,000,000 | \$1,000.00 | \$936.36 | \$93.64 | \$1,030.00 | PC |
| 0342 | Where the value of the development is more than \$10,000,000 | \$2,000.00 | \$1,868.18 | \$186.82 | \$2,055.00 | PC |

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Development Contributions to Services and Amenities

Environmental Planning and Assessment Act 1979

Burwood Contributions Plan

Section 7.12 Contributions Plan for the Burwood Local Government Area (Excluding Burwood Town Centre)

All Development (except development pertaining to a dwelling house)

| | | | | | | |
|------|--|--|--|--|--|----|
| 0343 | Work value from \$0 to \$100,000 | Nil | | | | RR |
| 0344 | Work value from \$100,001 to \$200,000 | 0.50% multiplied by the indexed development cost | | | | RR |
| 0345 | Work value greater than \$200,000 | 1% multiplied by the indexed development cost | | | | RR |

Development of a dwelling house and alterations, additions or ancillary structures thereto

| | | | | | | |
|------|--|--|--|--|--|----|
| 0346 | Work value from \$0 to \$100,000 | Nil | | | | RR |
| 0347 | Work value from \$100,001 to \$300,000 | 0.50% multiplied by the indexed development cost | | | | RR |
| 0348 | Work value greater than \$300,000 | 0.25% multiplied by the indexed development cost | | | | RR |

Section 7.12 Contributions Plan – Burwood Town Centre

| | | | | | | |
|------|-----------------------------------|---|--|--|--|----|
| 0349 | Work value from \$0 to \$250,000 | Nil | | | | RR |
| 0350 | Work value greater than \$250,000 | 4% multiplied by the indexed development cost | | | | RR |

Car Parking Rate for Monetary Contributions in Lieu of On-Site Parking under a Voluntary Planning Agreement and the DCP

| | | | | | | |
|------|------------------------|-------------|-------------|--------|-------------|----|
| 0351 | Rate per parking space | \$50,640.00 | \$52,010.00 | \$0.00 | \$52,010.00 | FC |
|------|------------------------|-------------|-------------|--------|-------------|----|

The rate is provided as a guide to applicants and is intended to represent a reasonable base rate for the construction of a single parking space within a basement or parking complex. Council reserves the right to negotiate a variation of this rate as part of a Voluntary Planning Agreement. For further information, refer to the Burwood Development Control Plan and the addendum to the Planning Agreements Policy.

Monetary Contribution for Bonus Development

The rate is over and above the requirements of the Section 7.12 Contributions Plan for the Burwood Town Centre, Strathfield Town Centre, Burwood Road Burwood (between Parramatta Road and Meryla Street) and land in the B2 local centre zone along northern side of Liverpool Road Burwood and Strathfield. The monetary contribution is paid to Council as part of a Voluntary Planning Agreement. The rate is subject to review and change by Council.

| | | | | | | |
|------|--|------------|------------|--------|------------|----|
| 0352 | Rate per m ² bonus floor space (Burwood and Strathfield Town Centres) | \$1,750.00 | \$1,750.00 | \$0.00 | \$1,750.00 | FC |
| 0353 | Rate per m ² bonus floor space (Burwood Road between Parramatta Road and Meryla Street) | \$1,500.00 | \$1,500.00 | \$0.00 | \$1,500.00 | FC |
| 0354 | Rate per m ² bonus floor space (land in the B2 local centre zone along northern side of Liverpool Road Burwood and Strathfield) | \$1,000.00 | \$1,000.00 | \$0.00 | \$1,000.00 | FC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Planning Proposals

Pre-Planning Proposal Meeting

| | | | | | | |
|------|--|------------------|----------|---------|----------|----|
| 0355 | Council's consultants' attendance expenses: \$ for \$ reimbursement | At cost plus GST | | | | FC |
| 0356 | Meeting with Group Manager Strategic Planning, Heritage & Place Planning and Executive Strategic Planner or Senior Strategic Planner | \$844.00 | \$788.18 | \$78.82 | \$867.00 | FC |

Planning Proposals for LEP Amendments and DCP Amendments

1. A planning proposal for a minor LEP generally refers to a single allotment spot rezoning generated by a planning anomaly or inconsistency, or minor amendments such as the deletion of a heritage item or modification of a development standard. These LEP amendments are generally not complex or contentious. A planning proposal for a major LEP refers to all other rezoning applications submitted to Council. Fees for both major and minor LEP amendments are not refundable.
2. A new applicable fee may be payable again should the applicant amend a planning proposal for submission to Council.
3. One fee will be charged if a DCP is prepared by the applicant in conjunction with a planning proposal.

| | | | | | | |
|------|---|-------------|-------------|--------|-------------|----|
| 0357 | Major LEP or DCP for land greater than 3,000 m ² | \$61,380.00 | \$63,040.00 | \$0.00 | \$63,040.00 | FC |
| 0358 | Major LEP or DCP | \$30,690.00 | \$31,520.00 | \$0.00 | \$31,520.00 | FC |
| 0359 | Minor LEP or DCP | \$10,230.00 | \$10,510.00 | \$0.00 | \$10,510.00 | FC |
| 0360 | Reconsideration (once only) fee on refusal or Council's condition of rezoning | \$1,535.00 | \$1,580.00 | \$0.00 | \$1,580.00 | FC |
| 0361 | Reimbursement of actual cost of required consultants (ie – planning urban design, traffic, heritage financial / economic, legal, etc) | At cost | | | | FC |

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

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|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Environment and Health

Public Health

Public Health Act 2010 - Statutory Fees, Charges and Penalties - as prescribed in legislation

Food Act 2003 - Statutory Fees, Charges and Penalties - as prescribed in legislation

Protection of the Environment Operations Act 1997 - Fees, Charges and Penalties - as prescribed in legislation

| | | | | | | |
|------|--|---------------|----------|--------|----------|----|
| 0362 | Improvement notice fee | \$330.00 | \$330.00 | \$0.00 | \$330.00 | LR |
| 0363 | Fee for improvement notices and prohibition orders in the case of an improvement notice or a prohibition order given to an occupier of premises at which there is a regulated system | \$560.00 | \$560.00 | \$0.00 | \$560.00 | LR |
| 0364 | Fee for improvement notices and prohibition orders in the case of an improvement notice or a prohibition order given to an occupier of premises in any other case | \$270.00 | \$270.00 | \$0.00 | \$270.00 | LR |
| 0365 | Administration fee (or as prescribed in the relevant legislation) | As prescribed | | | | LR |

Registered Premises Annual Charges

| | | | | | | |
|------|--|------------|------------|--------|------------|----|
| 0366 | Food shop category 1 – school canteens, childcare centres and the like (includes admin fee and 1 inspection) | \$265.00 | \$272.50 | \$0.00 | \$272.50 | FC |
| 0367 | Food shop category 2 – convenience stores, service stations and the like (includes admin fee and 1 inspection) | \$570.00 | \$586.00 | \$0.00 | \$586.00 | FC |
| 0368 | Food shop category 3 – restaurants, take aways and cafés up to 5 employees (includes admin fee and up to 2 inspections) | \$915.00 | \$940.00 | \$0.00 | \$940.00 | FC |
| 0369 | Food shop category 4 – restaurants, take aways and cafés 5 to 50 employees (includes admin fee and up to 2 Inspections) | \$1,375.00 | \$1,415.00 | \$0.00 | \$1,415.00 | FC |
| 0370 | Food shop category 5 – supermarkets, clubs and the like with more than 51 employees (includes admin fee and up to 2 inspections) | \$4,070.00 | \$4,180.00 | \$0.00 | \$4,180.00 | FC |
| 0371 | Home based commercial food activity (includes family day care) | \$200.00 | \$200.00 | \$0.00 | \$200.00 | FC |
| 0372 | Mobile vendors | \$169.00 | \$174.00 | \$0.00 | \$174.00 | FC |
| 0373 | Cooling towers (includes registration fee and 1 inspection) | \$451.00 | \$464.00 | \$0.00 | \$464.00 | FC |
| 0374 | Restricted premises (includes registration fee and 1 inspection) | \$630.00 | \$648.00 | \$0.00 | \$648.00 | FC |
| 0375 | Skin penetration premises (includes registration fee and 1 inspection) | \$415.00 | \$427.00 | \$0.00 | \$427.00 | FC |

Inspections

Per Inspection

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0376 | Certificate of registration (where not included in registration fee) | \$82.00 | \$85.00 | \$0.00 | \$85.00 | FC |
| 0377 | Beauty salon | \$194.50 | \$200.00 | \$0.00 | \$200.00 | FC |
| 0378 | Boarding house greater than 10 occupants | \$410.00 | \$422.00 | \$0.00 | \$422.00 | FC |

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Inspections [continued]

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0379 | Boarding house 1-10 occupants | \$230.50 | \$237.00 | \$0.00 | \$237.00 | FC |
| 0380 | Cooling towers | \$225.50 | \$232.00 | \$0.00 | \$232.00 | FC |
| 0381 | Food shop – other (convenience stores and the like) | \$179.50 | \$184.50 | \$0.00 | \$184.50 | FC |
| 0382 | Food shop – restaurants, take aways and cafés | \$256.00 | \$263.00 | \$0.00 | \$263.00 | FC |
| 0383 | Food shop – pre occupation inspection | \$180.00 | \$185.00 | \$0.00 | \$185.00 | FC |
| 0384 | Hairdresser | \$179.50 | \$184.50 | \$0.00 | \$184.50 | FC |
| 0385 | Public pools and spas | \$184.50 | \$189.50 | \$0.00 | \$189.50 | FC |
| 0386 | Reinspection fee | \$153.50 | \$158.00 | \$0.00 | \$158.00 | FC |
| 0387 | Restricted premises | \$405.00 | \$416.00 | \$0.00 | \$416.00 | FC |
| 0388 | Skin penetration premises | \$194.50 | \$200.00 | \$0.00 | \$200.00 | FC |

Temporary Food Premises – Approval Permit (Daily Fee)

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0389 | Charitable (not for profit) | No fee | | | | Z |
| 0390 | Commercial – (single event) | \$87.00 | \$89.50 | \$0.00 | \$89.50 | FC |
| 0391 | Commercial – annual fee (minimum 3 events) | \$148.50 | \$153.00 | \$0.00 | \$153.00 | FC |
| 0392 | Community – (single event) | \$56.50 | \$58.50 | \$0.00 | \$58.50 | FC |
| 0393 | Community – annual fee (minimum 3 events) | \$102.50 | \$105.50 | \$0.00 | \$105.50 | FC |

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Fees and Charges - Public Exhibition

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|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Events

Organiser Burwood Council

Major Festivals and Events (>40,000 attendance) – Permit Fees

Receipt Codes

Burwood Festival T61 - 01475.3029.547 | Carols By Candlelight T156 - 01475.3014.671 | Chinese / Lunar Festival T16 - 01475.3012.547 | Australia Day Stalls T150 - 01475.3011.547 | Other Events T153 - 01475.3354.671

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0394 | Alcohol covered stall | \$642.00 | \$660.00 | \$0.00 | \$660.00 | FC |
| 0395 | Alcohol site | \$484.00 | \$498.00 | \$0.00 | \$498.00 | FC |
| 0396 | Alcohol van site | \$889.00 | \$913.00 | \$0.00 | \$913.00 | FC |
| 0397 | Amusement hire space per ride | \$844.00 | \$867.00 | \$0.00 | \$867.00 | FC |
| 0398 | Food covered stall | \$664.00 | \$682.00 | \$0.00 | \$682.00 | FC |
| 0399 | Food site | \$507.00 | \$521.00 | \$0.00 | \$521.00 | FC |
| 0400 | Food van site | \$911.00 | \$936.00 | \$0.00 | \$936.00 | FC |
| 0401 | LGA business food covered stall | \$415.00 | \$427.00 | \$0.00 | \$427.00 | FC |
| 0402 | LGA business food site | \$271.50 | \$279.00 | \$0.00 | \$279.00 | FC |
| 0403 | LGA business merch/info covered stall | \$318.00 | \$327.00 | \$0.00 | \$327.00 | FC |
| 0404 | LGA business merch/info site | \$169.00 | \$174.00 | \$0.00 | \$174.00 | FC |
| 0405 | LGA business NFP food covered stall | \$328.00 | \$337.00 | \$0.00 | \$337.00 | FC |
| 0406 | LGA business NFP food site | \$194.50 | \$200.00 | \$0.00 | \$200.00 | FC |
| 0407 | LGA business NFP merch/info covered stall | \$256.00 | \$263.00 | \$0.00 | \$263.00 | FC |
| 0408 | LGA business NFP merch/info site | \$123.00 | \$126.50 | \$0.00 | \$126.50 | FC |
| 0409 | LGA business NFP van site | \$266.00 | \$273.50 | \$0.00 | \$273.50 | FC |
| 0410 | LGA business van site | \$374.00 | \$385.00 | \$0.00 | \$385.00 | FC |
| 0411 | Merch/info covered stall | \$507.00 | \$521.00 | \$0.00 | \$521.00 | FC |
| 0412 | Merch/info site | \$374.00 | \$385.00 | \$0.00 | \$385.00 | FC |
| 0413 | Merch/info van site | \$640.00 | \$658.00 | \$0.00 | \$658.00 | FC |
| 0414 | NFP food covered stall | \$338.00 | \$348.00 | \$0.00 | \$348.00 | FC |
| 0415 | NFP food site | \$205.00 | \$211.00 | \$0.00 | \$211.00 | FC |
| 0416 | NFP merch/info covered stall | \$271.50 | \$279.00 | \$0.00 | \$279.00 | FC |
| 0417 | NFP merch/info site | \$133.00 | \$137.00 | \$0.00 | \$137.00 | FC |
| 0418 | NFP van site | \$281.50 | \$289.50 | \$0.00 | \$289.50 | FC |

Minor Event (15,000 to 40,000 attendance) – Permit Fees

Receipt Codes

Burwood Festival T61 - 01475.3029.547 | Carols By Candlelight T156 - 01475.3014.671 | Chinese / Lunar Festival T16 - 01475.3012.547 | Australia Day Stalls T150 - 01475.3011.547 | Other Events T153 - 01475.3354.671

| | | | | | | |
|------|-------------------------------|----------|----------|--------|----------|----|
| 0419 | Alcohol covered stall | \$261.00 | \$268.50 | \$0.00 | \$268.50 | FC |
| 0420 | Alcohol site | \$174.00 | \$179.00 | \$0.00 | \$179.00 | FC |
| 0421 | Alcohol van site | \$338.00 | \$348.00 | \$0.00 | \$348.00 | FC |
| 0422 | Amusement hire space per ride | \$281.50 | \$289.50 | \$0.00 | \$289.50 | FC |
| 0423 | Food covered stall | \$256.00 | \$263.00 | \$0.00 | \$263.00 | FC |
| 0424 | Food site | \$184.50 | \$189.50 | \$0.00 | \$189.50 | FC |

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Minor Event (15,000 to 40,000 attendance) – Permit Fees [continued]

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0425 | Food van site | \$348.00 | \$358.00 | \$0.00 | \$358.00 | FC |
| 0426 | LGA business food covered stall | \$205.00 | \$211.00 | \$0.00 | \$211.00 | FC |
| 0427 | LGA business food site | \$123.00 | \$126.50 | \$0.00 | \$126.50 | FC |
| 0428 | LGA business merch/info covered stall | \$179.50 | \$184.50 | \$0.00 | \$184.50 | FC |
| 0429 | LGA business merch/info site | \$113.00 | \$116.50 | \$0.00 | \$116.50 | FC |
| 0430 | LGA business NFP food covered stall | \$153.50 | \$158.00 | \$0.00 | \$158.00 | FC |
| 0431 | LGA business NFP food site | \$82.00 | \$84.50 | \$0.00 | \$84.50 | FC |
| 0432 | LGA business NFP merch/info covered stall | \$133.00 | \$137.00 | \$0.00 | \$137.00 | FC |
| 0433 | LGA business NFP merch/info site | \$56.50 | \$58.50 | \$0.00 | \$58.50 | FC |
| 0434 | LGA business NFP van site | \$118.00 | \$121.50 | \$0.00 | \$121.50 | FC |
| 0435 | LGA business van site | \$215.00 | \$221.00 | \$0.00 | \$221.00 | FC |
| 0436 | Merch/info covered stall | \$240.50 | \$247.00 | \$0.00 | \$247.00 | FC |
| 0437 | Merch/info site | \$164.00 | \$168.50 | \$0.00 | \$168.50 | FC |
| 0438 | Merch/info van site | \$307.00 | \$316.00 | \$0.00 | \$316.00 | FC |
| 0439 | NFP food covered stall | \$169.00 | \$174.00 | \$0.00 | \$174.00 | FC |
| 0440 | NFP food site | \$97.50 | \$100.50 | \$0.00 | \$100.50 | FC |
| 0441 | NFP merch/info covered stall | \$153.50 | \$158.00 | \$0.00 | \$158.00 | FC |
| 0442 | NFP merch/info site | \$72.00 | \$74.00 | \$0.00 | \$74.00 | FC |
| 0443 | NFP van site | \$133.00 | \$137.00 | \$0.00 | \$137.00 | FC |

Market Event (<15,000 attendance) – Permit Fees

Receipt Codes

Burwood Festival T61 - 01475.3029.547 | Carols By Candlelight T156 - 01475.3014.671 | Chinese/Lunar Festival T16 - 01475.3012.547 | Australia Day Stalls T150 - 01475.3011.547 | Other Events T153 - 01475.3354.671

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0444 | Alcohol covered stall | \$159.00 | \$163.50 | \$0.00 | \$163.50 | FC |
| 0445 | Alcohol site | \$113.00 | \$116.50 | \$0.00 | \$116.50 | FC |
| 0446 | Alcohol van site | \$189.50 | \$195.00 | \$0.00 | \$195.00 | FC |
| 0447 | Food covered stall | \$169.00 | \$174.00 | \$0.00 | \$174.00 | FC |
| 0448 | Food site | \$153.50 | \$158.00 | \$0.00 | \$158.00 | FC |
| 0449 | Food van site | \$281.50 | \$289.50 | \$0.00 | \$289.50 | FC |
| 0450 | LGA business food covered stall | \$143.50 | \$147.50 | \$0.00 | \$147.50 | FC |
| 0451 | LGA business food site | \$92.50 | \$95.00 | \$0.00 | \$95.00 | FC |
| 0452 | LGA business merch/info covered stall | \$133.00 | \$137.00 | \$0.00 | \$137.00 | FC |
| 0453 | LGA business merch/info site | \$92.50 | \$95.00 | \$0.00 | \$95.00 | FC |
| 0454 | LGA business NFP food covered stall | \$123.00 | \$126.50 | \$0.00 | \$126.50 | FC |
| 0455 | LGA business NFP food site | \$77.00 | \$79.50 | \$0.00 | \$79.50 | FC |
| 0456 | LGA business NFP merch/info covered stall | \$113.00 | \$116.50 | \$0.00 | \$116.50 | FC |
| 0457 | LGA business NFP merch/info site | \$66.50 | \$68.50 | \$0.00 | \$68.50 | FC |
| 0458 | LGA business NFP van site | \$133.00 | \$137.00 | \$0.00 | \$137.00 | FC |
| 0459 | LGA business van site | \$153.50 | \$158.00 | \$0.00 | \$158.00 | FC |
| 0460 | Merch/info covered stall | \$148.50 | \$153.00 | \$0.00 | \$153.00 | FC |
| 0461 | Merch/info site | \$102.50 | \$105.50 | \$0.00 | \$105.50 | FC |

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Market Event (<15,000 attendance) – Permit Fees [continued]

| | | | | | | |
|------|------------------------------|----------|----------|--------|----------|----|
| 0462 | Merch/info van site | \$179.50 | \$184.50 | \$0.00 | \$184.50 | FC |
| 0463 | NFP food covered stall | \$133.00 | \$137.00 | \$0.00 | \$137.00 | FC |
| 0464 | NFP food site | \$92.50 | \$95.00 | \$0.00 | \$95.00 | FC |
| 0465 | NFP merch/info covered stall | \$123.00 | \$126.50 | \$0.00 | \$126.50 | FC |
| 0466 | NFP merch/info site | \$82.00 | \$84.50 | \$0.00 | \$84.50 | FC |
| 0467 | NFP van site | \$143.50 | \$147.50 | \$0.00 | \$147.50 | FC |

Woodstock Market Event in Partnership with Council (<5,000 attendance) – Permit Fees

| | | | | | | |
|------|---|--------|----------|--------|----------|----|
| 0468 | New markets – fee to process all new applications | \$0.00 | \$100.00 | \$0.00 | \$100.00 | PC |
| 0469 | Administration Fee per market event | \$0.00 | \$158.00 | \$0.00 | \$158.00 | PC |
| 0470 | Woodstock Park only, up to 8 hours including bump in and bump out | \$0.00 | \$100.00 | \$0.00 | \$100.00 | PC |
| 0471 | Each additional hour thereafter | \$0.00 | \$25.00 | \$0.00 | \$25.00 | PC |
| 0472 | Woodstock Park and hire of one venue (Woodstock or Fitzroy Hall) up to 8 hours including bump in and bump out | \$0.00 | \$200.00 | \$0.00 | \$200.00 | PC |
| 0473 | Each additional hour thereafter | \$0.00 | \$50.00 | \$0.00 | \$50.00 | |
| 0474 | Hire of second venue (Woodstock or Fitzroy Hall) up to 8 hours including bump in and bump out | \$0.00 | \$120.00 | \$0.00 | \$120.00 | PC |
| 0475 | Each additional hour thereafter | \$0.00 | \$25.00 | \$0.00 | \$25.00 | PC |
| 0476 | Fitzroy Hall when hired in conjunction with Woodstock Park | \$0.00 | \$125.00 | \$0.00 | \$125.00 | PC |
| 0477 | Cleaning | \$0.00 | \$90.91 | \$9.09 | \$100.00 | PC |
| 0478 | Garbage bin 1 x 240 litre bin per food/beverage stall | \$0.00 | \$43.64 | \$4.36 | \$48.00 | PC |

Other Event Related Fees

Equipment Available – per item

Receipt Codes

Burwood Festival T61 - 01475.3029.547 | Carols By Candlelight T156 - 01475.3014.671 | Chinese / Lunar Festival T16 - 01475.3012.547 | Australia Day Stalls T150 - 01475.3011.547 | Other Events T153 - 01475.3354.671

| | | | | | | |
|------|--|-----------------------------|---------|--------|----------|----|
| 0479 | Chairs | \$5.20 | \$4.91 | \$0.49 | \$5.40 | FC |
| 0480 | Display boards | \$102.50 | \$95.91 | \$9.59 | \$105.50 | FC |
| 0481 | Event hat, glasses (all events – adults) | \$15.40 | \$14.55 | \$1.45 | \$16.00 | FC |
| 0482 | Event hat, glasses (major events – children) | \$12.40 | \$11.64 | \$1.16 | \$12.80 | FC |
| 0483 | Event hat, glasses (minor events – children) | \$10.40 | \$9.82 | \$0.98 | \$10.80 | FC |
| 0484 | Event t-shirts | \$20.50 | \$19.55 | \$1.95 | \$21.50 | FC |
| 0485 | Larger marquee (6m x 3m) – (on application) | Full cost recovery plus 15% | | | | FC |
| 0486 | Trestle table | \$31.00 | \$29.09 | \$2.91 | \$32.00 | FC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 | Year 19/20 | | | Price Code |
|-----|------|-------------------------|-----------------|-----|-----------------|------------|
| | | Last YR Fee (incl. GST) | Fee (excl. GST) | GST | Fee (incl. GST) | |

Ticket/Workshop Fees

Receipt Codes

Burwood Festival T61 - 01475.3029.547 | Carols By Candlelight T156 - 01475.3014.671 | Chinese / Lunar Festival T16 - 01475.3012.547 | Australia Day Stalls T150 - 01475.3011.547 | Other Events T153 - 01475.3354.671

| | | | | | | |
|------|-------------------------|---------|---------|--------|---------|----|
| 0487 | Major events – adults | \$20.50 | \$19.55 | \$1.95 | \$21.50 | FC |
| 0488 | Major events – children | \$12.40 | \$11.64 | \$1.16 | \$12.80 | FC |
| 0489 | Minor events – adults | \$15.40 | \$14.55 | \$1.45 | \$16.00 | FC |
| 0490 | Minor events – children | \$10.40 | \$9.82 | \$0.98 | \$10.80 | FC |

DRAFT

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Facilities Hire and Use

General Conditions of Facilities Hire

Note 1

The conditions of hire for venues document is available from Council's Venue Co-ordinator. Public Liability insurance to the value of \$20,000,000 at time of application for regular hirers, Council's insurance covers one off bookings if required.

A fee for a security guard may be required. Council's policy is No 16th, 18th or 21st Birthdays are allowed at the Woodstock Community Centre due to building under Heritage Order.

Note 2

Category 1 is defined as Commercial, Federal or State Government or individuals for the purpose such as meetings, seminars, training or private hire.

Category 2 is defined as non-profit groups and charities. Non-profit community groups or charities must provide Council with a copy of their letter of incorporation or evidence of non-profit status to obtain the reduced rate.

Category 3 is defined as LGA non-profit groups and charities. Non-profit community groups or charities must provide Council with a copy of their letter of incorporation or evidence of non-profit status to obtain the reduced rate.

Note 3

Hall hire rates are heavily subsidised. No further concessions are available.

Note 4

Council reserves the right to revise fees and charges without notice.

Note 5

If a hall booking covers two (2) hire rates, the higher rate will apply.

Note 6

Public holidays will be charged at week-end rates.

Note 7

Casual booking hire minimum 2 hours permitted within 1 week of hire date.

Note 8

Function hire rate applies to private parties, weddings, receptions and dinner dances.

Administration of Facilities Hire

Bonds and Security Deposit

| | | | | | | |
|------|---|------------------|----------|--------|----------|------|
| 0491 | Access card or key bond | \$50.00 | \$50.00 | \$0.00 | \$50.00 | BAGS |
| 0492 | Additional bond where alcohol is being served | \$500.00 | \$500.00 | \$0.00 | \$500.00 | BAGS |
| 0493 | Audio visual equipment bond | \$100.00 | \$100.00 | \$0.00 | \$100.00 | BAGS |
| 0494 | Cancellation 2 – 6 days prior to booking | 50% of hire fee | | | | PC |
| 0495 | Cancellation less than 48 hours' notice | 100% of hire fee | | | | PC |
| 0496 | Commercial kitchen bond (functions, exhibitions and seminars) | \$100.00 | \$100.00 | \$0.00 | \$100.00 | BAGS |
| 0497 | Hall bond | \$500.00 | \$500.00 | \$0.00 | \$500.00 | BAGS |

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Bonds and Security Deposit [continued]

| | | | | | | |
|------|---|----------|----------|--------|----------|------|
| 0498 | Hall bond – community groups and seniors except when holding a function | \$300.00 | \$300.00 | \$0.00 | \$300.00 | BAGS |
| 0499 | Hearing loop adaptor bond | \$50.00 | \$50.00 | \$0.00 | \$50.00 | BAGS |

Venue Co-ordination

| | | | | | | |
|------|--|------------|------------|--------|------------|----|
| 0500 | Emergency audio visual support person – per hour | \$56.50 | \$52.73 | \$5.27 | \$58.00 | PC |
| 0501 | Charges for false fire alarms | \$1,640.00 | \$1,685.00 | \$0.00 | \$1,685.00 | FC |

The *Fire Brigades ACT 1989*, section 42 allows FRNSW to charge for attending false alarm call-outs to monitored AFA systems. Council reserves the right to pass on the charge to applicant.

| | | | | | | |
|------|---|---------------|----------|---------|----------|----|
| 0502 | Non-compliance with terms and conditions – minimum (deducted from bond) | \$61.50 | \$58.18 | \$5.82 | \$64.00 | PC |
| 0503 | Room setup and pack up – per hour (minimum 2 hours) Mon – Fri | \$82.00 | \$77.27 | \$7.73 | \$85.00 | PC |
| 0504 | Replacement cost of access card | \$50.00 | \$45.45 | \$4.55 | \$50.00 | FC |
| 0505 | Security per hour per guard | Cost plus 10% | | | | FC |
| 0506 | Venue call out fee | \$189.50 | \$177.27 | \$17.73 | \$195.00 | FC |

Burwood Park Community Centre

Minimum 2 hours

Category 1: Burwood Park Community Centre – Per Hour

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0507 | Monday to Friday | \$53.00 | \$50.00 | \$5.00 | \$55.00 | PC |
| 0508 | Saturday (12:00 pm – midnight minimum 5 hours) | \$63.00 | \$59.09 | \$5.91 | \$65.00 | PC |
| 0509 | Sunday and public holidays (minimum 5 hours) | \$63.00 | \$59.09 | \$5.91 | \$65.00 | PC |

Category 2: Burwood Park Community Centre – Per Hour

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0510 | Monday to Friday | \$33.00 | \$35.45 | \$3.55 | \$39.00 | PC |
| 0511 | Saturday (12:00 pm – midnight minimum 5 hours) | \$42.00 | \$40.00 | \$4.00 | \$44.00 | PC |
| 0512 | Sunday and public holidays (minimum 5 hours) | \$42.00 | \$40.00 | \$4.00 | \$44.00 | PC |

Category 3: Burwood Park Community Centre – Per Hour

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0513 | Monday to Friday | \$19.00 | \$18.18 | \$1.82 | \$20.00 | PC |
| 0514 | Saturday (12:00 pm – midnight minimum 5 hours) | \$26.00 | \$24.55 | \$2.45 | \$27.00 | PC |
| 0515 | Sunday and public holidays (minimum 5 hours) | \$26.00 | \$24.55 | \$2.45 | \$27.00 | PC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Burwood Park Community Centre – Function Hire

| | | | | | | |
|------|--|---------|----------|---------|----------|----|
| 0516 | Hourly rate – minimum 4 hours including preparation time | \$0.00 | \$100.00 | \$10.00 | \$110.00 | PC |
| 0517 | Each additional hour thereafter | \$85.00 | \$100.00 | \$10.00 | \$110.00 | PC |
| 0518 | Cleaning Fee | \$60.00 | \$54.55 | \$5.45 | \$60.00 | PC |

Burwood Park Community Centre – Function and Park Hire Packages

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0519 | Flat fee – for under 4 hours | \$500.00 | \$467.27 | \$46.73 | \$514.00 | RR |
| 0520 | Flat fee – for under 4 hours including jumping castle / other amusement device | \$600.00 | \$560.91 | \$56.09 | \$617.00 | RR |

Burwood Park Community Centre Storage

| | | | | | | |
|------|-----------------------------|---------|---------|--------|---------|----|
| 0521 | Single cupboard – per month | \$0.00 | \$18.18 | \$1.82 | \$20.00 | PC |
| 0522 | Double cupboard – per month | \$41.00 | \$37.27 | \$3.73 | \$41.00 | PC |
| 0523 | Large cupboard – per month | \$0.00 | \$68.18 | \$6.82 | \$75.00 | PC |

Burwood Park Pavilion (Stage)**Category 1: Burwood Park Pavilion – Per Hour**

| | | | | | | |
|------|--|------------|------------|----------|------------|----|
| 0524 | Flat Fee – for 4 hours including use of PA system | \$250.00 | \$233.64 | \$23.36 | \$257.00 | PC |
| 0525 | Additional thereafter (per hour) | \$55.00 | \$51.82 | \$5.18 | \$57.00 | PC |
| 0526 | Stage, park hire, electricity and 2 additional bins – for 4 hours (0 – 199 people) | \$550.00 | \$513.64 | \$51.36 | \$565.00 | PC |
| 0527 | Additional thereafter (per hour) | \$125.00 | \$116.82 | \$11.68 | \$128.50 | PC |
| 0528 | Stage, park hire, electricity and 8 additional bins – flat fee for up to 8 hours includes 1 member of attending staff (200 – 1,000 people) | \$1,915.00 | \$1,790.91 | \$179.09 | \$1,970.00 | PC |
| 0529 | Additional thereafter (per hour) | \$215.00 | \$200.91 | \$20.09 | \$221.00 | PC |

Category 2 and 3: Burwood Park Pavilion – Per Hour

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0530 | Flat fee for 8 hours – stage, park hire (surrounding pavilion) and 2 additional bins – 0 – 199 people | \$359.00 | \$335.45 | \$33.55 | \$369.00 | PC |
| 0531 | Monday to Sunday (per hour) stage only | \$20.50 | \$20.00 | \$2.00 | \$22.00 | PC |

Community Hub

Minimum 2 hours

Category 1: Auditorium – Per Hour

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0532 | Block rate Monday to Sunday (9:00 am – 5:00 pm) | \$717.00 | \$670.00 | \$67.00 | \$737.00 | PC |
|------|---|----------|----------|---------|----------|----|

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Category 1: Auditorium – Per Hour [continued]

| | | | | | | |
|------|--|------------|------------|----------|------------|----|
| 0533 | Exhibition weekend Saturday and Sunday | \$1,845.00 | \$1,722.73 | \$172.27 | \$1,895.00 | PC |
| 0534 | Monday to Friday | \$100.00 | \$93.64 | \$9.36 | \$103.00 | PC |
| 0535 | Saturday and Sunday (minimum 5 hours) | \$123.00 | \$115.00 | \$11.50 | \$126.50 | PC |

Category 1: Carpenter Room – Per Hour

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0536 | Block rate Monday to Sunday (9:00 am – 5:00 pm) | \$384.00 | \$359.09 | \$35.91 | \$395.00 | PC |
| 0537 | Monday to Friday | \$55.00 | \$51.82 | \$5.18 | \$57.00 | PC |
| 0538 | Saturday and Sunday (minimum 5 hours) | \$64.00 | \$60.00 | \$6.00 | \$66.00 | PC |

Category 1: Ralston and Sheppard Room – Per Hour

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0539 | Block rate Monday to Sunday (9:00 am – 5:00 pm) | \$241.00 | \$225.45 | \$22.55 | \$248.00 | PC |
| 0540 | Monday to Friday | \$38.00 | \$35.91 | \$3.59 | \$39.50 | PC |
| 0541 | Saturday and Sunday | \$43.00 | \$40.45 | \$4.05 | \$44.50 | PC |

Category 1: Cooper Room – Per Hour

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0542 | Block rate Monday to Sunday (9:00 am – 5:00 pm) | \$184.50 | \$172.27 | \$17.23 | \$189.50 | PC |
| 0543 | Monday to Friday | \$32.00 | \$30.00 | \$3.00 | \$33.00 | PC |
| 0544 | Saturday and Sunday | \$37.00 | \$34.55 | \$3.45 | \$38.00 | PC |

Category 2: Auditorium – Per Hour

| | | | | | | |
|------|---------------------------------------|---------|---------|--------|---------|----|
| 0545 | Monday to Friday | \$72.00 | \$67.27 | \$6.73 | \$74.00 | PC |
| 0546 | Saturday and Sunday (minimum 5 hours) | \$77.00 | \$72.27 | \$7.23 | \$79.50 | PC |

Category 2: Carpenter Room – Per Hour

| | | | | | | |
|------|---------------------------------------|---------|---------|--------|---------|----|
| 0547 | Monday to Friday | \$38.00 | \$36.36 | \$3.64 | \$40.00 | PC |
| 0548 | Saturday and Sunday (minimum 5 hours) | \$44.00 | \$41.82 | \$4.18 | \$46.00 | PC |

Category 2: Ralston and Sheppard Room – Per Hour

| | | | | | | |
|------|---------------------------------------|---------|---------|--------|---------|----|
| 0549 | Monday to Friday | \$28.00 | \$26.36 | \$2.64 | \$29.00 | PC |
| 0550 | Saturday and Sunday (minimum 5 hours) | \$34.00 | \$31.82 | \$3.18 | \$35.00 | PC |

Category 2: Cooper Room – Per Hour

| | | | | | | |
|------|---------------------------------------|---------|---------|--------|---------|----|
| 0551 | Monday to Friday | \$22.00 | \$20.91 | \$2.09 | \$23.00 | PC |
| 0552 | Saturday and Sunday (minimum 5 hours) | \$27.00 | \$25.45 | \$2.55 | \$28.00 | PC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Category 3: Carpenter Room – Per Hour

| | | | | | | |
|------|---------------------------------------|---------|---------|--------|---------|----|
| 0553 | Monday to Friday | \$23.00 | \$21.82 | \$2.18 | \$24.00 | PC |
| 0554 | Saturday and Sunday (minimum 5 hours) | \$28.00 | \$26.36 | \$2.64 | \$29.00 | PC |

Category 3: Ralston and Sheppard Room – Per Hour

| | | | | | | |
|------|---------------------------------------|---------|---------|--------|---------|----|
| 0555 | Monday to Friday | \$17.00 | \$16.00 | \$1.60 | \$17.60 | PC |
| 0556 | Saturday and Sunday (minimum 5 hours) | \$23.00 | \$21.82 | \$2.18 | \$24.00 | PC |

Category 3: Cooper Room – Per Hour

| | | | | | | |
|------|---------------------------------------|---------|---------|--------|---------|----|
| 0557 | Monday to Friday | \$13.00 | \$12.18 | \$1.22 | \$13.40 | PC |
| 0558 | Saturday and Sunday (minimum 5 hours) | \$18.60 | \$17.45 | \$1.75 | \$19.20 | PC |

Community Hub – Function Hire

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0559 | Hourly rate – Minimum 4 hours including preparation time | \$0.00 | \$103.64 | \$10.36 | \$114.00 | PC |
| 0560 | Each additional hour thereafter | \$123.00 | \$115.00 | \$11.50 | \$126.50 | PC |
| 0561 | Cleaning fee – Function and Carpenter Room | \$61.50 | \$54.55 | \$5.45 | \$60.00 | PC |
| 0562 | Cleaning fee – Ralston and Sheppard Room | \$13.00 | \$12.18 | \$1.22 | \$13.40 | PC |

Council Offices

Minimum 2 hours

Category 1: Hennessey Room – Per Hour

| | | | | | | |
|------|------------------|---------|---------|--------|---------|----|
| 0563 | Monday to Friday | \$50.00 | \$47.27 | \$4.73 | \$52.00 | PC |
|------|------------------|---------|---------|--------|---------|----|

Category 2 and 3: Hennessey Room – Per Hour

| | | | | | | |
|------|------------------|---------|---------|--------|---------|----|
| 0564 | Monday to Friday | \$36.00 | \$27.27 | \$2.73 | \$30.00 | PC |
|------|------------------|---------|---------|--------|---------|----|

Commercial Seminar Hiring Charges

Hennessey Room – Per Hour

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0565 | Monday to Friday full day (8:00 am – 5:00 pm) | \$410.00 | \$383.64 | \$38.36 | \$422.00 | PC |
| 0566 | Monday to Friday half day (8:00 am – 12:00 pm or 12:00 pm – 5:00 pm) | \$205.00 | \$191.82 | \$19.18 | \$211.00 | PC |

Fitzroy Centre – Entire Hall

Minimum 2 hours

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Category 1: Fitzroy Centre

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0567 | Block rate Monday to Friday (9:00 am – 5:00 pm) | \$461.00 | \$430.91 | \$43.09 | \$474.00 | PC |
| 0568 | Commercial Kitchen Monday to Sunday hourly | \$51.50 | \$48.18 | \$4.82 | \$53.00 | PC |
| 0569 | Monday to Friday – per hour | \$67.00 | \$60.91 | \$6.09 | \$67.00 | PC |
| 0570 | Saturday – per hour | \$87.00 | \$77.27 | \$7.73 | \$85.00 | PC |
| 0571 | Sunday and public holidays – per hour (minimum 5 hours) | \$87.00 | \$77.27 | \$7.73 | \$85.00 | PC |

Category 2: Fitzroy Centre

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0572 | Commercial kitchen Monday to Sunday per hour | \$31.00 | \$29.09 | \$2.91 | \$32.00 | PC |
| 0573 | Monday to Friday – per hour | \$49.00 | \$40.91 | \$4.09 | \$45.00 | PC |
| 0574 | Saturday – per hour (minimum 5 hours 12:00 pm – midnight) | \$60.00 | \$51.82 | \$5.18 | \$57.00 | PC |
| 0575 | Sunday and public holidays – per hour (minimum 5 hours) | \$65.00 | \$51.82 | \$5.18 | \$57.00 | PC |

Category 3: Fitzroy Centre

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0576 | Commercial kitchen Monday to Sunday – per hour | \$21.00 | \$20.00 | \$2.00 | \$22.00 | PC |
| 0577 | Monday to Friday – per hour | \$23.00 | \$21.82 | \$2.18 | \$24.00 | PC |
| 0578 | Saturday – per hour (minimum 5 hours 12:00 pm – midnight) | \$31.00 | \$29.09 | \$2.91 | \$32.00 | PC |
| 0579 | Sunday and public holidays – per hour (minimum 5 hours) | \$31.00 | \$29.09 | \$2.91 | \$32.00 | PC |

Fitzroy Centre – Function Hire

| | | | | | | |
|------|--|---------|----------|---------|----------|----|
| 0580 | Hourly rate – minimum 4 hours including preparation time | \$0.00 | \$113.64 | \$11.36 | \$125.00 | PC |
| 0581 | Each additional hour thereafter | \$87.00 | \$113.64 | \$11.36 | \$125.00 | PC |
| 0582 | Cleaning | \$0.00 | \$54.55 | \$5.45 | \$60.00 | PC |

George Street Centre

Minimum 2 hours

Category 1: George Street Centre – Per Hour

| | | | | | | |
|------|--------------------------------|---------|---------|--------|---------|----|
| 0583 | Monday to Friday – per hour | \$33.00 | \$30.91 | \$3.09 | \$34.00 | PC |
| 0584 | Saturday and Sunday – per hour | \$41.00 | \$38.18 | \$3.82 | \$42.00 | PC |

Category 2: George Street Centre – Per Hour

| | | | | | | |
|------|--------------------------------|---------|---------|--------|---------|----|
| 0585 | Monday to Friday – per hour | \$23.00 | \$21.82 | \$2.18 | \$24.00 | PC |
| 0586 | Saturday and Sunday – per hour | \$28.00 | \$26.36 | \$2.64 | \$29.00 | PC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Category 3: George Street Centre – Per Hour

| | | | | | | |
|------|--------------------------------|---------|---------|--------|---------|----|
| 0587 | Monday to Friday – per hour | \$17.00 | \$16.36 | \$1.64 | \$18.00 | PC |
| 0588 | Saturday and Sunday – per hour | \$22.00 | \$20.91 | \$2.09 | \$23.00 | PC |

Woodstock Centre

Minimum 2 hours

Category 1: Lipscomb Room, Hire of Kitchen Only

Note: Not applicable if another room hired.

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0589 | Monday to Friday – per hour | \$19.00 | \$17.27 | \$1.73 | \$19.00 | PC |
| 0590 | Saturday, Sunday and public holidays – per hour | \$22.00 | \$20.91 | \$2.09 | \$23.00 | PC |

Category 1: Renwick, Scholes, Keep, Cardew and Hardie

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0591 | Monday to Friday – per hour | \$30.00 | \$28.18 | \$2.82 | \$31.00 | PC |
| 0592 | Saturday – per hour (minimum 5 hours 12:00 pm – midnight) | \$37.00 | \$34.55 | \$3.45 | \$38.00 | PC |
| 0593 | Sunday and public holidays – per hour (minimum 5 hours) | \$37.00 | \$34.55 | \$3.45 | \$38.00 | PC |

Category 1: Jackett Room or Penfold Ballroom

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0594 | Monday to Friday – per hour | \$53.00 | \$45.45 | \$4.55 | \$50.00 | PC |
| 0595 | Saturday – per hour (minimum 5 hours 12:00 pm – midnight) | \$63.00 | \$54.55 | \$5.45 | \$60.00 | PC |
| 0596 | Sunday and public holidays – per hour (minimum 5 hours) | \$63.00 | \$54.55 | \$5.45 | \$60.00 | PC |

Category 2: Lipscomb Room, Hire of Kitchen Only

Note: Not applicable if another room hired.

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0597 | Monday to Friday – per hour | \$12.00 | \$10.91 | \$1.09 | \$12.00 | PC |
| 0598 | Saturday, Sunday and public holidays – per hour | \$13.00 | \$11.82 | \$1.18 | \$13.00 | PC |

Category 2: Renwick, Scholes, Keep Cardew and Hardie

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0599 | Monday to Friday – per hour | \$20.00 | \$19.09 | \$1.91 | \$21.00 | PC |
| 0600 | Saturday – per hour (minimum 5 hours 12:00 pm – midnight) | \$21.00 | \$20.00 | \$2.00 | \$22.00 | PC |
| 0601 | Sunday and public holidays – per hour (minimum 5 hours) | \$21.00 | \$20.00 | \$2.00 | \$22.00 | PC |

Category 2: Jackett Room or Penfold Ballroom

| | | | | | | |
|------|-----------------------------|---------|---------|--------|---------|----|
| 0602 | Monday to Friday – per hour | \$33.00 | \$30.91 | \$3.09 | \$34.00 | PC |
|------|-----------------------------|---------|---------|--------|---------|----|

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Category 2: Jackett Room or Penfold Ballroom [continued]

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0603 | Saturday – per hour (minimum 5 hours 12:00 pm – midnight) | \$42.00 | \$39.09 | \$3.91 | \$43.00 | PC |
| 0604 | Sunday and public holidays – per hour (minimum 5 hours) | \$42.00 | \$39.09 | \$3.91 | \$43.00 | PC |

Category 3: Lipscomb Room, Hire of Kitchen Only

Note: Not applicable if another room hired.

| | | | | | | |
|------|---|--------|--------|--------|--------|----|
| 0605 | Monday to Friday – per hour | \$7.00 | \$6.36 | \$0.64 | \$7.00 | PC |
| 0606 | Saturday, Sunday and public holidays – per hour | \$8.00 | \$7.27 | \$0.73 | \$8.00 | PC |

Category 3: Renwick, Scholes, Keep, Cardew and Hardie

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0607 | Monday to Friday – per hour | \$11.00 | \$10.00 | \$1.00 | \$11.00 | PC |
| 0608 | Saturday – per hour (minimum 5 hours 12:00 pm – midnight) | \$12.00 | \$10.91 | \$1.09 | \$12.00 | PC |
| 0609 | Sunday and public holidays – per hour (minimum 5 hours) | \$12.00 | \$10.91 | \$1.09 | \$12.00 | PC |

Category 3: Jackett Room or Penfold Ballroom

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0610 | Monday to Friday – per hour | \$18.00 | \$16.36 | \$1.64 | \$18.00 | PC |
| 0611 | Saturday – per hour (minimum 5 hours 12:00 pm – midnight) | \$26.00 | \$24.55 | \$2.45 | \$27.00 | PC |
| 0612 | Sunday and public holidays – per hour (minimum 5 hours) | \$26.00 | \$24.55 | \$2.45 | \$27.00 | PC |

Woodstock Centre Function Hire (Ground Floor)

| | | | | | | |
|------|--|---------|---------|--------|----------|----|
| 0613 | Hourly rate – minimum 4 hours including preparation time | \$0.00 | \$90.91 | \$9.09 | \$100.00 | PC |
| 0614 | Each additional hour thereafter | \$65.00 | \$90.91 | \$9.09 | \$100.00 | PC |
| 0615 | Cleaning fee | \$60.00 | \$54.55 | \$5.45 | \$60.00 | PC |

Woodstock Centre and Park Hire Function Package

| | | | | | | |
|------|--|--------|----------|---------|----------|----|
| 0616 | Hourly rate – minimum 4 hours including preparation time | \$0.00 | \$109.09 | \$10.91 | \$120.00 | PC |
| 0617 | Each additional hour thereafter | \$0.00 | \$109.09 | \$10.91 | \$120.00 | |

Woodstock Centre Storage

| | | | | | | |
|------|--------------------|----------|----------|---------|----------|----|
| 0618 | Monthly locker fee | \$20.00 | \$18.18 | \$1.82 | \$20.00 | PC |
| 0619 | Annual locker fee | \$200.00 | \$181.82 | \$18.18 | \$200.00 | PC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Banner Pole Advertising**Category 1 – Burwood Road**

34 banners

| | | | | | | |
|------|----------------------------|--------|---------|--------|---------|----|
| 0620 | Per banner / per fortnight | \$0.00 | \$50.00 | \$0.00 | \$50.00 | FC |
|------|----------------------------|--------|---------|--------|---------|----|

Category 2 – CBD locations

Including: Railway Parade, Conder Street, Everton Road, George Street, Victoria Street, Belmore Street, Wynne Avenue and The Boulevard.

| | | | | | | |
|------|----------------------------|--------|---------|--------|---------|----|
| 0621 | Per banner / per fortnight | \$0.00 | \$40.00 | \$0.00 | \$40.00 | FC |
|------|----------------------------|--------|---------|--------|---------|----|

Other Fees

| | | | | | | |
|------|---|--------|----------|--------|----------|----|
| 0622 | Installation and dismantle per banner | \$0.00 | \$60.00 | \$0.00 | \$60.00 | FC |
| 0623 | Banner production per banner (if produced by Council) | \$0.00 | \$105.00 | \$0.00 | \$105.00 | FC |
| 0624 | Wash and pack per banner (if service provided by Council) | \$0.00 | \$15.00 | \$0.00 | \$15.00 | FC |

Fees and Charges - Public Exhibition

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Filming

Fee for Filming

Application Fee

| | | | | | | |
|------|--|---------------------------------|----------|--------|----------|----|
| 0625 | Application fee – ultra-low impact less than 10 crew, 1 camera, sound, 1 light, no vehicles | No fee | | | | Z |
| 0626 | Application fee – low impact 11-25 crew, minimal vehicles, minimal equipment/lighting, small unit base | \$179.50 | \$184.50 | \$0.00 | \$184.50 | PC |
| 0627 | Application fee – medium impact 26-50 no more than 10 trucks, some equipment, unit base | \$353.00 | \$363.00 | \$0.00 | \$363.00 | PC |
| 0628 | Application fee – high impact more than 50 crew, more than 10 trucks, significant construction, extensive equipment, large unit base | \$589.00 | \$605.00 | \$0.00 | \$605.00 | PC |
| 0629 | Application fee – council approval for parking when filming on private property such as unit base plans or parking plans. | \$153.50 | \$158.00 | \$0.00 | \$158.00 | PC |
| 0630 | Major revisions to a filming application | 75% of original application fee | | | | FC |

Filming Over Three Days

| | | | | | | |
|------|--------------------------------------|----------|----------|--------|----------|----|
| 0631 | Standard low impact filming per day | \$123.00 | \$126.50 | \$0.00 | \$126.50 | PC |
| 0632 | Standard medium impact per day | \$240.50 | \$247.00 | \$0.00 | \$247.00 | PC |
| 0633 | Standard high impact filming per day | \$385.00 | \$396.00 | \$0.00 | \$396.00 | PC |

Traffic Management Plan of Filming

| | | | | | | |
|------|--|-----------------------------|--|--|--|----|
| 0634 | Administration of traffic management plan low impact stop/go traffic control on a local or council-managed road– police consultation | Refer to traffic management | | | | PC |
| 0635 | Administration of traffic management plan medium impact stop/go traffic control on a multi-lane or state road, police consultation, RMS consultation | Refer to traffic management | | | | PC |
| 0636 | Administration of traffic management plan high impact road closures, police consultation, RMS consultation | Refer to traffic management | | | | PC |

Road Closures for Filming

| | | | | | | |
|------|---|-----------------------------|--|--|--|----|
| 0637 | Advertising for temporary road closures | Refer to traffic management | | | | PC |
| 0638 | Lanes (per day) | Refer to traffic management | | | | PC |
| 0639 | Whole road (per day) | Refer to traffic management | | | | PC |

Other Fees of Filming

| | | | | | | |
|------|-------------------------|----------|----------|--------|----------|----|
| 0640 | Access fee | \$284.50 | \$292.50 | \$0.00 | \$292.50 | PC |
| 0641 | Cleaning fee (per hour) | \$86.00 | \$88.50 | \$0.00 | \$88.50 | PC |

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Fees and Charges - Public Exhibition

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Other Fees of Filming [continued]

| | | | | | | |
|------|--|---|---------|--------|---------|----|
| 0642 | Location research/site inspections/supervisor (per hour) | \$62.50 | \$64.50 | \$0.00 | \$64.50 | PC |
| 0643 | Power access (per hour) | \$62.50 | \$64.50 | \$0.00 | \$64.50 | PC |
| 0644 | Security fee (minimum 4 hours) (per hour) | \$83.00 | \$85.50 | \$0.00 | \$85.50 | PC |
| 0645 | Site preparation (per hour) | \$62.50 | \$64.50 | \$0.00 | \$64.50 | PC |
| 0646 | Site remediation | To be determined by location and activities | | | | PC |
| 0647 | Temporary structure – (installation of marquee, table and chairs in parks, signage, barriers, cabling, traffic controller) | \$423 per day per structure | | | | PC |

Still Photography

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0648 | Standard high impact filming per day (all inclusive per application) | \$224.50 | \$231.00 | \$0.00 | \$231.00 | PC |
| 0649 | Standard low impact per day (all inclusive per application) | \$115.00 | \$118.50 | \$0.00 | \$118.50 | PC |
| 0650 | Standard medium impact per day (all inclusive per application) | \$164.00 | \$168.50 | \$0.00 | \$168.50 | PC |
| 0651 | Standard ultra low per hour (all inclusive per application) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Z |

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
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Graffiti Removal – Non-Council Property and Assets

| | | | | | | |
|------|---|---------------|---------|--------|---------|----|
| 0652 | Graffiti removal materials | Cost plus 15% | | | | FC |
| 0653 | Hourly charge resident contribution for a 1 man crew, vehicle and high pressure cleaner | \$77.00 | \$72.27 | \$7.23 | \$79.50 | FC |

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Fees and Charges - Public Exhibition

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Library

Library Service Charges

Overdue Items

| | | | | | | |
|------|--|--------|--------|--------|--------|----|
| 0654 | Library items overdue – adult and young adult members per day per item (capped at \$20 per borrower) | \$0.20 | \$0.25 | \$0.00 | \$0.25 | RR |
| 0655 | Library items overdue – junior members 14 years and under | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Z |

Membership

Non-resident members (other than those from Canada Bay, Strathfield and Inner West LGAs)

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0656 | Burwood Book Club kits annual membership fee | \$51.50 | \$53.00 | \$0.00 | \$53.00 | RR |
| 0657 | Membership card replacement | \$5.20 | \$5.40 | \$0.00 | \$5.40 | RR |

Reserved Items – Miscellaneous

| | | | | | | |
|---|-----------------------|----------------|--------|--------|--------|----|
| 0658 | Inter-library loans** | \$5 plus costs | | | | RR |
| If additional charges by Library borrowed from, costs are passed onto borrower. | | | | | | |
| 0659 | Reserved items | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Z |

Printing and Photocopying Charges

| | | | | | | |
|------|--|-------------|--|--|--|----|
| 0660 | Photocopying and printing charges – black/white A3 | \$0.40/copy | | | | RR |
| 0661 | Photocopying and printing charges – black/white A4 | \$0.20/copy | | | | RR |
| 0662 | Photocopying and printing charges – colour A3 | \$3/copy | | | | RR |
| 0663 | Photocopying and printing charges – colour A4 | \$2.00/copy | | | | RR |

Library Facsimile Service

| | | | | | | |
|------|-------------|-----------|--|--|--|----|
| 0664 | Fax charges | \$2/sheet | | | | RR |
|------|-------------|-----------|--|--|--|----|

Item Sale

| | | | | | | |
|---|-------------------------------|-------------------------|--|--|--|----|
| 0665 | Per cotton bag | Market price plus 20% | | | | RR |
| 0666 | Per poly bag | Market price plus 20% | | | | RR |
| 0667 | Earbuds | Market price plus 20% | | | | RR |
| 0668 | USB flash drive | Market price plus 20% | | | | RR |
| 0669 | Library 2nd hand book sales # | Minimum \$0.50/per book | | | | RR |
| Price at the discretion of the coordinator. | | | | | | |

Fees and Charges - Public Exhibition

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|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Room Hire

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0670 | Hire of study rooms by commercial operators (tutors etc) per hour or part thereof | \$20.50 | \$19.55 | \$1.95 | \$21.50 | PC |
|------|---|---------|---------|--------|---------|----|

Library Programs

| | | | | | | |
|------|--|---------|--|--|--|----|
| 0671 | Special children's activities – per person | At Cost | | | | PC |
| 0672 | Special adult's activities – per person | At Cost | | | | PC |
| 0673 | Training sessions – per hour | At Cost | | | | PC |
| 0674 | Training booklet | At Cost | | | | PC |
| 0675 | Special programs | At Cost | | | | PC |

Materials Replacement Costs

| | | | | | | |
|---|--|-----------------------------------|--------|--------|--------|----|
| 0676 | Toy library bag | \$2.10 | \$2.20 | \$0.00 | \$2.20 | RR |
| 0677 | CD cases/DVD cases (damaged or lost) | \$2.10 | \$2.20 | \$0.00 | \$2.20 | RR |
| 0678 | Library items (damaged or lost) | Cost of item plus \$16 processing | | | | RR |
| Donated paperbacks replaced by similar item at discretion of Coordinator. | | | | | | |
| 0679 | Library items (replacement of barcode label or tag on library items) | \$2.10 | \$2.20 | \$0.00 | \$2.20 | RR |

Local History Research

| | | | | | | |
|------|-----------------------|---------------------------------|--|--|--|----|
| 0680 | Research | First hour free then \$50/hour | | | | RR |
| 0681 | Research – commercial | First hour free then \$100/hour | | | | RR |

Fees and Charges - Public Exhibition

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Parking Management

Paid Parking

| | | | | | | |
|------|--|--|---------|--------|---------|----|
| 0682 | On street parking | \$4.50 per hour up to a maximum of \$26.00 per day parking in nominated areas only | | | | RR |
| 0683 | Vehicles parked in a metered council car park (maximum per vehicle, per day) | \$25.00 | \$23.64 | \$2.36 | \$26.00 | RR |
| 0684 | Vehicles parked in metered off-street parking (per vehicle, per hour) | \$4.00 | \$4.09 | \$0.41 | \$4.50 | RR |

On-Street Parking Permit

For residents with no eligible onsite parking space. Street parking permits is subject to eligibility criteria. Resident pensioners 50% reduction in fees for resident on-street parking permits.

Burwood LGA Zone

| | | | | | | |
|------|---|------------|------------|--------|------------|----|
| 0685 | Commuter parking permit | \$56.50 | \$58.50 | \$0.00 | \$58.50 | RR |
| 0686 | Parking scheme – annual permit | \$3,005.00 | \$3,090.00 | \$0.00 | \$3,090.00 | RR |
| 0687 | Parking scheme – business permit | \$224.50 | \$231.00 | \$0.00 | \$231.00 | RR |
| 0688 | Parking scheme – resident permit | No fee | | | | Z |
| 0689 | Parking scheme – visitor permit – pensioner or mobility permit holders concession | No fee | | | | Z |
| 0690 | Parking scheme – visitors permit (first permit) | No fee | | | | Z |
| 0691 | Parking scheme – visitors permit (second and subsequent permits) each (free for pensioners) | \$61.50 | \$63.50 | \$0.00 | \$63.50 | RR |
| 0692 | Replacement of stolen / lost permit | \$61.50 | \$63.50 | \$0.00 | \$63.50 | RR |

Other Parking Fees

| | | | | | | |
|---|--|--------------------------------------|--|--|--|----|
| 0693 | Car park fees not listed pursuant to | Not listed | | | | RR |
| <i>Clause 201 (4) of the Local Government (General) Regulation 2005 (NSW)</i> | | | | | | |
| 0694 | Car parking on council parks (special events) per field at discretion of council | Hire fee and possible renovation fee | | | | FC |

Fees and Charges - Public Exhibition

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|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Parks Hire

Sports Fields Seasonal Hire

22 weeks per season (includes line marking)

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0695 | Preseason games – if fields available – per field per day (seasonal users only) | \$323.00 | \$301.82 | \$30.18 | \$332.00 | PC |
| 0696 | Preseason night training field 1 and mini fields Henley Park and all other parks | \$279.50 | \$261.36 | \$26.14 | \$287.50 | PC |
| 0697 | Preseason night training fields 2, 3 and 4 at Henley Park | \$554.00 | \$517.27 | \$51.73 | \$569.00 | PC |

Synthetic Cricket Wicket – Burwood Park, Flockhart Park and Henley Park Cricket Fields (No Lighting Available All Fields)

Receipt codes

Burwood Park T667 01252.3377.554 | Henley Park T667 01256.3377.554 | Flockhart Park T667 01257.3377.554

Seasonal

| | | | | | | |
|------|--|------------|------------|----------|------------|----|
| 0698 | Seasonal training per field per night (max 4 hours) | \$594.00 | \$555.45 | \$55.55 | \$611.00 | FC |
| 0699 | Seasonal (Saturday or Sunday) (per season per field) | \$1,415.00 | \$1,322.73 | \$132.27 | \$1,455.00 | FC |

Casual

| | | | | | | |
|------|-------------------------------------|----------|----------|---------|----------|----|
| 0700 | Casual per hour per field | \$53.00 | \$49.55 | \$4.95 | \$54.50 | FC |
| 0701 | Casual per field half day (4 hours) | \$212.00 | \$198.18 | \$19.82 | \$218.00 | PC |
| 0702 | Casual per field full day | \$424.00 | \$396.36 | \$39.64 | \$436.00 | PC |

Senior Field – Soccer

Cost per field, per usage, rate per season, includes training and games.

Flockhart Park 1 and 2, Henley Park 1, 2, 3 and 4 and Blair Park – Seasonal

Receipt codes

Blair Park T667 01251.3377.554 | Henley Park T667 01256.3377.554 | Flockhart Park T667 01257.3377.554

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0703 | Use of dressing room, including hot showers casual hire per day | \$102.50 | \$95.91 | \$9.59 | \$105.50 | PC |
| 0704 | Use of kiosk casual hire per day | \$123.00 | \$115.00 | \$11.50 | \$126.50 | PC |
| 0705 | Use of dressing room, including hot showers per season | \$683.00 | \$638.18 | \$63.82 | \$702.00 | PC |
| 0706 | Use of kiosk seasonal hire per season | \$952.00 | \$889.09 | \$88.91 | \$978.00 | PC |

Field Lighting charges are included within Hire Rates

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

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Seasonal

| | | | | | | |
|------|--|------------|------------|----------|------------|----|
| 0707 | Seasonal training week night (max 4 hours) per night (Henley Park 3 pool lighting) | \$594.00 | \$555.45 | \$55.55 | \$611.00 | FC |
| 0708 | Seasonal weekends Saturday or Sunday (max 6 hours) | \$1,165.00 | \$1,090.91 | \$109.09 | \$1,200.00 | FC |
| 0709 | Seasonal fields 1, 2, 4 Henley Park and Blair Park including floodlighting | \$1,515.00 | \$1,418.18 | \$141.82 | \$1,560.00 | FC |

Casual

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0710 | Casual per field per hour | \$41.50 | \$39.09 | \$3.91 | \$43.00 | FC |
| 0711 | Casual per field half day (4 hours) | \$165.00 | \$154.09 | \$15.41 | \$169.50 | PC |
| 0712 | Casual per field full day | \$330.00 | \$308.18 | \$30.82 | \$339.00 | PC |
| 0713 | Casual night training with floodlights Henley 1, 2 and 4 and Blair Parks only per field per hour | \$90.00 | \$84.09 | \$8.41 | \$92.50 | PC |

Junior Fields – Mini Soccer

Cost per field, per usage, rate per season, includes training and games.

Henley Park Mini Fields 1 and 2

Seasonal

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0714 | Seasonal training week night (max 4 hours per night) | \$586.00 | \$547.27 | \$54.73 | \$602.00 | FC |
| 0715 | Seasonal weekends Saturday or Sunday | \$565.00 | \$528.18 | \$52.82 | \$581.00 | FC |

Casual

| | | | | | | |
|------|---------------------------|---------|---------|--------|---------|----|
| 0716 | Casual per hour per field | \$28.00 | \$26.36 | \$2.64 | \$29.00 | FC |
|------|---------------------------|---------|---------|--------|---------|----|

Miscellaneous

Use of Parks

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0717 | Cancellation fee– less than 2 days' notice | \$32.00 | \$30.00 | \$3.00 | \$33.00 | FC |
| 0718 | Call out fee | \$177.00 | \$165.45 | \$16.55 | \$182.00 | FC |

One Off Events

Receipt codes

Blair Park T667 01251.3377.554 | Burwood Park T667 01252.3377.554 | Henley Park T667 01256.3377.554 | Flockhart Park T667 01257.3377.554 | Woodstock Park T667 01258.3377.583 | Wangal Park T667 01033.3353.554 | Other Parks and Reserves T667 01259.3377.554

| | | | | | | |
|------|--|------------|------------|----------|------------|----|
| 0719 | Sporting fields – additional/one off line marking (full field) | \$1,305.00 | \$1,222.73 | \$122.27 | \$1,345.00 | FC |
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Fees and Charges - Public Exhibition

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One Off Events [continued]

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0720 | Sporting fields – additional/one off line marking (mini field) | \$665.00 | \$620.91 | \$62.09 | \$683.00 | FC |
| 0721 | Sports club presentation days for seasonal hires only | \$169.00 | \$158.18 | \$15.82 | \$174.00 | FC |
| 0722 | Unauthorised use of field by organised teams/clubs | \$403.00 | \$376.36 | \$37.64 | \$414.00 | FC |

Key Hire

| | | | | | | |
|------|--|----------|----------|--------|----------|------|
| 0723 | Key bond – casual users | \$100.00 | \$100.00 | \$0.00 | \$100.00 | BAGS |
| 0724 | Key bond – seasonal initial bookings | \$150.00 | \$150.00 | \$0.00 | \$150.00 | BAGS |
| 0725 | Key replacement / provide additional key | \$51.50 | \$48.18 | \$4.82 | \$53.00 | FC |

Schools

* Each booking must have at least one school located within the LGA.

Schools Within the Burwood Local Government Area

Schools within the Burwood local government area are subject to a donation up to a maximum of \$500 per annum and granted upon application by the school (application is to be made during the financial year that the expense is incurred).

Seasonal Hire

Per field (75% discount on standard hire rates)

| | | | | | | |
|------|----------------------------------|----------|----------|---------|----------|----|
| 0726 | Standard cricket field | \$354.00 | \$330.91 | \$33.09 | \$364.00 | PC |
| 0727 | Standard soccer / football field | \$295.00 | \$275.45 | \$27.55 | \$303.00 | PC |

Casual Hire

Per standard field (75% discount on casual hire rates)

| | | | | | | |
|------|---|----------|---------|--------|----------|----|
| 0728 | Standard cricket field (full day) | \$106.00 | \$99.09 | \$9.91 | \$109.00 | PC |
| 0729 | Standard cricket field (half day 4 hours) | \$53.00 | \$49.55 | \$4.95 | \$54.50 | PC |
| 0730 | Standard soccer / football field (full day) | \$85.00 | \$79.55 | \$7.95 | \$87.50 | PC |
| 0731 | Standard soccer / football field (half day 4 hours) | \$41.50 | \$39.09 | \$3.91 | \$43.00 | PC |

Athletics Carnivals

Per day (includes tracks line marking)

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0732 | Athletics – schools within Burwood local government area includes track and field line marking | \$850.00 | \$793.64 | \$79.36 | \$873.00 | PC |
|------|--|----------|----------|---------|----------|----|

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Schools Outside the Burwood Local Government Area

Seasonal Hire

Per field (50% discount on standard hire rates)

| | | | | | | |
|------|----------------------------------|----------|----------|---------|----------|----|
| 0733 | Standard cricket field | \$708.00 | \$661.82 | \$66.18 | \$728.00 | PC |
| 0734 | Standard soccer / football field | \$590.00 | \$550.91 | \$55.09 | \$606.00 | PC |

Casual Hire

Per standard field (50% discount on casual hire rates)

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0735 | Standard cricket field (full day) | \$212.00 | \$198.18 | \$19.82 | \$218.00 | PC |
| 0736 | Standard cricket field (half day 4 hours) | \$106.00 | \$99.09 | \$9.91 | \$109.00 | PC |
| 0737 | Standard soccer / football field (full day) | \$165.00 | \$154.09 | \$15.41 | \$169.50 | PC |
| 0738 | Standard soccer / football field (half day 4 hours) | \$82.50 | \$77.27 | \$7.73 | \$85.00 | PC |

Athletics Carnivals

| | | | | | | |
|------|---|------------|------------|----------|------------|----|
| 0739 | Athletics – schools outside Burwood local government area includes track and field line marking | \$1,245.00 | \$1,163.64 | \$116.36 | \$1,280.00 | PC |
|------|---|------------|------------|----------|------------|----|

Gala Days / Carnivals With Multiple Schools Attending

| | | | | | | |
|------|--------------------|----------|----------|---------|----------|----|
| 0740 | Per field 1/2 day | \$165.00 | \$154.09 | \$15.41 | \$169.50 | PC |
| 0741 | Per field full day | \$330.00 | \$308.18 | \$30.82 | \$339.00 | PC |

Social Recreation

Promotional Advertising Events – Permits

Includes radio station promos, and other product displays. This is only for small short term half to one day events.

| | | | | | | |
|------|---------------------------------|----------|----------|--------|----------|----|
| 0742 | Administration fee | \$77.00 | \$79.50 | \$0.00 | \$79.50 | FC |
| 0743 | Half day – rate (4 hours) | \$253.00 | \$260.00 | \$0.00 | \$260.00 | FC |
| 0744 | Each additional hour thereafter | \$55.00 | \$56.50 | \$0.00 | \$56.50 | PC |

Commercial Activity – Permits

Receipt codes T667

Blair Park 01251.3377.554 | Burwood Park 01252.3377.554 | Henley Park 01256.3377.554 | Flockhart Park 01257.3377.554 | Woodstock Park 01258.3377.583 | Wangal Park 01033.3353.554 | Other Parks and Reserves 01259.3377.554

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0745 | Mobile food / coffee vans / half day / 4 hours * | \$123.00 | \$126.50 | \$0.00 | \$126.50 | FC |
| 0746 | Each additional hour thereafter | \$55.00 | \$56.50 | \$0.00 | \$56.50 | PC |

continued on next page ...

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ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Commercial Activity – Permits [continued]

| | | | | | | |
|--|---|----------|----------|---------|----------|----|
| 0747 | Temporary display of promotional banners in park includes installation and removal | \$253.00 | \$260.00 | \$0.00 | \$260.00 | FC |
| Includes erection and removal by Council Officers, maximum duration of display one calendar month, all banners must have air vents, reinforced eyelets and ties. | | | | | | |
| 0748 | Temporary display of promotional banners on park trees per week based on availability includes installation and removal | \$0.00 | \$236.36 | \$23.64 | \$260.00 | PC |
| 0749 | Temporary display of promotional banners on park fence per week based on availability includes installation and removal | \$0.00 | \$45.45 | \$4.55 | \$50.00 | PC |

Mobile Food / Coffee Vans

Promotional Banners

Commercial Fitness Trainers

Written approval must be obtained from council. Approval will only be granted in designated areas. Public Liability Insurance is required (\$20,000,000).

Bootcamp / fitness

| | | | | | | |
|------|------------------------------|--------|----------|---------|----------|----|
| 0750 | Per hour less than 20 people | \$0.00 | \$50.00 | \$5.00 | \$55.00 | PC |
| 0751 | Per hour thereafter | \$0.00 | \$22.73 | \$2.27 | \$25.00 | |
| 0752 | Per hour 50 to 100 people | \$0.00 | \$145.45 | \$14.55 | \$160.00 | PC |
| 0753 | Per hour thereafter | \$0.00 | \$31.82 | \$3.18 | \$35.00 | PC |

Casual Hire, Other Than Sports Fields, Including Large Events

Receipt codes

Blair Park T667 - 01251.3377.554 | Burwood Park T337 - 01252.3377.554 | Henley Park T667 - 01256.3377.554 | Flockhart Park T667 - 01257.3377.554 | Woodstock Park T20 - 01258.3377.583 | Wangal Park T339 - 01033.3353.554 | Other Parks and Reserves T667 - 01259.3377.554

Note: All timings include bump in / out

| | | | | | | |
|------|--|----------------------|------------|----------|------------|----|
| 0754 | Less than 50 people – 2 hour minimum | \$55.00 | \$51.36 | \$5.14 | \$56.50 | Z |
| 0755 | Per hour thereafter | \$25.00 | \$23.64 | \$2.36 | \$26.00 | PC |
| 0756 | 50 – 199 people – 4 hour minimum | \$160.00 | \$149.55 | \$14.95 | \$164.50 | FC |
| 0757 | Per hour thereafter | \$35.00 | \$32.73 | \$3.27 | \$36.00 | PC |
| 0758 | 200 – 999 people – 4 hour minimum | \$530.00 | \$495.45 | \$49.55 | \$545.00 | FC |
| 0759 | Per hour thereafter | \$115.00 | \$107.73 | \$10.77 | \$118.50 | PC |
| 0760 | 1,000 – 4,999 people – 8 hours minimum | \$2,150.00 | \$2,009.09 | \$200.91 | \$2,210.00 | FC |
| 0761 | Per hour thereafter | \$230.00 | \$215.00 | \$21.50 | \$236.50 | PC |
| 0762 | 5,000 – 10,000 people – 8 hours minimum | \$4,250.00 | \$3,968.18 | \$396.82 | \$4,365.00 | FC |
| 0763 | Per hour thereafter | \$450.00 | \$420.91 | \$42.09 | \$463.00 | PC |
| 0764 | Greater than 10,000 people (including bonds, staffing requirement and wastage charges) | Price on application | | | | PC |

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Staff Attending Event, Electricity Supply and Rubbish Bins

Receipt Codes

Burwood Festival T61 - 01475.3029.547 | Carols By Candlelight T156 - 01475.3014.671 | Chinese / Lunar Festival T16 - 01475.3012.547 | Australia Day Stalls T150 - 01475.3011.547 | Other Events T153 - 01475.3354.671

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0765 | Additional 240L garbage bin required for each additional 100 people above 100 people | \$46.50 | \$43.64 | \$4.36 | \$48.00 | FC |
| 0766 | One attending ground staff (Monday to Friday) | \$384.00 | \$359.09 | \$35.91 | \$395.00 | FC |
| 0767 | One attending ground staff (Saturday, Sunday and public holiday) | \$543.00 | \$507.27 | \$50.73 | \$558.00 | FC |
| 0768 | Use of electricity per day (casual basis available only) – not available at every park | \$113.00 | \$105.91 | \$10.59 | \$116.50 | FC |

Permit Fees for Temporary Installations (Site Fees Only)

Receipt codes T667

Blair Park 01251.3377.554 | Burwood Park T337 - 01252.3377.554 | Henley Park 01256.3377.554 | Flockhart Park 01257.3377.554 | Woodstock Park T20 - 01258.3377.583 | Wangal Park T339 - 01033.3353.554 | Other Parks and Reserves 01259.3377.554

- Public liability insurance policy of \$20,000,000 is required.
- As part of Council's risk management procedures Safe Work Method Statements (SWMS) will be required to be submitted to Council for temporary installations such as jumping castles, stages, large and commercial marquees. For amusement devices / rides all relevant Work Cover certification will need to be submitted to Council.

| | | | | | | |
|------|---|----------|----------|--------|----------|------|
| 0769 | Bond required for first amusement device and large marquees | \$255.00 | \$255.00 | \$0.00 | \$255.00 | BAGS |
|------|---|----------|----------|--------|----------|------|

Note: Not payable if hired with a community facility.

| | | | | | | |
|------|--|----------|----------|---------|----------|------|
| 0770 | Each subsequent amusement device | \$100.00 | \$100.00 | \$0.00 | \$100.00 | BAGS |
| 0771 | Jumping castle – commercial usage * | \$389.00 | \$400.00 | \$0.00 | \$400.00 | FC |
| 0772 | Jumping castle – social usage * | \$164.00 | \$168.50 | \$0.00 | \$168.50 | FC |
| 0773 | Marquees commercial type * | \$82.00 | \$84.50 | \$0.00 | \$84.50 | FC |
| 0774 | Marquees social usage | \$29.00 | \$30.00 | \$0.00 | \$30.00 | FC |
| 0775 | Other amusement devices commercial usage including stages, animal rides, food trucks, etc* | \$394.00 | \$405.00 | \$0.00 | \$405.00 | FC |
| 0776 | Other amusement devices – social usage including stages, animal, rides, food trucks, etc* | \$164.00 | \$168.50 | \$0.00 | \$168.50 | FC |
| 0777 | Stalls commercial usage | \$52.00 | \$53.50 | \$0.00 | \$53.50 | FC |
| 0778 | Stalls social usage | \$11.00 | \$11.40 | \$0.00 | \$11.40 | FC |
| 0779 | Temporary compound – per m ² per month – minimum 2 months payment | \$133.00 | \$124.55 | \$12.45 | \$137.00 | FC |
| 0780 | Temporary food premises approval permit – commercial daily fee | \$85.00 | \$87.50 | \$0.00 | \$87.50 | PC |
| 0781 | Temporary food premises approval permit – community daily fee | \$55.00 | \$56.50 | \$0.00 | \$56.50 | PC |

Administration Fees

Receipt Codes T668 or T667

continued on next page ...

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Administration Fees [continued]

Blair Park 01251.3377.554 | Burwood Park 01252.3377.554 | Henley Park 01256.3377.554 | Flockhart Park 01257.3377.554 | Woodstock Park 01258.3377.583 | Wangal Park 01033.3353.554 | Other Parks and Reserves 01259.3377.554

Note: Administration fees apply to all events held by the public.

| | | | | | | |
|------|--|-------------|----------|--------|----------|----|
| 0782 | Administration fee for events 50 – 199 people | \$41.00 | \$42.50 | \$0.00 | \$42.50 | RR |
| 0783 | Administration fee for events 200 – 999 people | \$77.00 | \$79.50 | \$0.00 | \$79.50 | RR |
| 0784 | Administration fee for events 1,000 – 4,999 people | \$153.50 | \$158.00 | \$0.00 | \$158.00 | RR |
| 0785 | Administration fee for events greater than 5,000 people | \$338.00 | \$348.00 | \$0.00 | \$348.00 | RR |
| 0786 | Temporary food premises approval permit – daily fee for commercial | \$87.00 | \$89.50 | \$0.00 | \$89.50 | RR |
| 0787 | Temporary food premises approval permit – daily fee for community | \$56.50 | \$58.50 | \$0.00 | \$58.50 | RR |
| 0788 | Cool room share (per 1m x 1m space) | \$83.00 | \$77.73 | \$7.77 | \$85.50 | RR |
| 0789 | Electrical tagging and/or minor repairs – per item | \$21.50 | \$20.45 | \$2.05 | \$22.50 | RR |
| 0790 | Post event – garbage clean-up penalty | \$66.50 | \$62.27 | \$6.23 | \$68.50 | RR |
| 0791 | Power connection fee (per 1 connection point 15 amp) | \$41.00 | \$42.50 | \$0.00 | \$42.50 | RR |
| 0792 | Cancellation fee (prior to 1 month before event) | 50% of fee | | | | FC |
| 0793 | Cancellation fee (within 1 month of event) | 100% of fee | | | | FC |
| 0794 | Failure to attend the event will incur a penalty fee | 100% of fee | | | | FC |

Bonds / Security Deposits

| | | | | | | |
|------|-------------------------------------|------------|------------|--------|------------|------|
| 0795 | Less than 50 people attending | \$153.00 | \$153.00 | \$0.00 | \$153.00 | BAGS |
| 0796 | 50 – 199 people attending | \$306.00 | \$306.00 | \$0.00 | \$306.00 | BAGS |
| 0797 | 200 – 999 people attending | \$1,020.00 | \$1,020.00 | \$0.00 | \$1,020.00 | BAGS |
| 0798 | 1,000 – 4,999 people attending | \$4,080.00 | \$4,080.00 | \$0.00 | \$4,080.00 | BAGS |
| 0799 | Greater than 5,000 people attending | \$8,160.00 | \$8,160.00 | \$0.00 | \$8,160.00 | BAGS |

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Roads and Footpaths

Roads Act 1993

Roads and footpaths approvals under s138

General Conditions for Roads and Footpaths

- The following conditions apply to all fees and charges listed under Roads and Footpaths:
 - Other costs, such as traffic control, night work, and other costs associated with night work such as plant opening fees, are subject to confirmation at the time of pricing.
 - Saw-cutting costs for footpaths, driveways, paving apply. Refer relevant rate.
 - RMS specific requirements, including appropriate occupancy licences, are not included in the above costs, and will be subject to pricing at the time of works and fully payable by the applicant.
 - RMS peak period time constraints are not included in the rates above. Where these constraints are imposed, the rates will be modified to reflect the limited access periods, and will be advised to the applicant as a modified rate, applicable only to that works.
 - All prices are based on the underlying base, sub-base and sub-grade having been restored to meet AUSPEC 306 as amended. Works that do not meet 306 Specifications and are below the depth for nominated items above will be undertaken by Council at full cost to the applicant.
 - Areas that exceed the stated quantities will be priced as a separate lump sum to the applicant.
 - Excavation material includes earth and materials other than rock and other than contaminated soils. Where rock and / or contaminated soils are encountered, the additional costs associated with the excavation and / or treatment will be payable by the applicant as a latent condition and additional to the scheduled rate at cost plus 15%.
- For road, footpath, kerb and gutter replacements arising from development approval related activities, applicable fee will be determined following a site assessment and based on affected area.
- Where a road opening is undertaken without notification, in addition to any infringement notices that may be issued, an additional administrative fee calculated at 20% of the total cost of the actual works is payable.
- Council Officers shall be required to supervise and inspect all works undertaken by contractors undertaking works on behalf of a utility or being undertaken for an individual, corporation or private entity. Additional supervision costs will be calculated and incurred for works outside of normal business hours being 6.30 am to 3.00 pm Monday to Friday (excluding public holidays).

Note: Charges for restoration work made under S101 and S102 of the Road Act within council area are not subject to GST whether charged direct to Telstra, Sydney Water etc. or charged to a contractor engaged by them.

Road Replacements – per m²

| | | | | | | |
|------|--|----------------|----------|---------|----------|----|
| 0800 | Asphalt road (AC10 or AC14, 50mm) – up to 15m ² | \$214.50 | \$200.45 | \$20.05 | \$220.50 | FC |
| 0801 | Asphalt road (AC10 or AC14, 50mm) – greater than 15m ² , less than 50m ² | \$192.50 | \$180.00 | \$18.00 | \$198.00 | FC |
| 0802 | Asphalt road (AC10 or AC14, 50mm) – greater than 50m ² , less than 100m ² | \$170.50 | \$159.55 | \$15.95 | \$175.50 | FC |
| 0803 | Asphalt road (AC10 or AC14, 50mm) – greater than 100m ² , less than 500m ² | \$148.50 | \$139.09 | \$13.91 | \$153.00 | FC |
| 0804 | Asphalt road (AC10 or AC14, 50mm) – greater than 500m ² | Quote plus 15% | | | | FC |
| 0805 | Asphalt road (full depth repair 150mm) – up to 15m ² | \$302.00 | \$282.73 | \$28.27 | \$311.00 | FC |

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ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Road Replacements – per m² [continued]

| | | | | | | |
|------|--|----------------|----------|---------|----------|----|
| 0806 | Asphalt road (full depth repair 150mm) – greater than 15m ² , less than 50m ² | \$275.00 | \$256.82 | \$25.68 | \$282.50 | FC |
| 0807 | Asphalt road (full depth repair 150mm) – greater than 50m ² , less than 100m ² | \$258.50 | \$241.36 | \$24.14 | \$265.50 | FC |
| 0808 | Asphalt road (full depth repair 150mm) – greater than 100m ² , less than 500m ² | \$236.50 | \$220.91 | \$22.09 | \$243.00 | FC |
| 0809 | Asphalt road (full depth repair 150mm) – greater than 500m ² | Quote plus 15% | | | | FC |
| 0810 | Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – up to 15m ² | \$917.00 | \$856.36 | \$85.64 | \$942.00 | FC |
| 0811 | Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 15m ² , less than 50m ² | \$588.00 | \$549.09 | \$54.91 | \$604.00 | FC |
| 0812 | Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 50m ² , less than 100m ² | \$519.00 | \$485.45 | \$48.55 | \$534.00 | FC |
| 0813 | Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 50MPa with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 100m ² , less than 500m ² | \$499.00 | \$466.36 | \$46.64 | \$513.00 | FC |
| 0814 | Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 500m ² | Cost plus 15% | | | | FC |
| 0815 | Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – up to 15m ² | \$699.00 | \$652.73 | \$65.27 | \$718.00 | FC |
| 0816 | Concrete, 50MPa, 230mm with 2 layers of SL81 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 15m ² , less than 50m ² | \$513.00 | \$479.09 | \$47.91 | \$527.00 | FC |
| 0817 | Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 50m ² , less than 100m ² | \$470.00 | \$439.09 | \$43.91 | \$483.00 | FC |
| 0818 | Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 100m ² , less than 500m ² | \$451.00 | \$421.82 | \$42.18 | \$464.00 | FC |
| 0819 | Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 500m ² | Cost plus 15% | | | | FC |

Footpath Replacements – per m²

| | | | | | | |
|------|---|------------|------------|----------|------------|----|
| 0820 | Construct pram ramp (billed per pram ramp) | \$1,805.00 | \$1,686.36 | \$168.64 | \$1,855.00 | FC |
| 0821 | Asphaltic footpath (AC5, 25mm) – up to 15m ² | \$193.50 | \$180.91 | \$18.09 | \$199.00 | FC |
| 0822 | Asphaltic footpath (AC5, 25mm) – greater than 15m ² , up to 50m ² | \$131.00 | \$122.73 | \$12.27 | \$135.00 | FC |

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ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Footpath Replacements – per m² [continued]

| | | | | | | |
|------|--|----------------|----------|---------|----------|----|
| 0823 | Asphaltic footpath (AC5, 25mm) – greater than 50m ² , up to 100m ² | \$102.50 | \$95.91 | \$9.59 | \$105.50 | FC |
| 0824 | Asphaltic concrete (AC5, 25mm) – greater than 100m ² | Quote plus 15% | | | | FC |
| 0825 | Concrete footpath – less than 15m ² | \$225.50 | \$210.91 | \$21.09 | \$232.00 | FC |
| 0826 | Concrete footpath – greater than 15m ² , less than 50m ² | \$191.50 | \$179.09 | \$17.91 | \$197.00 | FC |
| 0827 | Concrete footpath – greater than 50m ² , less than 100m ² | \$169.00 | \$158.18 | \$15.82 | \$174.00 | FC |
| 0828 | Concrete footpath – greater than 100m ² , less than 500m ² | \$146.50 | \$136.82 | \$13.68 | \$150.50 | FC |
| 0829 | Concrete footpath – greater than 500m ² | Quote plus 15% | | | | FC |
| 0830 | Footpath paving – standard clay brick pavers – less than 15m ² | \$596.00 | \$557.27 | \$55.73 | \$613.00 | FC |
| 0831 | Footpath paving – standard clay brick pavers – greater than 15m ² , less than 50m ² | \$517.00 | \$482.73 | \$48.27 | \$531.00 | FC |
| 0832 | Footpath paving – standard clay brick pavers – greater than 50m ² , less than 100m ² | \$406.00 | \$379.09 | \$37.91 | \$417.00 | FC |
| 0833 | Footpath paving – standard clay brick pavers – greater than 100m ² , less than 500m ² | \$383.00 | \$358.18 | \$35.82 | \$394.00 | FC |
| 0834 | Footpath paving – standard clay brick pavers – greater than 500m ² | Quote plus 15% | | | | FC |
| 0835 | Footpath paving – Town Centre concrete pavers – less than 15m ² | \$651.00 | \$608.18 | \$60.82 | \$669.00 | FC |
| 0836 | Footpath paving – Town Centre concrete pavers – greater than 15m ² , less than 50m ² | \$566.00 | \$529.09 | \$52.91 | \$582.00 | FC |
| 0837 | Footpath paving – Town Centre concrete pavers – greater than 50m ² , less than 100m ² | \$496.00 | \$463.64 | \$46.36 | \$510.00 | FC |
| 0838 | Footpath paving – Town Centre concrete pavers – greater than 100m ² , less than 500m ² | \$473.00 | \$441.82 | \$44.18 | \$486.00 | FC |
| 0839 | Footpath paving – Town Centre concrete pavers – greater than 500m ² | Quote plus 15% | | | | FC |
| 0840 | Naturestrip turfing (supply and lay on prepared soil), rate per m ² | \$41.00 | \$38.64 | \$3.86 | \$42.50 | FC |
| 0841 | Watering of new turf, rate per hour. | \$92.50 | \$86.36 | \$8.64 | \$95.00 | FC |

Saw Cutting – per lineal metre

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0842 | Sawcutting, asphalt, up to 100mm depth, up to 50m (rate per metre) | \$19.20 | \$18.00 | \$1.80 | \$19.80 | FC |
| 0843 | Sawcutting, asphalt, up to 250mm depth, up to 50m (rate per metre) | \$78.00 | \$73.18 | \$7.32 | \$80.50 | FC |
| 0844 | Sawcutting, concrete, up to 150mm depth, up to 50m (rate per metre) | \$38.50 | \$36.36 | \$3.64 | \$40.00 | FC |
| 0845 | Sawcutting, concrete, up to 300mm depth, up to 50m (rate per metre) | \$83.50 | \$78.18 | \$7.82 | \$86.00 | FC |
| 0846 | Sawcutting, reinforced concrete, up to 150mm depth, up to 50m (rate per metre) | \$33.00 | \$30.91 | \$3.09 | \$34.00 | FC |
| 0847 | Sawcutting, reinforced concrete, up to 300mm depth, up to 50m (rate per metre) | \$83.50 | \$78.18 | \$7.82 | \$86.00 | FC |
| 0848 | Sawcutting, site establishment | \$381.00 | \$356.36 | \$35.64 | \$392.00 | FC |

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Driveway Replacements – per m²

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0849 | Concrete driveway 150mm with SL72 Up to 15 m ² – per m ² | \$327.00 | \$305.45 | \$30.55 | \$336.00 | FC |
| 0850 | Concrete driveway 150mm with SL72 greater than 15 m ² , less than 50m ² – per m ² | \$270.50 | \$252.73 | \$25.27 | \$278.00 | FC |
| 0851 | Concrete driveway 150mm with SL72 greater than 50 m ² , less than 100m ² – per m ² | \$225.50 | \$210.91 | \$21.09 | \$232.00 | FC |
| 0852 | Concrete driveway 150mm with SL72 greater than 100m ² – per m ² | \$203.00 | \$189.55 | \$18.95 | \$208.50 | FC |

Kerb and Gutter Replacements – per lineal metre

| | | | | | | |
|------|---|----------------|----------|---------|----------|----|
| 0853 | Kerb and gutter – less than 15 lineal metres | \$383.00 | \$358.18 | \$35.82 | \$394.00 | FC |
| 0854 | Kerb and gutter – greater than 15 and less than 50 lineal metres | \$304.00 | \$284.55 | \$28.45 | \$313.00 | FC |
| 0855 | Kerb and gutter – greater than 50 and less than 100 lineal metres | \$281.50 | \$263.18 | \$26.32 | \$289.50 | FC |
| 0856 | Kerb and gutter – greater than 100 and less than 500 lineal metres | \$259.00 | \$241.82 | \$24.18 | \$266.00 | FC |
| 0857 | Kerb and gutter – greater than 500 lineal metres | Quote plus 15% | | | | FC |
| 0858 | Kerb only – less than 15 lineal metres | \$383.00 | \$358.18 | \$35.82 | \$394.00 | FC |
| 0859 | Kerb only – greater than 15 and less than 50 lineal metres | \$316.00 | \$295.45 | \$29.55 | \$325.00 | FC |
| 0860 | Kerb only – greater than 50 and less than 100 lineal metres | \$270.50 | \$252.73 | \$25.27 | \$278.00 | FC |
| 0861 | Kerb only – greater than 100 and less than 500 lineal metres | \$248.00 | \$231.82 | \$23.18 | \$255.00 | FC |
| 0862 | Kerb only – greater than 500 lineal metres | Quote plus 15% | | | | FC |
| 0863 | Gutter only – less than 15 lineal metres | \$406.00 | \$379.09 | \$37.91 | \$417.00 | FC |
| 0864 | Gutter only – greater than 15 and less than 50 lineal metres | \$327.00 | \$305.45 | \$30.55 | \$336.00 | FC |
| 0865 | Gutter only – greater than 50 and less than 100 lineal metres | \$270.50 | \$252.73 | \$25.27 | \$278.00 | FC |
| 0866 | Gutter only – greater than 100 and less than 500 lineal metres | \$248.00 | \$231.82 | \$23.18 | \$255.00 | FC |
| 0867 | Gutter only – greater than 500 lineal metres | Quote plus 15% | | | | FC |
| 0868 | Concrete layback and gutter – less than 15 lineal metres | \$484.00 | \$452.73 | \$45.27 | \$498.00 | FC |
| 0869 | Concrete layback and gutter – greater than 15 and less than 50 lineal metres | \$428.00 | \$400.00 | \$40.00 | \$440.00 | FC |
| 0870 | Concrete layback and gutter – greater than 50 and less than 100 lineal metres | \$372.00 | \$348.18 | \$34.82 | \$383.00 | FC |
| 0871 | Concrete layback and gutter – greater than 100 lineal metres | Quote plus 15% | | | | FC |
| 0872 | Concrete dish drain – less than 15 lineal metres | \$541.00 | \$505.45 | \$50.55 | \$556.00 | FC |
| 0873 | Concrete dish drain – greater than 15 and less than 50 lineal metres | \$473.00 | \$441.82 | \$44.18 | \$486.00 | FC |
| 0874 | Concrete dish drain – greater than 50 lineal metres | Quote plus 15% | | | | FC |

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Fees and Charges - Public Exhibition

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|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Kerb and Gutter Replacements – per lineal metre [continued]

| | | | | | | |
|------|--|------------|------------|----------|------------|----|
| 0875 | Gutter Bridge Crossing with Hinged Heavy Duty Steel Grating Per lineal metre (minimum of 4.5m) opening | \$1,100.00 | \$1,027.27 | \$102.73 | \$1,130.00 | FC |
| 0876 | Kerb outlet PVC up to 100mm diameter | \$236.50 | \$220.91 | \$22.09 | \$243.00 | FC |

Other – Linemarking

| | | | | | | |
|------|--|------------|------------|--------|------------|----|
| 0877 | Linemarking (air-atomised or airless application) per metre | \$77.00 | \$79.50 | \$0.00 | \$79.50 | FC |
| 0878 | Linemarking (air-atomised or airless application) set-up costs | \$2,970.00 | \$3,055.00 | \$0.00 | \$3,055.00 | FC |
| 0879 | Linemarking (thermo-plastic) per metre | \$123.00 | \$126.50 | \$0.00 | \$126.50 | FC |
| 0880 | Linemarking (thermo-plastic) set-up costs | \$2,970.00 | \$3,055.00 | \$0.00 | \$3,055.00 | FC |
| 0881 | Lines perpendicular to driveway | \$307.00 | \$316.00 | \$0.00 | \$316.00 | FC |

Sign Posting

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0882 | Directional sign installation (community based, non-profit and religious organisations only) | \$214.00 | \$220.00 | \$0.00 | \$220.00 | FC |
| 0883 | Street signage (supply and install) | \$321.00 | \$330.00 | \$0.00 | \$330.00 | FC |
| 0884 | Parking and regulatory post and sign (per unit) | \$214.00 | \$220.00 | \$0.00 | \$220.00 | FC |

Stormwater Drainage

| | | | | | | |
|------|--|----------------|------------|----------|------------|----|
| 0885 | Concrete pipes 375 diameter RCP, per metre | \$923.00 | \$861.82 | \$86.18 | \$948.00 | FC |
| 0886 | Concrete pipes 450 diameter RCP, per metre | \$980.00 | \$918.18 | \$91.82 | \$1,010.00 | FC |
| 0887 | Concrete pipes 600 diameter RCP, per metre | \$1,095.00 | \$1,022.73 | \$102.27 | \$1,125.00 | FC |
| 0888 | Concrete pipes greater than 600 diameter RCP, per metre | Quote plus 15% | | | | FC |
| 0889 | Galvanised RHS pipe equivalent up to 100 diameter PVC pipe, per metre | \$281.50 | \$263.18 | \$26.32 | \$289.50 | FC |
| 0890 | Lintel 0.9m – 1.2m (billed per lintel) | \$1,805.00 | \$1,686.36 | \$168.64 | \$1,855.00 | FC |
| 0891 | Lintel 1.8m (billed per lintel) | \$1,970.00 | \$1,840.91 | \$184.09 | \$2,025.00 | FC |
| 0892 | Lintel 2.4m (billed per lintel) | \$2,365.00 | \$2,209.09 | \$220.91 | \$2,430.00 | FC |
| 0893 | Lintel 3.0m (billed per lintel) | \$2,645.00 | \$2,472.73 | \$247.27 | \$2,720.00 | FC |
| 0894 | Lintel 3.6m (billed per lintel) | \$2,645.00 | \$2,472.73 | \$247.27 | \$2,720.00 | FC |
| 0895 | Pits greater than 1.5m x 1.5m x 1.5m in size (per pit) | Quote plus 15% | | | | FC |
| 0896 | Pits up to 1.5m x 1.5m x 1.5m in size (per pit) | \$5,575.00 | \$5,209.09 | \$520.91 | \$5,730.00 | FC |
| 0897 | Final drainage inspection / final road inspection including CCTV provided by applicant | \$481.00 | \$494.00 | \$0.00 | \$494.00 | FC |

Additional Fees and Charges Associated with Night Works

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0898 | Design single residential driveway (non DA/CDC application) (50% refund if driveways cannot be permitted) | \$731.00 | \$751.00 | \$0.00 | \$751.00 | FC |
|------|---|----------|----------|--------|----------|----|

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Additional Fees and Charges Associated with Night Works [continued]

| | | | | | | |
|------|---|------------------------|------------|--------|------------|----|
| 0899 | Asphalt plant opening fee – per opening | \$2,815.00 | \$2,895.00 | \$0.00 | \$2,895.00 | FC |
| 0900 | Cartage surcharge per cubic metre of asphalt and / or concrete | \$56.50 | \$58.50 | \$0.00 | \$58.50 | FC |
| 0901 | Concrete plant opening fee – per opening | \$2,815.00 | \$2,895.00 | \$0.00 | \$2,895.00 | FC |
| 0902 | Additional surcharge payable by the applicant for all items outside of Councils works departments operation hours of 6:30 am to 3:00 pm | 30% surcharge per item | | | | FC |

Driveway Application

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0903 | Duplex/residential up to 3 storey with single driveway, (non-refundable) | \$256.00 | \$263.00 | \$0.00 | \$263.00 | FC |
| 0904 | Industrial/commercial/residential above 3 storey or residential requiring second entry (non-refundable) | \$421.00 | \$433.00 | \$0.00 | \$433.00 | FC |
| 0905 | Residential with single driveway (owner occupied, single dwelling, non-refundable) | \$203.00 | \$208.50 | \$0.00 | \$208.50 | FC |

Driveway Inspections**First Entry Required Inspection Fee**

| | | | | | | |
|------|--|----------------------|--|--|--|----|
| 0906 | Duplex – 3 inspections required | \$143 per inspection | | | | FC |
| 0907 | Industrial / commercial – 3 inspections required | \$143 per inspection | | | | FC |
| 0908 | Residential – 2 inspections required | \$143 per inspection | | | | FC |

Additional Entry Inspection Fee (For Second or More Entry)

| | | | | | | |
|------|--|---------------------|--|--|--|----|
| 0909 | Residential – 2 inspections required | \$92 per inspection | | | | FC |
| 0910 | Duplex – 3 inspections required | \$92 per inspection | | | | FC |
| 0911 | Industrial / commercial – 3 inspections required | \$92 per inspection | | | | FC |

Additional Inspections

| | | | | | | |
|------|---|----------------------|--|--|--|----|
| 0912 | Additional inspection / re-inspection fee | \$132 per inspection | | | | FC |
|------|---|----------------------|--|--|--|----|

Private Contractor Security Deposit (refundable)

| | | | | | | |
|------|---|------------|------------|--------|------------|------|
| 0913 | Duplex / residential up to 3 storey with single driveway installation | \$3,500.00 | \$3,500.00 | \$0.00 | \$3,500.00 | BAGS |
| 0914 | Industrial / commercial / residential above 3 storey | \$4,500.00 | \$4,500.00 | \$0.00 | \$4,500.00 | BAGS |
| 0915 | Residential installation | \$2,700.00 | \$2,700.00 | \$0.00 | \$2,700.00 | BAGS |

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
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Road and/or Footpath Opening Application Fee* (Max \$1,000)

* If you need to open a combination of public infrastructure categories, which may include any combination of path, kerb and gutter, or road pavement, then the highest charge units of those opening areas will apply. This will ensure applicants are not charged multiple charge units. The charge is based on the total size of each type of opening as there are multiple types of opening within the same application.

| | | | | | | |
|---|---|-----------------------------|------------|--------|------------|------|
| 0916 | Plus security deposit payable at time of permit application | \$1,000.00 | \$1,000.00 | \$0.00 | \$1,000.00 | BAGS |
| 0917 | Processing fee (in addition to restoration charge) – non-refundable if works do not proceed | \$323.00 | \$332.00 | \$0.00 | \$332.00 | FC |
| 0918 | Additional inspection / reinspection fee (non-refundable) | \$195 per inspection | | | | FC |
| 0919 | Cost of works determination late payment fee | \$972.00 | \$999.00 | \$0.00 | \$999.00 | FC |
| (Fee applies where the agreed cost of works is not paid to Council within 48 hours from the date of issue.) | | | | | | |
| 0920 | Formwork inspection – number as required (non-refundable) | \$170 per inspection | | | | FC |
| 0921 | Required inspection (initial and final only, non-refundable) | Included in application | | | | FC |
| 0922 | Road opening (per 10m ² of road pavement) (non-refundable) | \$190 per 10 m ² | | | | FC |
| 0923 | Road opening (per 15 lineal meter of kerb and gutter or stormwater) (non-refundable) | \$190 per 15 lineal meter | | | | FC |
| 0924 | Road opening (per 18 m ² of footpath) (non-refundable) | \$190 per 18 m ² | | | | FC |

Road Opening Temporary Restoration Security Deposit

| | | | | | | |
|------|--|------------------|--|--|--|------|
| 0925 | Work valued up to \$2,999 | 45% of the value | | | | BAGS |
| 0926 | Work valued from \$3,000 and up to \$7,999 | 30% of the value | | | | BAGS |
| 0927 | Work valued from \$8,000 | 25% of the value | | | | BAGS |

Certificate of Compliance – Driveways and Road Openings

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 0928 | Alignment levels for development applications – for dual occupancy and medium density residential developments | \$248.00 | \$255.00 | \$0.00 | \$255.00 | FC |
| 0929 | Alignment levels for development applications – for high density residential and commercial developments | \$368.00 | \$378.00 | \$0.00 | \$378.00 | FC |
| 0930 | Alignment levels for development applications – for single dwelling residential developments | \$124.00 | \$127.50 | \$0.00 | \$127.50 | FC |
| 0931 | Driveway, footpath and kerb and gutter construction permit | \$128.00 | \$131.50 | \$0.00 | \$131.50 | FC |
| 0932 | Other civil infrastructures damage inspection and control | \$116.50 | \$120.00 | \$0.00 | \$120.00 | FC |
| 0933 | Vehicle crossing and other compliance inspections – where works done by parties other than Council | \$328.00 | \$337.00 | \$0.00 | \$337.00 | FC |
| 0934 | Vehicle crossings inspection and / or estimates and quote preparation fees per 45 min | \$129.00 | \$132.50 | \$0.00 | \$132.50 | FC |

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Fees and Charges - Public Exhibition

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|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
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Certificate of Compliance – Driveways and Road Openings [continued]

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 0935 | Certificate of compliance – driveways and road openings (subject to the provision of required information confirming correct materials, complies with current standards)* | \$199.50 | \$205.00 | \$0.00 | \$205.00 | FC |
|------|---|----------|----------|--------|----------|----|

* For a certification to be issued by Council the following must be provided as a minimum. For footpath certification, a copy of the concrete delivery docket must be provided to Council. For road pavement certification, a compaction test results for base and sub-base must be provided to Council. Alternatively an Engineers certificate certifying the above can be provided to Council.

Un-Authorised Road Works

This fee applies to unauthorised road and / or footpath openings, driveways and all other public infrastructure works by private contractor.

| | | | | | | |
|------|---|------------|------------|--------|------------|----|
| 0936 | Work valued up to \$5,000 | \$688.00 | \$707.00 | \$0.00 | \$707.00 | FC |
| 0937 | Work valued from \$5,001 and up to \$25,000 | \$1,005.00 | \$1,035.00 | \$0.00 | \$1,035.00 | FC |
| 0938 | Work valued from \$25,001 | \$1,650.00 | \$1,695.00 | \$0.00 | \$1,695.00 | FC |
| 0939 | Urgent/emergency inspection (non-refundable; includes inspections, application fee and re-arrangement of other inspections. | \$532.00 | \$547.00 | \$0.00 | \$547.00 | FC |

Restorations

| | | | | | | |
|------|---|------------|------------|--------|------------|----|
| 0940 | Where utility requests Council permission to undertake restoration works using utility's own contractor – per reinstatement order | \$1,075.00 | \$1,105.00 | \$0.00 | \$1,105.00 | FC |
| 0941 | Where utility undertakes restoration works using own contractor during business hours – per hour of supervision (minimum charge 1 hour and billed in hourly increments) | \$281.50 | \$289.50 | \$0.00 | \$289.50 | FC |
| 0942 | Where utility undertakes restoration works using own contractor outside of business hours – per hour of supervision (minimum charge 5 hours and billed in hourly increments thereafter) | \$281.50 | \$289.50 | \$0.00 | \$289.50 | FC |
| 0943 | Where developer undertakes restoration works using own contractor outside of business hours – per hour of supervision (minimum charge 5 hours and billed in hourly increments thereafter; in addition to asset integrity fee; and any other works on council application fee) | \$281.50 | \$281.50 | \$0.00 | \$281.50 | FC |

Removal of Dumped Waste

| | | | | | | |
|------|--|---------------|--|--|--|----|
| 0944 | Collection from site and disposal of solid waste | Cost plus 50% | | | | FC |
|------|--|---------------|--|--|--|----|

Asbestos Removal and Disposal

| | | | | | | |
|------|--|---------------|--|--|--|----|
| 0945 | Emergency asbestos removal – cost charged to Council by accredited asbestos removal contractor plus 50% Council administration fee | Cost plus 50% | | | | FC |
| 0946 | Removal and disposal of damaged asbestos stormwater outlet pipes identified during restoration construction works by Council | Cost plus 20% | | | | FC |

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Survey Marks

| | | | | | | |
|------|--|--|---------------|--|--|----|
| 0947 | Recovery / relocation of survey marks (state survey marks, permanent mark or cadastral marks) by registered surveyor | | Cost plus 15% | | | FC |
|------|--|--|---------------|--|--|----|

Adjustment of Utility Service Assets

| | | | | | | |
|------|---|--|---------------|--|--|----|
| 0948 | Adjustment of service pipes to new level | | Cost plus 15% | | | FC |
| 0949 | Adjustment of utility service lids to new levels | | Cost plus 15% | | | FC |
| 0950 | Relocation or adjustment of utility service pits to new levels | | Cost plus 15% | | | FC |
| 0951 | Replacement of damaged utility service pits | | Cost plus 15% | | | FC |
| 0952 | Undergrounding of overhead power lines (phase a – design by ASP), (phase b – approval by authority), (phase c – installation of underground conduits, pulling of cables, jointing, installation of property access point) | | Cost plus 15% | | | FC |
| 0954 | Placing streetlight shades | | Cost plus 15% | | | FC |
| 0953 | Recovery / relocation of survey marks (state survey marks, permanent mark or cadastral marks) by registered surveyor | | Cost plus 15% | | | FC |

Asset Integrity Charge – Road Openings (Permanent Restoration Applications Only)

| | | | | | | |
|------|---|--|-----------------------------------|--|--|------|
| 0955 | Asphalt or concrete road works (as required) | | 100% of the value (cost of works) | | | FC |
| 0956 | Stormwater drainage works | | 100% of the value (cost of works) | | | FC |
| 0958 | Road opening permanent restoration security deposit | | 100% of the value (cost of works) | | | BAGS |
| 0957 | Work valued up to \$2,999 | | 45% of the value | | | FC |
| 0959 | Work valued from \$3,000 and up to \$7,999 | | 30% of the value | | | FC |
| 0960 | Work valued from \$8,000 | | 25% of the value | | | FC |

Fees and Charges - Public Exhibition

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Swimming Pools

Enfield Aquatic Centre (EAC)

Fees are set to recover the cost of providing the pool facilities

Entrance Fees

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 0961 | Adult | \$6.70 | \$6.27 | \$0.63 | \$6.90 | MP |
| 0962 | Child (5 -15 years) | \$5.70 | \$5.36 | \$0.54 | \$5.90 | MP |
| 0963 | Child under 5 years (must be accompanying a full paying adult) | No fee | | | | Z |
| 0964 | Club member – during club events only (lane hire charged separately) | \$3.40 | \$3.18 | \$0.32 | \$3.50 | MP |
| 0965 | Emergency services concession | \$3.40 | \$3.18 | \$0.32 | \$3.50 | MP |
| 0966 | Fitness Passport entry rate for valid Fitness Passport holders | \$0.00 | \$5.64 | \$0.56 | \$6.20 | MP |
| 0967 | Family – 2 adults 2 children or 1 adult 3 children | \$17.00 | \$16.00 | \$1.60 | \$17.60 | MP |
| 0968 | Seniors and pension concession (aged and disability only) | \$3.70 | \$3.45 | \$0.35 | \$3.80 | MP |
| 0969 | School groups – per person (lane hire charged separately) | \$3.70 | \$3.45 | \$0.35 | \$3.80 | MP |
| 0970 | Spectator (must be accompanying a full fee paying customer) | \$3.60 | \$3.36 | \$0.34 | \$3.70 | MP |

Multiple Entry Pass / Tickets

Purchased in advance for individual or family use only - non-transferable or refundable.

| | | | | | | |
|------|---|--------|--|--|--|---|
| 0971 | Complimentary seasonal pass (4) (for use in conjunction with club functions by 4 lifesaving club officials) | No fee | | | | Z |
| 0972 | Complimentary seasonal pass (8) (for use in conjunction with club functions by 8 Enfield swimming club officials) | No fee | | | | Z |

10 Visit Pass

Valid for 12 months from date of issue.

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0973 | Adult | \$60.50 | \$56.82 | \$5.68 | \$62.50 | MP |
| 0974 | Child (5 – 15 years) | \$51.50 | \$48.18 | \$4.82 | \$53.00 | MP |
| 0975 | Family – 2 adults 2 children or 1 adult 3 children | \$152.50 | \$142.73 | \$14.27 | \$157.00 | MP |
| 0976 | Seniors and pension concession (aged and disability only) | \$34.00 | \$31.82 | \$3.18 | \$35.00 | MP |

20 Visit Pass

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 0977 | Adult | \$120.00 | \$112.27 | \$11.23 | \$123.50 | MP |
| 0978 | Child (5 – 15 years) | \$101.50 | \$95.00 | \$9.50 | \$104.50 | MP |
| 0979 | Family – 2 adults 2 children or 1 adult 3 children | \$304.00 | \$284.55 | \$28.45 | \$313.00 | MP |

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| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

20 Visit Pass [continued]

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0980 | Seniors and pension concession (aged and disability only) | \$69.00 | \$62.73 | \$6.27 | \$69.00 | MP |
|------|---|---------|---------|--------|---------|----|

Monthly Pass

Valid for 30 days from date of issue.

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0981 | Adult | \$100.50 | \$94.09 | \$9.41 | \$103.50 | MP |
| 0982 | Child (5 – 15 years) | \$85.00 | \$79.55 | \$7.95 | \$87.50 | MP |
| 0983 | Family – 2 adults 2 children or 1 adult 3 children | \$254.00 | \$237.27 | \$23.73 | \$261.00 | MP |
| 0984 | Seniors and pension concession (aged and disability only) | \$58.50 | \$55.00 | \$5.50 | \$60.50 | MP |

Annual Pass

| | | | | | | |
|------|---|------------|------------|----------|------------|----|
| 0985 | Adult | \$705.00 | \$659.09 | \$65.91 | \$725.00 | MP |
| 0986 | Child (5 – 15 years) | \$597.00 | \$558.18 | \$55.82 | \$614.00 | MP |
| 0987 | Family – 2 adults 2 children or 1 adult 3 children | \$1,630.00 | \$1,522.73 | \$152.27 | \$1,675.00 | MP |
| 0988 | Seniors and pension concession (aged and disability only) | \$413.00 | \$386.36 | \$38.64 | \$425.00 | MP |

Facility Hire

Pool Hire – Full Day and Half Day

| | | | | | | |
|------|---|----------|----------|---------|----------|----|
| 0989 | Event booking and cleaning fee – full day (events 4 hours or more) | \$328.00 | \$306.36 | \$30.64 | \$337.00 | MP |
| 0990 | Event booking and cleaning fee – partial day (events up to 4 hours) | \$164.00 | \$153.18 | \$15.32 | \$168.50 | MP |
| 0991 | Carnival entry (child / student) | \$2.70 | \$2.55 | \$0.25 | \$2.80 | MP |
| 0992 | Carnival entry (spectator) | \$2.70 | \$2.55 | \$0.25 | \$2.80 | FC |
| 0993 | Toddlers pool hire – full day (bookings 4 hours or more) | \$51.50 | \$48.18 | \$4.82 | \$53.00 | MP |
| 0994 | Toddlers pool hire – partial day (bookings up to 4 hours) | \$26.00 | \$24.55 | \$2.45 | \$27.00 | MP |

Lane Hire – Per Lane Per Hour

| | | | | | | |
|------|---|---------|---------|--------|---------|----|
| 0995 | Enfield Swimming Club and Enfield Lifesaving Club | No fee | | | | Z |
| 0996 | Commercial and private use – per lane per hour | \$41.00 | \$38.64 | \$3.86 | \$42.50 | MP |
| 0997 | School groups – per lane per hour | \$15.40 | \$14.55 | \$1.45 | \$16.00 | MP |
| 0998 | Community groups – per lane per hour | \$20.50 | \$19.55 | \$1.95 | \$21.50 | MP |
| 0999 | Out of hours lane hire – per lane per hour (minimum 8 lanes) includes 3 base staff members / excludes cleaning fees | \$41.00 | \$37.27 | \$3.73 | \$41.00 | MP |
| 1000 | Additional staff member for programs, facility hire and events (per hour minimum 4 hours) as requested or determined by centre management | \$40.00 | \$36.36 | \$3.64 | \$40.00 | MP |

ITEM NUMBER 36/19 - ATTACHMENT 2

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Meeting Room

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 1001 | Commercial and private use – per hour | \$31.00 | \$29.09 | \$2.91 | \$32.00 | MP |
| 1002 | Not for profit external groups running activities for their members (eg, sports clubs, lifesaving club etc) – per hour | \$20.50 | \$19.55 | \$1.95 | \$21.50 | MP |

Community Room Hire

| | | | | | | |
|------|--|---------|---------|--------|---------|----|
| 1003 | Commercial and private use – per hour | \$36.00 | \$33.64 | \$3.36 | \$37.00 | MP |
| 1004 | Not for profit external groups running activities for their members (eg, sports clubs, lifesaving club etc) – per hour | \$26.00 | \$24.55 | \$2.45 | \$27.00 | MP |

Miscellaneous

| | | | | | | |
|------|---|--------|--------|--------|--------|----|
| 1005 | Hire of locker – membership card holders | No fee | | | | |
| 1006 | Hire of locker – casual patrons | \$2.10 | \$1.82 | \$0.18 | \$2.00 | MP |
| 1007 | Replacement pass / membership card (per card) | \$6.20 | \$6.40 | \$0.00 | \$6.40 | MP |

Learn to Swim and Infant Aquatics Fees

Lessons

| | | | | | | |
|------|---|--|---------|--------|---------|----|
| 1008 | Family discount (including squad and private swimming lessons) | 10% for second child in family 20% for third and any subsequent child in family | | | | MP |
| 1009 | Learn to swim program term or intensive programs term per 30 minute lesson for full term upfront | \$17.00 | \$17.00 | \$0.00 | \$17.00 | PC |
| 1010 | Semi private per student for 30 minute sessions (for 2 students per class and minimum 5 lessons) | \$43.00 | \$39.09 | \$3.91 | \$43.00 | PC |
| 1011 | Private lessons – minimum 5 lessons (per lesson per pupil) | \$56.50 | \$58.50 | \$0.00 | \$58.50 | MP |
| 1012 | Private lessons special needs – minimum 5 lessons (per lesson per pupil and assessment by Coordinator Aquatic Centre) | \$31.00 | \$32.00 | \$0.00 | \$32.00 | MP |
| 1013 | Squad program term booking (8 – 10 week term) per week for full term | \$12.00 | \$10.91 | \$1.09 | \$12.00 | PC |
| 1014 | Enrolled LTS student single entry (for current program term only) | \$0.00 | \$1.82 | \$0.18 | \$2.00 | MP |

School Groups

| | | | | | | |
|------|----------------------|--------|--------|--------|--------|----|
| 1015 | Per lesson per pupil | \$7.00 | \$7.20 | \$0.00 | \$7.20 | MP |
|------|----------------------|--------|--------|--------|--------|----|

Aquarobics

| | | | | | | |
|------|---|---------|---------|--------|----------|----|
| 1016 | Seniors and pension concession (aged and disability only) – 10 sessions | \$98.50 | \$92.27 | \$9.23 | \$101.50 | MP |
|------|---|---------|---------|--------|----------|----|

continued on next page ...

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Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Aquarobics [continued]

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 1017 | Seniors and pension concession (aged and disability only) – single session | \$11.40 | \$10.73 | \$1.07 | \$11.80 | MP |
| 1018 | 10 Sessions | \$133.00 | \$124.55 | \$12.45 | \$137.00 | MP |
| 1019 | Single session | \$15.40 | \$14.55 | \$1.45 | \$16.00 | MP |

Merchandise

All merchandise items sold at commercial rates or recommended retail prices.

DRAFT

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Traffic Management

Administration of Traffic Management

| | | | | | | |
|------|--|----------|----------|---------|----------|----|
| 1020 | Advertising for temporary road closures | \$942.00 | \$968.00 | \$0.00 | \$968.00 | RR |
| 1021 | Parking and regulatory signs (per unit) | \$215.00 | \$200.91 | \$20.09 | \$221.00 | FC |
| 1022 | Administration of traffic management plan high impact road closures, police consultation, RMS consultation | \$839.00 | \$862.00 | \$0.00 | \$862.00 | RR |
| 1023 | Administration of traffic management plan low impact stop/go traffic control on a local or council-managed road- police consultation | \$256.00 | \$263.00 | \$0.00 | \$263.00 | RR |
| 1024 | Administration of traffic management plan medium impact stop/go traffic control on a multi-lane or state road, police consultation, RMS consultation | \$497.00 | \$511.00 | \$0.00 | \$511.00 | RR |

Footpath Closures

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 1025 | Application fee | \$138.50 | \$142.50 | \$0.00 | \$142.50 | PC |
| 1026 | Partial footpath (per m2 per week or part thereof) | \$25.50 | \$26.50 | \$0.00 | \$26.50 | RR |

Road Closures

| | | | | | | |
|------|---|----------|----------|--------|----------|----|
| 1027 | Application fee | \$138.50 | \$142.50 | \$0.00 | \$142.50 | RR |
| 1028 | Late road closure application, requesting urgent approval (ie within 3 business days) excluding whole road closure / RMS approval | \$433.00 | \$445.00 | \$0.00 | \$445.00 | RR |

Full Closure

Full road closure fees to be applied to any width of road. Full road closures to be limited to the length of the property street frontage unless otherwise approved by Council.

Fee is based on the length of the closure or the length of the property street frontage, whichever is the higher. Fee is based on the range of the length of closure (eg a 25m closure shall be charged at the 21m-40m fee).

No additional cost for road closures over 80 metres.

| | | | | | | |
|------|--|-----------------------------|------------|--------|------------|----|
| 1029 | Length of full road closure (m) 0-20 | \$1,415.00 | \$1,455.00 | \$0.00 | \$1,455.00 | RR |
| 1030 | Length of full road closure (m) 21-40 | \$1,720.00 | \$1,770.00 | \$0.00 | \$1,770.00 | RR |
| 1031 | Length of full road closure (m) 41-60 | \$2,580.00 | \$2,650.00 | \$0.00 | \$2,650.00 | RR |
| 1032 | Length of full road closure (m) 61-80 | \$2,950.00 | \$3,030.00 | \$0.00 | \$3,030.00 | RR |
| 1033 | Length of full road closure (m) >80 | \$3,685.00 | \$3,785.00 | \$0.00 | \$3,785.00 | RR |
| 1034 | Within parking meter area – additional fee | 80% of current parking rate | | | | RR |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Partial Closure

Partial road closure fees shown are per lane fees. Total fee to be charged as a multiple of the number of lanes closed (maximum of 3 lanes). Partial road closure to be limited to the length of the property street frontage unless otherwise approved by Council.

Fee is based on the length of the closure or the length of the property street frontage, whichever is the higher. Fee is based on the range of the length of closure (eg a 25m closure shall be charged at the 21m-40m fee).

No additional cost for road closures over 80 metres.

| | | | | | | |
|------|--|-----------------------------|------------|--------|------------|----|
| 1035 | Length of partial road closure (m) 0-20 | \$318.00 | \$327.00 | \$0.00 | \$327.00 | RR |
| 1036 | Length of partial road closure (m) 21-40 | \$492.00 | \$506.00 | \$0.00 | \$506.00 | RR |
| 1037 | Length of partial road closure (m) 41-60 | \$676.00 | \$695.00 | \$0.00 | \$695.00 | RR |
| 1038 | Length of partial road closure (m) 61-80 | \$860.00 | \$884.00 | \$0.00 | \$884.00 | RR |
| 1039 | Length of partial road closure (m) >80 | \$1,025.00 | \$1,055.00 | \$0.00 | \$1,055.00 | RR |
| 1040 | Within parking meter area – additional fee | 80% of current parking rate | | | | RR |

Car Park Closure

| | | | | | | |
|------|--|-----------------------------|---------|--------|---------|----|
| 1041 | Car park closure (per parking bay per day) | \$25.00 | \$26.00 | \$0.00 | \$26.00 | RR |
| 1042 | Within parking meter area – additional fee | 80% of current parking rate | | | | RR |

Traffic Control

| | | | | | | |
|------|---|------------|------------|--------|------------|----|
| 1043 | Traffic control – administration fee | \$193.50 | \$199.00 | \$0.00 | \$199.00 | RR |
| 1044 | During business hours | \$2,150.00 | \$2,210.00 | \$0.00 | \$2,210.00 | RR |
| 1045 | Outside business hours | \$2,660.00 | \$2,735.00 | \$0.00 | \$2,735.00 | RR |
| 1046 | Prepare and lodge a road occupancy license application for RMS roads | \$614.00 | \$631.00 | \$0.00 | \$631.00 | RR |
| 1047 | Where steel plates are required, additional fees per steel plate shall be charged | \$2,050.00 | \$2,110.00 | \$0.00 | \$2,110.00 | RR |

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Tree Management

*Environmental Planning and Assessment Act 1979
Local Government Act 1993*

Council Tree Protection Bonds

Tree protection bonds will be calculated on a case by case basis using industry approved formula and methodology.

Tree Preservation

| | | | | | | |
|------|--|--|----------|--------|----------|----|
| 1048 | Tree permit application fee for 1-5 trees | \$105.50 | \$108.50 | \$0.00 | \$108.50 | FC |
| 1049 | Tree permit application fee for 6-10 trees | \$158.50 | \$163.00 | \$0.00 | \$163.00 | FC |
| 1050 | Tree permit application fee for 11-20 trees | \$211.00 | \$217.00 | \$0.00 | \$217.00 | FC |
| 1051 | Tree permit application fee for more than 20 trees | \$317.00 | \$326.00 | \$0.00 | \$326.00 | FC |
| 1052 | Application fee (pensioners) | No fee for pensioners with a valid Pensioner Concession Card | | | | Z |
| 1053 | Request for review of tree permit application determination – private tree | \$522.00 | \$537.00 | \$0.00 | \$537.00 | FC |
| 1054 | Request for review of tree permit application determination (pensioner) – private tree | \$261.00 | \$268.50 | \$0.00 | \$268.50 | FC |
| 1055 | Request for review of pruning/removal determination – council tree | \$522.00 | \$537.00 | \$0.00 | \$537.00 | FC |
| 1056 | Request for review of pruning/removal determination (pensioner) – council tree | \$261.00 | \$268.50 | \$0.00 | \$268.50 | FC |

Removal of Council Tree and Replacement

| | | | | | | |
|------|--|------------|------------|----------|------------|----|
| 1057 | Removal of council tree (less than 6m tall) | \$616.00 | \$633.00 | \$0.00 | \$633.00 | FC |
| 1058 | Removal of council tree (between 6m – 10m tall) | \$1,130.00 | \$1,165.00 | \$0.00 | \$1,165.00 | FC |
| 1059 | Removal of council tree (greater than 10m tall) | \$1,830.00 | \$1,880.00 | \$0.00 | \$1,880.00 | FC |
| 1060 | Tree planting (25 litre) supply, install and maintain for 2 years | \$538.00 | \$502.73 | \$50.27 | \$553.00 | FC |
| 1061 | Tree planting (45 litre) supply, install and maintain for 2 years | \$679.00 | \$634.55 | \$63.45 | \$698.00 | FC |
| 1062 | Tree planting (75 litre) supply, install and maintain for 2 years | \$809.00 | \$755.45 | \$75.55 | \$831.00 | FC |
| 1063 | Tree planting (100 litre) supply, install and maintain for 2 years | \$1,180.00 | \$1,104.55 | \$110.45 | \$1,215.00 | FC |
| 1064 | Tree grate 1.2m x 1.2m, tree guard 0.6m x 1.8m and tree root management system, supply and install | \$6,670.00 | \$6,231.82 | \$623.18 | \$6,855.00 | FC |
| 1065 | Terrabond supply and install 1.2m x 1.2m | \$335.00 | \$313.64 | \$31.36 | \$345.00 | FC |

Fees and Charges - Public Exhibition

| Ref | Name | Year 18/19 Last YR Fee (incl. GST) | Year 19/20 Fee (excl. GST) | Year 19/20 GST | Year 19/20 Fee (incl. GST) | Price Code |
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|
|-----|------|--|----------------------------------|-------------------|----------------------------------|---------------|

Waste Management Charges

Domestic Waste Charges

Local Government Act 1993 Section 496

A waste management charge will be levied on all domestic residential properties, entitling each property to:

Weekly collection of 120 litre of general waste

Fortnightly collection of 240 litre of co-mingled recyclables

Fortnightly collection of 240 litre of garden organics

Two domestic household kerbside clean-up services per year

Domestic Waste Management Standard Service

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 1066 | 1 x 120 litre general waste bin, 1 x 240 litre recycling bin, 1 x 240 litre garden organics bin and 2 x bulk household collections per annum | \$398.10 | \$408.85 | \$0.00 | \$408.85 | LR |
| 1067 | 1 x 120 litre general waste bin, 1 x 240 litre recycling bin, 1 x 240 litre garden organics bin and 2 x bulk household collections per month | \$31.51 | \$34.07 | \$0.00 | \$34.07 | LR |

Additional Bin

Note: Annual Charge

| | | | | | | |
|------|---|------------|------------|--------|------------|----|
| 1068 | 120 litre waste bin | \$603.90 | \$620.20 | \$0.00 | \$620.20 | FC |
| 1069 | 240 litre recycling bin | \$119.75 | \$123.00 | \$0.00 | \$123.00 | FC |
| 1070 | 240 litre waste bin (residential flat buildings only) | \$705.40 | \$724.45 | \$0.00 | \$724.45 | FC |
| 1071 | 660 litre waste bin (residential flat buildings only) | \$1,578.30 | \$1,620.90 | \$0.00 | \$1,620.90 | FC |

Occasional Services

| | | | | | | |
|------|--|----------|----------|--------|----------|----|
| 1072 | Clean up service in excess of 2 collections per year (in accordance with guidelines) | \$160.00 | \$164.50 | \$0.00 | \$164.50 | FC |
| 1073 | Clean up service in excess of 2 collections per year (small single item) | \$60.00 | \$62.00 | \$0.00 | \$62.00 | FC |
| 1074 | 240 litre green waste bin (cost of bin only – no charge for ongoing service) | \$0.00 | \$80.00 | \$0.00 | \$80.00 | FC |
| 1075 | Waste collection 120 litre – payment in advance | \$38.00 | \$38.00 | \$0.00 | \$38.00 | FC |

One Off Collections

Note: Subject to separate pre payment.

(ITEM 37/19) TVB ANYWHERE CARNIVAL 2019 - EVENT SPONSORSHIP PROPOSAL

File No: 19/17049

REPORT BY DEPUTY GENERAL MANAGER, CORPORATE GOVERNANCE & COMMUNITY

Summary

Council received a proposal from TVB Anywhere Pty Ltd, a national Asian TV and online platform with over 60 Chinese and Vietnamese channels in Australia, to host the TVB Anywhere Carnival 2019 in Burwood Park on Saturday 17 August 2019.

TVB Australia is also seeking a contribution from Council to fund costs for hire of the Burwood Park Pavilion, Burwood Park Community Centre, audiovisual equipment and technician, garbage removal service on event day (staff, truck and related charges), park hire fees and other equipment-related fees.

The proposal is now submitted to Council for review and endorsement.

Operational Plan Objective

1.4.3 Coordinate, facilitate and support inclusive cultural events and initiatives to celebrate community, diversity and cultural heritage

1.4.3.2 Seek to support events and activities within the area that celebrate diversity

1.4.3.2.1 Provide support or sponsorship to cultural events and activities within the community

Background

Burwood Council received a proposal from TVB Australia, a national Asian TV and online platform with over 60 Chinese and Vietnamese channels in Australia, to host the TVB Anywhere Carnival 2019 in Burwood on Saturday 17 August 2019.

The TVB Anywhere Carnival is an event that caters for the broad Asian community in Sydney and is open to the general community.

The Carnival has been held in Burwood since 2013 and has attracted a large number of visitors and participants each year.

The Event's producers have once again requested Burwood Park as the event venue, due to the large Asian population present in the Local Government Area and surrounding catchment area.

TVB Australia is seeking a contribution from Council to fund costs for hire of the Burwood Park Pavilion, Burwood Park Community Centre, audiovisual equipment and technician, garbage removal service on event day (staff, truck and related charges), park hire fees and other equipment-related fees.

This contribution, including cash and in-kind components, has been estimated at a cost of \$20,275.50.

Proposal

That Council consider the request for contribution presented by TVB Anywhere, and decide on a preferred option to support the initiative.

Consultation

Advice was sought from Burwood Council's Events Co-ordinator, Community Facilities Officer, Parks Manager and Parks Team to ascertain the community, financial and park impacts of the proposed event.

Planning or Policy Implications

Through its program of community events, Burwood Council encourages the celebration of multicultural diversity, as outlined in the Burwood2030 Community Strategic Plan.

Financial Implications**Funding component**

| | |
|------------------------------------|--------------------|
| AV Equipment and Technician | \$4,064.00 |
| Staff costs (3 ground staff) | \$3,348.00 |
| Council Health Inspector (2 hours) | \$220.00 |
| Garbage truck and removal charges | \$2,575.00 |
| Total | \$10,207.00 |

Fees

| | |
|------------------------------------|--------------------|
| Burwood Park Pavilion hire | \$1,000.00 |
| Burwood Park Community Centre hire | \$1,000.00 |
| Burwood Park casual hire | \$4,500.00 |
| Administration fee | \$348.00 |
| Electricity usage (1 day) | \$116.50 |
| Stall fee (based on estimated 50) | \$2,675.00 |
| Marquee permit fee (based on 2) | \$169.00 |
| Banner installation fee | \$260.00 |
| Total | \$10,068.50 |

Please note: an annual budget of \$10,000.00 has been allocated for the TVB Anywhere Carnival for the 2019-2020 Financial Year.

Bonds

The organisers will need to pay the following bonds to use Burwood Park for their event. The bonds are refundable on the condition that the park is left in a satisfactory state.

| | |
|------------------------------------|--------------------|
| Burwood Park casual hire bond | \$8,100.00 |
| Burwood Park Pavilion bond | \$1,200.00 |
| Burwood Park Community Centre bond | \$700.00 |
| Total | \$10,000.00 |

Request to TVB Australia

As part of the support agreement for the event, Burwood Council requests the following support from TVB Australia:

- Acknowledge Burwood Council as the event partner and display the Burwood Council logo in all promotional materials and media coverage.
- Include Burwood Council's logo in all event signage and banners at the Event on Saturday 17 August 2019.

- Cover the cost of bonds associated with the hire of Burwood Park, the Burwood Park Pavilion, and the Burwood Park Community Centre for the event, totalling \$10,000.00. This bond amount will be returned after the Event, provided all related facilities are left in a satisfactory condition.
- Invite the Mayor of Burwood to open the Event in Burwood Park on Saturday 17 August 2019 and deliver an address.
- Provide airtime for six days of Community Service Announcements for up to 1 minute and 30 seconds each in length on the TVB Anywhere television channels profiling Burwood Council initiatives during 2019-2020 at a frequency of three times daily at 7.00am, 6.00pm and 9.30pm, on six separate dates (dates to be confirmed at a later date). The advertisement video will be provided by Burwood Council.
- Provide airtime for four days of advertisements on the TVB Anywhere television channels for up to 1 minute 30 seconds each in length advertising Burwood Council's Burwood Festival 2019. The advertisement video will be provided by Burwood Council. These advertisements must be aired at a frequency of four times daily at the times of 7.00am, 3.30pm, 6.00pm and 9.30pm, on four separate dates prior and close to the event date.
- Film at Burwood Council's Burwood Festival 2019 event and include this footage on news coverage on the TVB Anywhere television channels after the event on the following Monday at 7.00am, 3.30pm, 6.00pm and 9.30pm.
- Provide airtime for four days of advertisements on the TVB Anywhere television channel for up to 1 minute 30 seconds each in length advertising Burwood Council's Lunar New Year 2020 event (dates to be notified at a later date). These advertisements must be aired at a frequency of four times daily at the times of at 7.00am, 3.30pm, 6.00pm and 9.30pm on four separate dates. The advertisement video will be provided by Burwood Council. The dates of the four advertisements should be prior to Burwood Council's Lunar New Year 2020 event as well as on the actual Lunar New Year (dates to be notified at a later date).
- Film at Burwood Council's Lunar New Year 2020 event and include this footage on news coverage on the TVB Anywhere television channels on the day after the event (dates to be notified at a later date) at 7.00am, 3.30pm, 6.00pm and 9.30pm.

Options

Council could opt to:

1. Support the proposed event by providing cash and in-kind contributions valued at \$20,275.50, calculated as per the Funding Component and Fees listed above.
2. Refuse the proposal for support.
3. Agree to a partial cash and in-kind contribution of up to \$15,000.00 and request the organisers to cover the remaining charges.

Conclusion

The proposal from TVB Anywhere to host the TVB Anywhere Carnival 2019 aims to engage the main Asian demographic group of Burwood and surrounding suburbs, as well as with the broader community, through an open cultural event.

This event has been held annually since 2013 with Council donations and support.

However, it is important to consider that repeated financial support has led to a regular annual expectation from the Organisers that Burwood Council will donate funds to cover Council and non-

council generated fees related to their event.

Furthermore, Council will need to consider future requests from different community and cultural organisations to maintain a consistent approach.

Recommendation(s)

That Council approve a partial cash and in-kind contribution of up to \$15,000.00 in support of the partnership of the TVB Anywhere Carnival Event on 17 August 2019.

Attachments

1 TVB Anywhere Carnival 2019 - Sponsorship Proposal



**Proposal of
TVB Anywhere
Carnival 2019**

From TV Media Australia Pty. Ltd., (ABN 50 627 515 922)

to Burwood Council

**Event Description**

TVB Anywhere Carnival (hereafter called 'The Event') is an annual carnival of TV Media Australia Pty. Ltd., (hereafter called 'TVB Anywhere'). The Event has been held at Burwood Park for the seventh year running. The event has been very well received and the number of attendees exceeded our expectations in the past years. We would like to propose to work with Burwood Council again.

Proposed Date: Saturday 17th August 2019

Time: 10.00 am to 4.00pm

Location: Burwood Park, corner of Burwood Road and Park Avenue, Burwood NSW

Target Audience: Locals from the municipality, TVB viewers and visitors from neighbouring suburbs

TVB Anywhere Responsibilities

It is proposed that TVB Anywhere will:

- Acknowledge Burwood Council as the event partner and display the Burwood Council logo in all promotional material and media coverage.
- Include Burwood Council's logo in all event signage and banners at the Event on Saturday 17th August 2019.
- Cover the cost of bonds associated with the hire of Burwood Park and the Burwood Park Pavilion, and use of marquee facilities for the event, totalling **\$9,500**. This bond amount will be returned after the Event, provided all related facilities are left in a satisfactory condition.
- Invite the Mayor of Burwood to open the Event in Burwood Park on Saturday 17th August 2019 and deliver an address.
- Provide airtime for six days of Community Service Announcements for up to 1 minute and 30 seconds each in length on the TVB Anywhere television channels profiling Burwood Council initiatives during 2019-2020 at a frequency of three times daily at 7.00am, 6.00pm and 9.30pm, on six separate



dates, totalling **\$16,380** (dates to be confirmed at a later date). The advertisement video will be provided by Burwood Council.

- Provide airtime for four days of advertisements on the TVB Anywhere television channels for up to 1 minute 30 seconds each in length advertising Burwood Council's Burwood Festival 2019. The advertisement video will be provided by Burwood Council. These advertisements must be aired at a frequency of four times daily at the times of 7.00am, 3.30pm, 6.00pm and 9.30pm, on four separate dates prior and close to the event date, totalling **\$13,560**.
- Film at Burwood Council's Burwood Festival and includes this footage on news coverage on the TVB Anywhere television channels after the event on the following Monday at 7.00am, 3.30pm, 6.00pm and 9.30pm, totalling **\$5,500**.
- Provide airtime for four days of advertisements on the TVB Anywhere television channel for up to 1 minute 30 seconds each in length advertisement Burwood Council's Lunar New Year event (dates to be notified at a later date). These advertisements must be aired at a frequency of four times daily at the times of at 7.00am, 3.30pm, 6.00pm and 9.30pm on four separate dates, totalling **\$13,560**. The advertisement video will be provided by Burwood Council. The dates of the four advertisements should be prior to Burwood Council's Lunar New Year 2020 event as well as on the actual Lunar New Year (dates to be notified at a later date).
- Film at Burwood Council's Lunar New Year 2020 event and include this footage on news coverage on the TVB Anywhere television channels on the day after the event (dates to be notified at a later date) at 7.00am, 3.30pm, 6.00pm and 9.30pm, totalling **\$5,500**.
- Ensure the Event should continue rain, hail or shine, unless extreme conditions persist, in which case the event should be cancelled. A weather consult must take place 24 hours prior to the event by TVB Anywhere in conjunction with Burwood Council, with a final decision to be made by 9am on Friday 16 August 2019. If the event is cancelled after this time, TVB Anywhere



will be responsible for any cancellation fees for the hire of the Audio Technician and Audio System.

- Be responsible for securing funding and sponsorship for the event.
- Complete a terrorist self-assessment and risk assessment and provide it to Council at least four weeks prior to the event.
- Inform Burwood Police Area Command (PAC) of the Event and liaise directly with Burwood PAC regarding any event requirements. TVB Anywhere will be responsible for any costs associated with Police assistance on the day of the event.
- Have at least 4 x security guards on the Event day and ensure they will be on site from 'bump-in' to 'bump-out' on the Event day and at least 1 x security overnight on Friday 16 August 2019 if equipment are left unattended in Burwood Park.

Request to Burwood Council

We propose that Burwood Council again to be one of the major sponsors of the 2019 event and that the Council permits us to use Burwood Park and associated facilities with the same level of support in staging and services as previous years including the following:

- Waive fees associated with the hire of Burwood Park from 8.00am on Friday 16th August to 11.59pm on Saturday 17th August 2019. The booking on Friday 16th August is restricted to event set-up only.
- Waive fees associated with the hire of the Burwood Park Community Centre to be used on the Event day, Saturday 17th August 2019 from 6am to 8pm.
- Waive fees associated with electricity usage, use of stalls within Burwood Park (based on an estimate of 50 stalls to be provided by TV Media Australia Pty Ltd), use of marquees within Burwood Park (based on an estimate of two to be provided by TV Media Australia Pty Ltd), installation of one banner sized 5m length x 1.5m width in Burwood Park trees along Burwood Road opposite Wiley Avenue, and administration for the event.



- Waive fees associated with the hire of the Burwood Park Pavilion to be used as the stage on the Event day, Saturday 17th August 2019 from 6am to 8pm.
- Provide an Audio Technician and Audio System for use with the Burwood Park Pavilion on event day, Saturday 17th August 2019.
- Provide three Council Officers to monitor rubbish clean up on the day of the event, Saturday 17th August 2019.
- Provide garbage truck hire for rubbish removal after the Event on Saturday 17th August 2019.
- Provide Depot staff to open and close park gate and monitor access for delivery and set up of equipment on Friday 16th August 2019.
- Print and distribute event notification letters to residents and business owners within the Burwood Local Government Area (LGA).
- Advertise the event on its display screens at the Burwood Library & Community Hub, Burwood Council.
- Waive the fee for a Council Health Inspector to be onsite to conduct health inspections on Food and Drink stallholders.

We look forward to hearing from you and hope to work with Burwood Council again.

Yours sincerely,

A handwritten signature in black ink, appearing to read "J. Cheung".

Jacky Cheung

Executive Director, TV Media Australia Pty. Ltd.



Appendix - TVB Anywhere Channel List

1. TVB (Hong Kong)
2. TVBJ
3. TVBN
4. Entertainment News
5. TVB Finance & Information Channel
6. Asian Action
7. TVB Live Shows
8. KBS World
9. Horse Racing Channel 88
10. TVB Xing He Channel
11. Classic Movies
12. Mainland News Channel
13. Phoenix InfoNews Channel
14. Phoenix Chinese Channel (Australia)
15. TVBS News
16. TVBS Asia
17. CCTV-4 - Chinese International Channel
18. CGTN Documentary
19. CCTV Entertainment Channel
20. CCTV Opera Channel
21. Yunnan International Channel
22. Hunan TV International
23. ZTV International
24. JSBC International
25. Shanghai Dragon TV
26. BTV International
27. The World Channel of TJTV
28. The International Channel of Shandong TV Station (TSTV)
29. Anhui Broadcasting Corporation International (ABC International)
30. The Shenzhen TV International (SZTV International)
31. GDTV World
32. The Southern Television Satellite Channel
33. Fujian Straits TV
34. Chongqing TV International (CTVI)
35. Guangxi TV International
36. Sichuan TV International Channel

(ITEM 38/19) NEW IMPRESSION MEDIA MOON FESTIVAL FAMILY FUN DAY 2019 EVENT

File No: 19/17836

REPORT BY DEPUTY GENERAL MANAGER, CORPORATE GOVERNANCE & COMMUNITY

Summary

Council received a proposal from New Impressions Media, an Australian based Chinese online digital marketing and events management company requesting to hold a Moon Festival Family Fun Day event at Burwood Park on Saturday, 14 September 2019.

New Impressions Media is seeking a cash and in-kind contribution to cover fees associated with the use of Burwood Park, Burwood Park Pavilion, Burwood Park Community Centre, including park hire fees, electricity usage, Council officers' costs and garbage removal costs.

The proposal is now presented to Council for assessment and endorsement.

Operational Plan Objective

- 1.4.3 Co-ordinate, facilitate and support inclusive cultural events and initiatives to celebrate community, diversity and cultural heritage
- 1.4.3.2 Seek to support events and activities within the area that celebrate diversity
- 1.4.3.2.1 Provide support or sponsorship to cultural events and activities within the community

Background

The Moon Festival is an important celebration for Asian Communities as the full moon represents family, harmony and reunion. Moon Festivals are major events held in Asian countries including China, Korea, Malaysia, Singapore and Vietnam.

New Impressions Media, an Australian based Chinese online digital marketing and events management company, has requested to hold a Moon Festival Family Fun Day event at Burwood Park on Saturday, 14 September 2019.

New Impressions Media has expertise in Australian Chinese social media and content marketing, with a focus on WeChat and Weibo marketing. They have a vast Australian Chinese consumer base and develop PR and marketing campaigns utilising their own WeChat and Weibo platforms and website, and through partnerships with up to 30 local Chinese and Australian media agencies.

The Moon Festival Family Fun Day is a day/night event open to the public and is anticipated to attract 15,000 visitors and residents of different cultural backgrounds and ages.

To promote the event New Impressions Media will utilise multiple marketing and communications channels combining local Chinese and Australian digital and print media. They will promote the event on their three digital media platforms being:

- WeChat
 - Sydney Impression – 280K followers
- Weibo
 - Sydney Impression Official Weibo – 285K followers
 - Sydney Foodie Weibo – 60K followers
- APP

- Australian Impression - 10K users total 625K followers on our own platforms

They will also engage up to 30 media partners across Sydney to extend the reach of the promotion.

New Impressions Media held this event in 2018 with no approach made to council for a contribution. It was well received by the Burwood community as a significant cultural event on the Chinese lunar calendar and attracted a much higher number of visitors than anticipated. The event traffic was over 15,000 visitors.

The New Impressions Media Report for the event claims almost 30 media agencies, including Chinese and English language community news websites were engaged, covering Sydney and surrounding areas and reaching an audience of over 3 million people.

This year the organisers of the event have approached Burwood Council seeking a cash and in-kind contribution for their event to cover fees associated with the use of Burwood Park, Burwood Park Pavilion, Burwood Park Community Centre, including park hire fees, electricity usage, Council officers' costs and garbage removal costs.

The cash and in-kind contribution requested from Council has been estimated at a cost of \$12,065.

Proposal

That Council consider the request from New Impressions Media for a cash and in-kind contribution to cover the fees associated with the use of Burwood Park, including park hire fees, electricity, Council officers' costs and garbage removal costs for the Moon Festival Family Fun Day to be held on Saturday 14 September 2019.

To offset this contribution, New Impressions Media will:

- Acknowledge Burwood Council as the Moon Festival Family Fun Day 2019 event partner and the Burwood Council logo would be displayed in all promotional material and media coverage, event signage and banners.
- Invite the Mayor to open the event and deliver an address.
- Provide \$10,400 of in-kind media support pre and post event for four major Burwood Council events on New Impressions Media platforms.

Consultation

Advice was sought from Council's Events Coordinator, Council's Parks Manager and officers to ascertain the community, financial and park impacts of the proposed event.

Planning or Policy Implications

No implications

Financial Implications

The applicable fees as per Council's Schedule of Fees and Charges relating to this request for the contribution are included below:

Funding component

| | |
|--------------------------------|------------|
| Stall at Lunar New Year event | \$521.00 |
| Additional garbage bins (x 50) | \$2,400.00 |

| | |
|-------------------------------|------------------|
| Food/health inspection (2hrs) | \$220.00 |
| TOTAL | \$3141.00 |

Fees

| | |
|--|------------------|
| Burwood Park Pavilion hire | \$1,000.00 |
| Burwood Park Community Centre hire | \$1,000.00 |
| Burwood Park casual hire | \$4,500.00 |
| Administration fee | \$348.00 |
| Electricity usage(1 day) | \$116.00 |
| Power connection fee (up to 40 stalls) | \$1,700.00 |
| Banner installation fee | \$260.00 |
| TOTAL | \$8924.00 |

The total of cash and in-kind contribution amounts to \$12,065.00.

The amount for casual park hire and garbage bins is based on Council Officers' observations at the last event in 2018, as well as the event proposal submitted by New Impressions, and in accordance with Council's Schedule of Fees and Charges.

| | |
|------------------------------------|--------------------|
| Bond | |
| Burwood Park casual hire bond | \$8,100.00 |
| Burwood Park Pavilion bond | \$1,200.00 |
| Burwood Park Community Centre bond | \$700.00 |
| Total | \$10,000.00 |

Applicable bonds totalling \$10,000.00 will be required from New Impressions. This bond amount is refundable following a post event inspection, on the condition that grounds and facilities are left in a satisfactory state by the event organisers.

The cash and in-kind contribution to New Impressions Media amounts to \$12,065. There are no funds available from the Events Budget to cover the contribution. It is recommended that the cash and in-kind contribution be funded by the Council Annual Donation Fund.

Options

Council could opt to:

1. Support the proposed event with a cash and in-kind contribution of \$12,065.00 calculated as per funding component and fees listed above and request New Impressions Media adjust their in-kind media support to \$12,065.00.
2. Refuse to make a donation.
3. Agree to make a partial cash and in-kind contribution of \$5,000.00 and request that the Organisers cover the remaining charges. This will likely reduce New Impressions Media's in-kind media support to Council

Conclusion

In 2018 the New Impressions Moon Festival Family Fun Day event was well received by the Burwood Community as a significant cultural event on the Chinese lunar calendar and attracted a higher number of visitors than anticipated.

New Impressions Media have media platforms and ability to market the event to a wide and diverse audience and have offered to offset Council's contribution with media support for 4 major Council events.

However, it is important to consider that repeated financial support could lead to a regular annual expectation from the Organisers that Burwood Council will donate funds to cover all fees related to their event.

Furthermore, Council will need to consider future requests from different community and cultural organisations to maintain a consistent approach.

Recommendation(s)

1. That Council resolve to make a cash and in-kind contribution of up to \$5,000.00 from the Council Annual Donation Fund for Events and Initiatives, to New Impressions Pty Ltd to partially cover fees associated with the use of Burwood Park for the Moon Festival event to be held on Saturday, 14 September 2019.
2. That Council authorise the General Manager to finalise negotiations with New Impressions Media with regards to their in-kind media support offer.

Attachments

- 1 Lunar Moon Festival 2019 - New Impressions - Event Proposal
- 2 Lunar Moon Festival 2019 - New Impressions - Sponsorship Proposal



Moon Festival Family Fun Day 2019



Event Proposal

Prepared by
New Impressions Media





Why Moon Festival is important for Asian community?

Full moon represent Family, Harmony and Reunion in Chinese culture ,which are the ingredients bind us together for thousand years.

New Impressions Media will adhere to the traditional values of “family”, “kinship”, “reunion” and “harmony” by organizing the Moon Festival at Burwood Park. We sincerely invite Burwood Council to be the event Principle Partner to celebrate this big day together.

At this family event, there are exciting opportunities for local businesses to be part of a larger and more vibrant festival program, while promoting their brands to wider audience and positively engaging with a larger community.

- Expected participations: An estimate of 15,000 one day
- Proposed Date: 10am-8pm 14/9/2019
- Proposed Venue: Burwood Park



Moon Festival Atmosphere in the Park

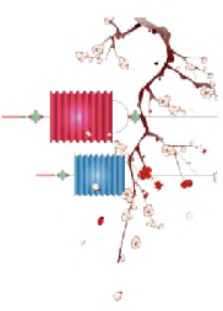
Get to Know Asian Culture

The Moon Festival is one of the major festivals not only in China but also in East Asia & South East Asia including Korea, Malaysia, Singapore, Vietnam etc.

At Burwood Park Moon Festival Family Fun Day, we welcome all residents with different cultural backgrounds to join. No matter who you are and where you originally come from, here you can embrace the Moon Festival culture and value with your family, friends and neighbours.

Moon festival atmosphere fully decorated in the Park

- Lantern Corner set at the entry and welcome all to join the event;
- Inflatable Mooncake set at the front of the park for photos to highlight the event theme;
- Iconic inflatable moon rabbit as the symbol of the moon festival, kid and parents would be fancy about it;
- Traditional Chinese culture (e.g. lion dancing/lantern riddles) would enhance the festival atmosphere.



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Moon Festival Activities Highlight



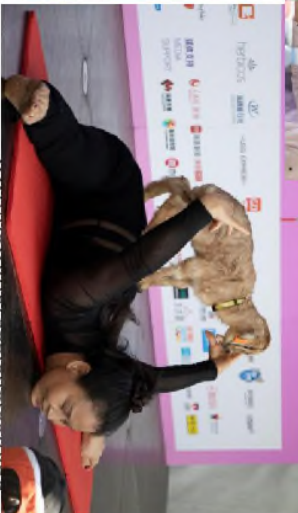
Enjoy the mooncake & lanterns

Provide an opportunity for kids to experience the real Moon Festival with family thru the cultural activities, such as lanterns workshops.



Outdoor parent-child activity

Enjoy fun time with animals, family games and DIY paper cutting with all family-friendly activities, such as petting farm, face painting.



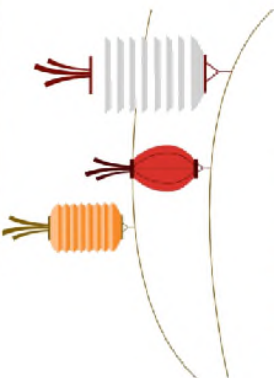
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Moon Festival Activities Highlight

Favourite show on stage

Invite everyone join the kids' favourite show & lots of entertainment at the stage area with family.



Favourite Mascot engagement

Kid's and adults favourite characters would show up at the park to surprise everyone and get interacted with the audiences.



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Moon Festival Activities Highlight

Various Stalls

Over 40 merchandise stalls are expected at the festival and providing various types of services to the local residents including technology, nourishment, property, financial service and so on.

Food Paradise

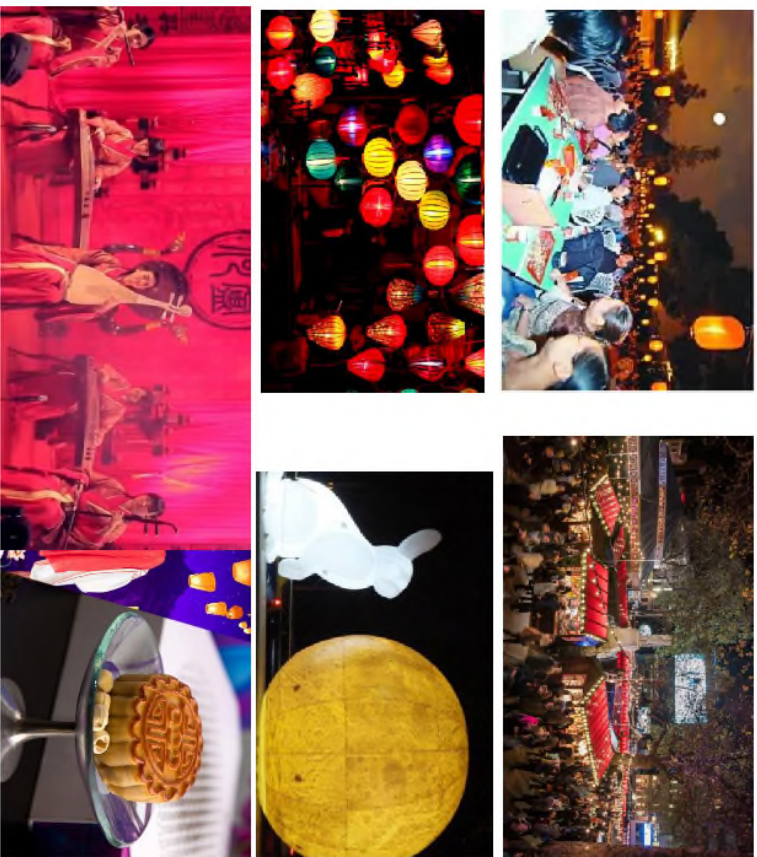
More than 15 food stalls would involved in the event, while enjoying the international various kinds of food in the cosy event relax zone with family.



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Moon Festival Night celebrations with full moon



Appreciating the Moon with family

Appreciating full moon with family is a Symbol of Family Reunion according to the festival tradition.

A full moon appreciation area would be set in front the stage for residents .

Lantern Light up the Park

A moonlight ceremony would be on stage after sunset on the day to enhance the atmosphere.

Mooncake concert on stage

Residents are welcomed to enjoy the free Tradition performances and mooncake cutting activity to celebrate the festival together.

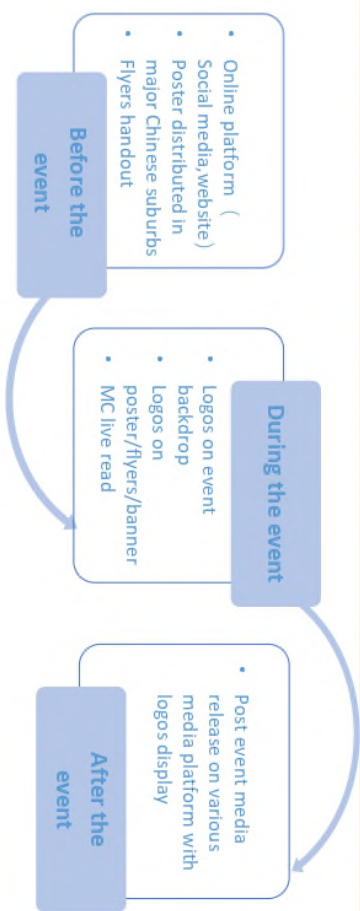
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Moon Festival Media Coverage

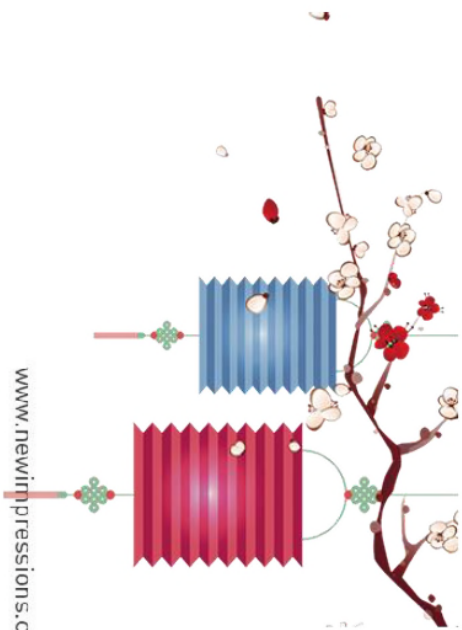
- 22 Australian-Chinese media will promote the event;
- The media will cover the Australian-Chinese community, Malaysia community, Singaporean community, Korean community, Vietnamese community etc.;
- Combining local Chinese and Australian digital media with BTL promotions;
- Weekly exposure throughout August and September;
- At least two round of poster distribution in 10 suburbs;
- Media exposure will cover over 3 million people;
- Programmatic ads would be implemented (e.g. SEM & paid social) targeting wide range residents.



- Before the event**
- Online platform (Social media, website)
 - Poster distributed in major Chinese suburbs
 - Flyers handout

- During the event**
- Logos on event backdrop
 - Logos on poster/flyers/banner
 - MC live read

- After the event**
- Post event media release on various media platform with logos display



Moon Festival Media Coverage



Digital Promotions

22 Australia-based Chinese media would provide the Media coverage includes the following:

- Event website
- Event Facebook page
- Mainstream Chinese media platforms such as WeChat subscription accounts, WeChat groups & WeChat Moments



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Western Media Coverage



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Moon Festival Media Coverage

BTL Promotions:

- Prints Media advertising
- Event bus promotion
- Posters in Sydney suburbs popular among the Chinese
- Tree banners at Burwood Park





Moon Festival Family Fun Day 2018

HENRY BLOOMS 2018 MOON FESTIVAL FAMILY FUN DAY

New Impressions Media hosted the event "Henry Blooms 2018 Moon Festival Family Fun Day" in Burwood Park to celebrate the Chinese Traditional Moon Festival on 22nd and 23rd September 2018. This event attracted over 30,000 traffic for two days. John Faker, the Mayor of Burwood Council attended the opening ceremony and delivered a speech to offer his sincere wishes for a happy Moon Festival to all guests coming to this event.

2018 Moon Festival Family Fun Day received a warm welcome by the local community. More than 40 merchants (involving both food and non-food stalls), as well as a variety of parent-child workshops such as DIY lantern, sand art and face painting are included in this event. Additionally, there were even a koala and a joey at the event. Parents were happy to participate in this event with their children, and kids can enjoy a wonderful time with their family in the Mid-Autumn festival.

- > Creative activities and planning
- > Secure necessary permits and license
- > Venue arrangement, decoration and personnel control
- > Activity execution and filed control
- > Provide Experienced and skilled technical staff
- > Media arrangement
- > Photography



Event highlight video: <https://youtu.be/ImZrkzRGcNk>

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Who We Are? – Organizer Background

New Impressions owns several media platforms, each targeting a specific group of engaged subscribers.

Currently the news platforms including Wechat, Weibo, website and APP.

With almost 280,000 followers on Wechat, 290,000 followers on Weibo, New Impressions media is able to reach 500,000 audience on social media, which mostly are local Chinese residents.

With years efforts, it has become one of the most influential Chinese social media brands in Australia, and has gained a large number of followers and their trusts.



New Impressions Media

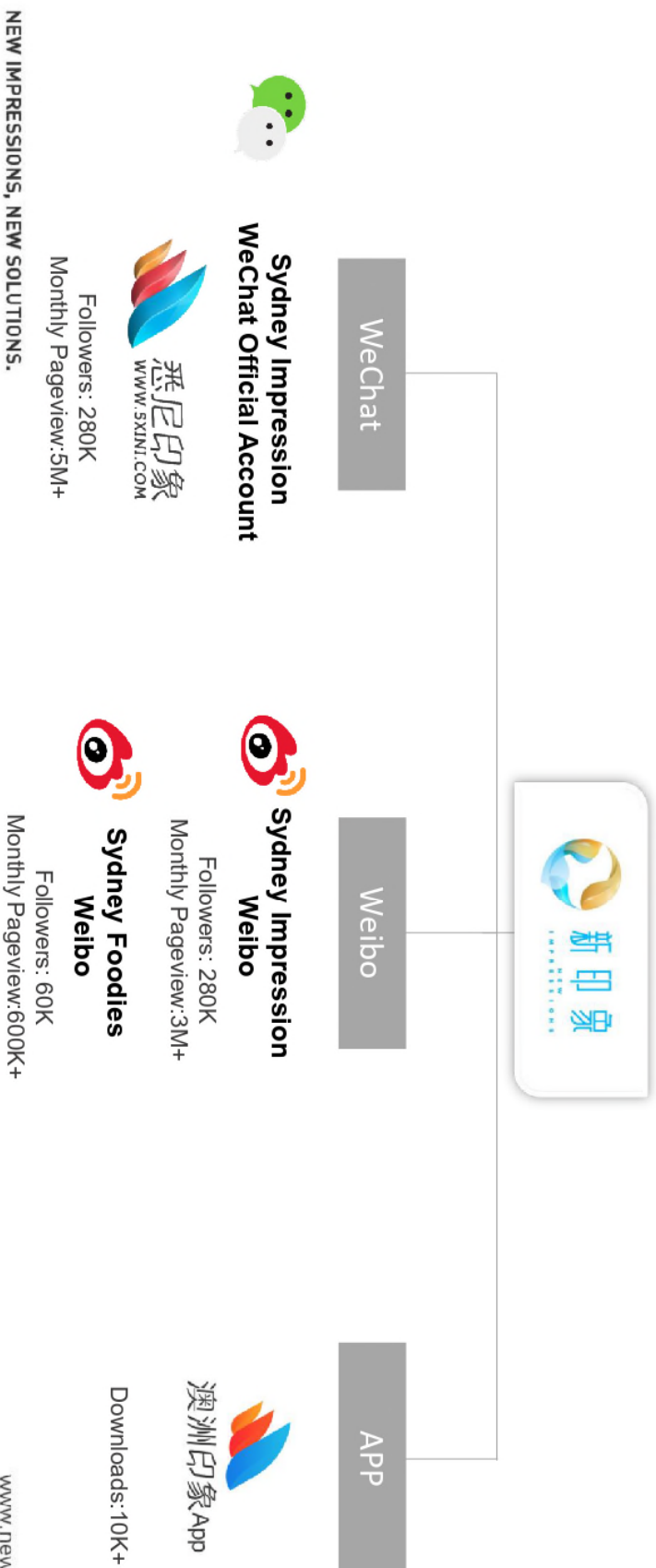
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Our Platforms

According to the latest data from Statista, there are 980 million active users monthly on WeChat and 392 million active users on Weibo by January 2018. There is no doubt that WeChat and Weibo are the most influential platforms in China and worldwide. New Impressions Media has years experiences of operating and managing social media, and specialised in WeChat, Weibo and APP.





New Impressions Media & Burwood Council

During the last few months, New Impressions Media is honour to cooperate with Burwood Council in various aspects, besides launching the Moon Festival Family Fun day last year.

We were delighted to get invited and delivered a presentation on the digital media marketing session at the Small Business Forum organized by Council. We were honoured to assist in promoting Council's event on our media platforms (incl. small business forum, Carol in the park event) to reach more residents with Australia-Chinese background.

We hope we may continue to strengthen cooperation, we sincerely invite Burwood Council to join our Media Partnership in 2019. Please find the Media Partnership Proposal details in the below link.

We look forward to further collaboration with Burwood Council in the upcoming future.

Please find the proposal in the below link (Ctrl+Click) ,

[Media Partnership Proposal in 2019 Between Burwood Council & New Impressions Media](#)

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Burwood Council
heritage • progress • pride



Event Case Study

Rongqiao Financial Group 10th Anniversary Gala Night

Date: 19th Jan 2019

Venue: Sydney Hyatt Regency Grand Ballroom

Keywords: Gala dinner, Corporate event, Finance enterprise

New Impressions hosted the Rongqiao Financial Group 10th Anniversary Gala Night in Sydney Hyatt Regency with 400 guests attendances, offering service incl. Creatives production, event management, event execution, venue & catering management, VIP liaison.

- Event Planning
- Staging Design
- Media Planning
- Public Relations
- Photograph
- Event management
- Show production

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Event Case Study

“Daiguo3.0 industry forum and panel discussion”

Time: 15TH December.

Location: ICC Sydney Pyrmont theatre

Guest attendance: 800+

Activity: Presentation, Panel discussion , Raffle.

- >Event Planning
- >Public Relations
- >Photograph
- >Venue arrangement



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Event Case Study

WESTFIELD CEMOY POP-UP STORE

New Impressions Media assisted CEMOY to build a pop-up store at the Westfield Sydney during 25 June to 1 July 2018. The purpose of this business activity is aiming to promote products of CEMOY and efficiently create a new brand image to their potential consumers.

Through attracting people by products testing and display, the daily traffic reached 30,000, in which 1,500 people are engaged daily. Consequently, New Impressions Media received a good review from the client CEMOY.



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Event Case Study

Lunar New Year Lucky Bags Giveaway

Keywords: Western Fortune God, Red Envelopes, Five Suburbs

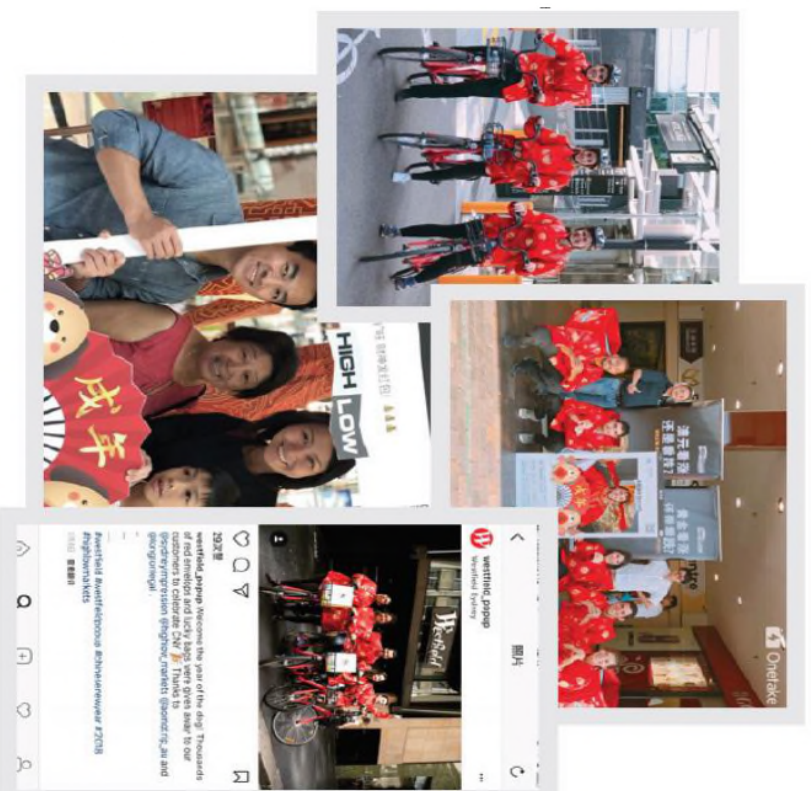
New Impressions arranged a special event to celebrate the Lunar New Year with the Chinese Community in Sydney. 25 bicycle riders and five dressed-up Fortune Gods gave away 5,000 red envelopes and 2,000 lucky bags in five suburbs.

The event generated a huge response from Chinese communities. Many residents took photos with the Fortune God and share on their social media. The total exposure of the event

- >Event Planning
- >Graphic Design and Production
- >Media Planning
- >Photograph



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Thank you 😊

Dannie Wang

Marketing Manager of New Impressions Media

[e] dannie.wang@newimpressions.com.au

[p] (02) 8599 1646

[a] Unit 903, 370 Pitt Street, Sydney, NSW 2000

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Media Partnership Proposal in 2019

Between

Burwood Council & New Impressions Media

New Impressions Media may offer the in-kind value of the media sponsorship at \$10,400

Offer items include:

- Provide the pre-event and post-event promotion on New Impressions Media platforms (incl. Wechat & APP) for the below major events of Burwood Councils in 2019

| Mayor Event from Burwood Councils in 2019 | Promotion credit from New Impressions Media | Media Value from New Impressions Media |
|--|---|---|
| Burwood Festival | 2* Wechat posts (5 th -7 th position) +APP post event coverage (Bonus) | \$1300/Wechat post*2 |
| Carols in the Park | 2* Wechat posts (5 th -7 th position) +APP post event coverage (Bonus) | \$1300/Wechat post*2 |
| Other events | 2* Wechat posts (5 th -7 th position)+ APP post event coverage (Bonus) | \$1300/Wechat post*2 |
| Lunar New Year Carnival 2020 | 2* Wechat posts (5 th -7 th position)+ APP post event coverage (Bonus) | \$1300/Wechat post*2 |
| Total in-kind value | | \$10,400 |

*All the above promotion content provided by Burwood Council. Article released date subject to confirmation on both sides.



- Acknowledge Burwood Council as the Moon Festival Family Fun Day 2019 (Early Sep 2019) event partner and display the Burwood Council logo in all promotional material and media coverage.
- Include Burwood Council's logo in all event signage and banners at the Moon Festival Family Fun Day 2019 (Early Sep 2019).
- Invite the Mayor of Burwood to open the Moon Festival Family Fun Day 2019 (Mid Sep 2019) in Burwood Park deliver an address.

In return, New Impressions Media is seeking for a sponsorship package from Burwood Council at the in-kind value of \$10,400, the proposed package includes the following assistance from Burwood Council:

- A Complimentary stall at Lunar New Year Carnival 2020.
- Waiving fees associated with the hire of Burwood Park for Moon Festival Family Fun Day 2019 for one event day & the day before event for bump in (Event Proposed date 14th SEP 2019, 13th Sep 2019 is restricted to event setup only)
- Waiving fees associated with the hire Burwood Park Pavilion as the stage of Moon Festival Family Fun Day 2019 for two event days & the day before event for bump in (Event Proposed date 7th & 8th SEP, 6th Sep is restricted to event setup only)
- Waiving fees associated with Moon Festival Family Fun Day 2019, including Installation one banner fee for the event in Burwood Park trees along Burwood Road, electricity usage within Burwood Park for stall and Marquee usage as well as the Burwood Park Pavilion, extra bins charge, Council officers to monitor and remove the rubbish during event and the administration fee for the event.
- Waiving the fee for a Council Health Inspector to be onsite to conduct health inspection on Food and Drink stallholders during the Moon Festival Family Fun Day 2019 event.

(ITEM 39/19) INVESTMENT REPORT AS AT 30 APRIL 2019

File No: 19/17094

REPORT BY CHIEF FINANCE OFFICER

Summary

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

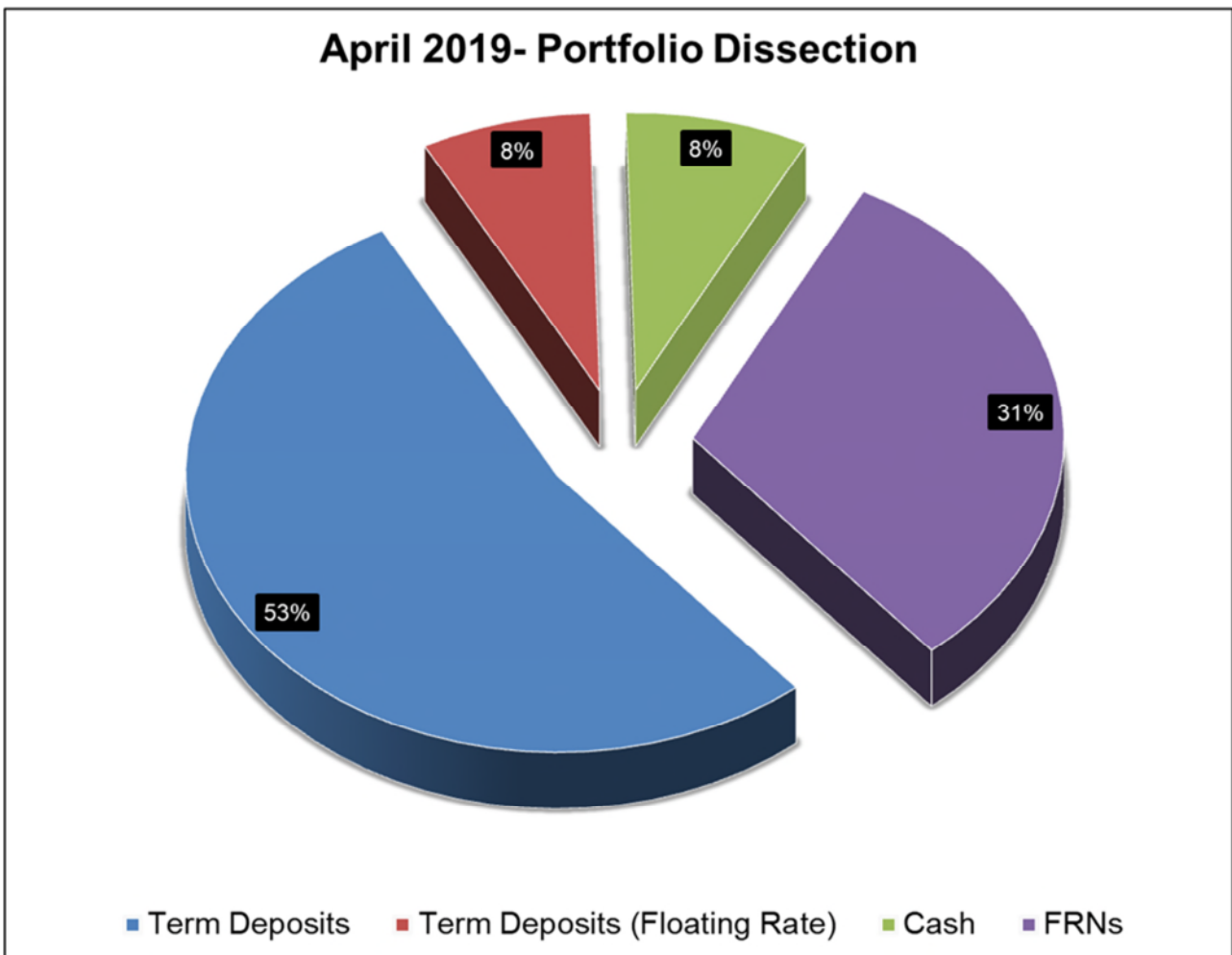
Background

As provided for in Clause 212 of the *Local Government (General) Regulation 2005*, a report listing Council's investments must be presented to Council.

Council's investments are made up of a number of direct investments some of which are managed or advised by external agencies.

Investment Portfolio

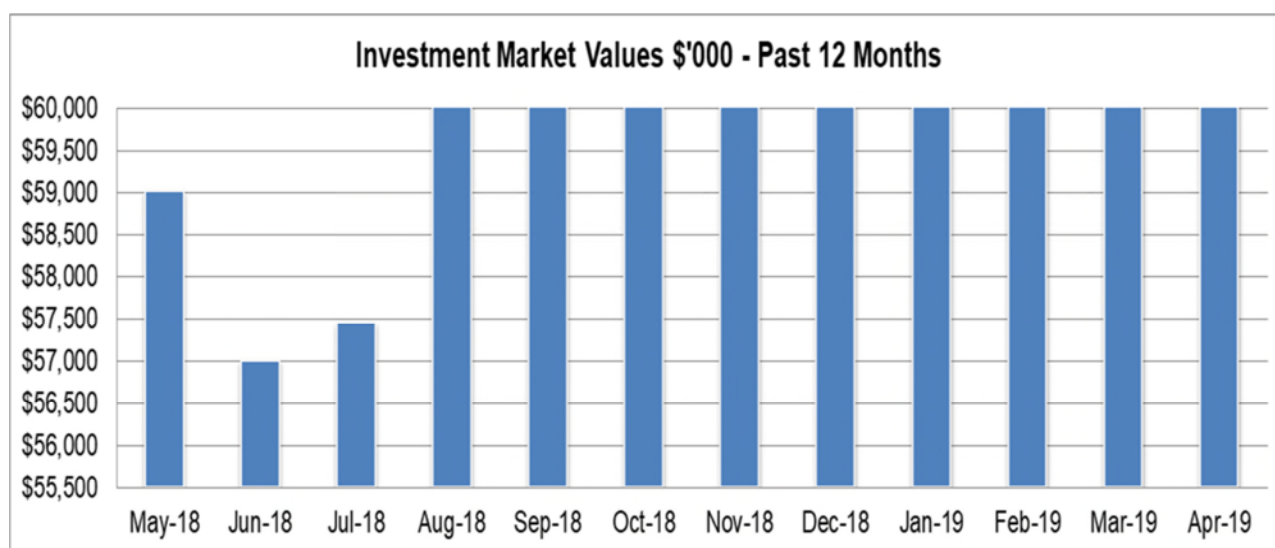
Council has a diversified investment portfolio and has a number of direct investments in term deposits. Its investment portfolio as at 30 April 2019 is:



As at 30 April 2019 Council held the following term deposits:

| Purchase Date | Financial Institution | Principal Amount | Interest Rate | Investment Days | Maturity Date |
|---------------|------------------------------|-------------------|---------------|-----------------|---------------|
| 06 Dec 18 | Bank of Queensland | 3,000,000 | 2.80% | 182 | 06 Jun 19 |
| 01 Jun 18 | AMP Bank (Imperium) | 3,000,000 | 2.75% | 368 | 04 Jun 19 |
| 14 Jun 18 | National Australia Bank | 3,000,000 | 2.80% | 365 | 14 Jun 19 |
| 11 Jul 18 | National Australia Bank | 3,000,000 | 2.80% | 365 | 11 Jul 19 |
| 24 Jul 18 | Westpac - Quarterly Interest | 2,000,000 | 2.79% | 365 | 24 Jul 19 |
| 31 Aug 18 | Westpac | 3,000,000 | 2.70% | 365 | 31 Aug 19 |
| 23 Oct 17 | ING Bank (Curve) | 3,000,000 | 2.96% | 730 | 23 Oct 19 |
| 30 Oct 17 | ING Bank (Imperium) | 2,000,000 | 2.91% | 730 | 30 Oct 19 |
| 07 Nov 17 | ING Bank (Imperium) | 2,000,000 | 2.90% | 730 | 07 Nov 19 |
| 07 Dec 17 | ING Bank (Imperium) | 3,000,000 | 2.83% | 732 | 09 Dec 19 |
| 31 Aug 18 | National Australia Bank | 3,000,000 | 2.80% | 731 | 31 Aug 20 |
| 18 Oct 18 | Bankwest | 3,000,000 | 2.70% | 271 | 16 Jul 19 |
| 26 Nov 18 | National Australia Bank | 3,000,000 | 2.75% | 365 | 26 Nov 19 |
| | | | | | |
| Total | | 36,000,000 | | | |

The following graph highlights Council's investment balances for the past 12 months:



Council's investment portfolio is recognised at market value and some of its investments are based on the midpoint valuations of the underlying assets and are subject to market conditions that occur over the month.

Council's investment balances as at reporting date and for the previous two months are detailed in Attachment 1. Definitions on the types of investments are detailed in Attachment 2.

Investment Performance and Market Commentary

The Reserve Bank of Australia (RBA) at its 7 May 2019 Board Meeting kept the official cash rate unchanged at 1.50% per annum. According to the RBA Governor "...The outlook for the global economy remains reasonable, although growth has slowed and downside risks have increased. Growth in international trade has declined and investment intentions have softened in a number of countries. In China, the authorities have taken steps to ease financing conditions, partly in response to slower growth in the economy.

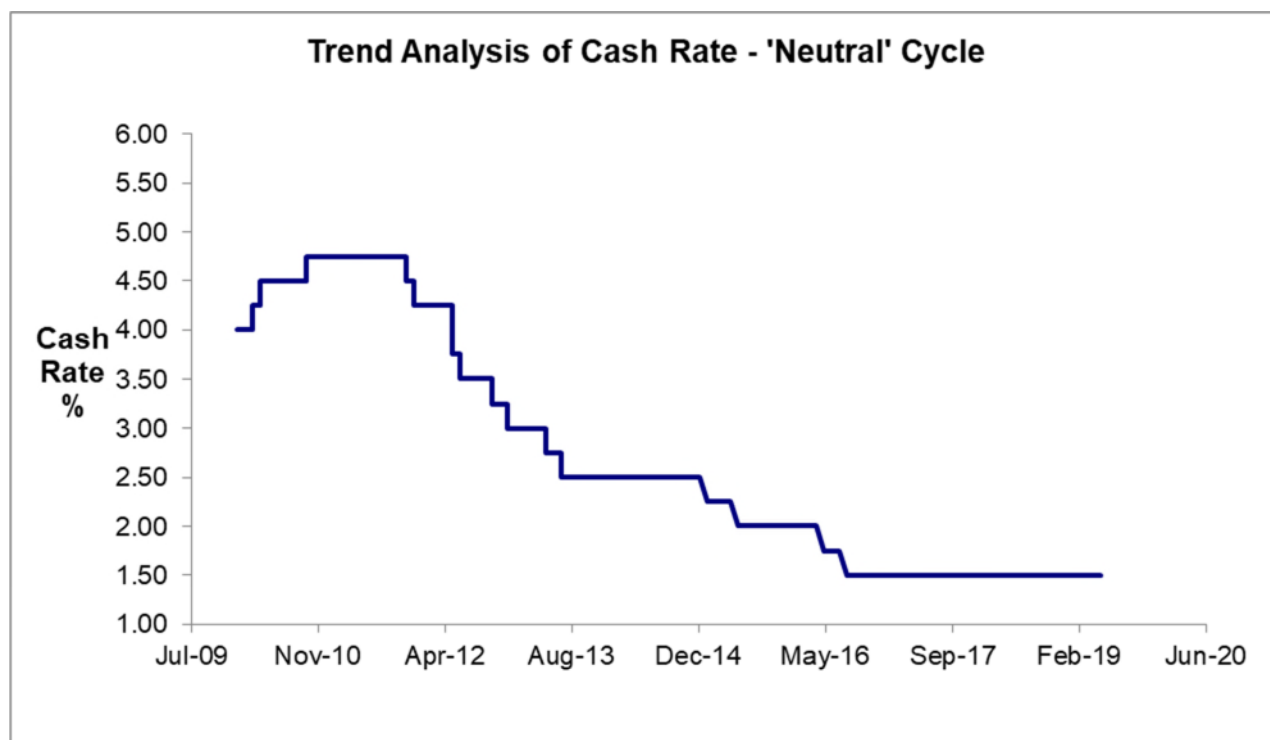
The central scenario is for the Australian economy to grow by around 2¾ per cent in 2019 and 2020. This outlook is supported by increased investment in infrastructure and a pick-up in activity

in the resources sector, partly in response to an increase in the prices of Australia's exports. The main domestic uncertainty continues to be the outlook for household consumption, which is being affected by a protracted period of low income growth and declining housing prices. Some pick-up on growth in household disposable income is expected and this should support consumption.

The Australian labour market remains strong. Continued improvement in the labour market should see some further lift in wages growth over time, although this is still expected to be a gradual process. Inflation data in the March quarter was noticeably lower than expected and suggests subdued inflationary pressures across much of the economy. The central scenario is for underlying inflation to be 1¾ per cent this year and 2 per cent in 2020 and a little higher after that.

The low level of interest rates is continuing to support the Australian economy. Further progress in reducing unemployment and having inflation return to target is expected, although this progress is likely to be gradual. Taking account of the available information, the Board judged it appropriate to hold the stance of policy unchanged at this meeting. In doing so, it recognised that there was still spare capacity in the economy and that a further improvement in the labour market was likely to be needed for inflation to be consistent with the target. Given this assessment, the Board will be paying close attention to developments in the labour market at its upcoming meetings..." Statement by Philip Lowe, Governor: Monetary Policy Decision – 7 May 2019

The following graph provides information on the current RBA monetary policy:



Recommendations(s)

1. That the investment report for 30 April 2019 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

Attachments

- 1 Investment Register April 2019 1 Page
- 2 Investment Types 1 Page

Investment Register April 2019

BURWOOD COUNCIL
INVESTMENT PORTFOLIO
as at 30 April 2019

| Investment Adviser | Issuer | ADI or N-ADI | Investment Name | Type | Rating S&P | Invested Amount | Market Value as at 28 February 2019 | Market Value as at 31 March 2019 | Market Value as at 31 Reporting Date | % of Total Invested |
|---|--------------------------------------|--------------|--------------------------------------|---|------------|-------------------|-------------------------------------|----------------------------------|--------------------------------------|---------------------|
| Council | Commonwealth Bank | ADI | Operating Account | Cash | AA- | 3,353,293 | 4,420,582 | 6,043,359 | 5,352,293 | 7.52 |
| Council | Commonwealth Bank | ADI | Online Saver | AI Call | AA- | 34 | 34 | 34 | 34 | 0.00 |
| Council | AMP Bank Limited | ADI | AMP Business Saver & Notice Account | AICSB / Notice 30 days | A | 60,270 | 60,165 | 60,270 | 60,270 | 0.09 |
| Term Deposits | | | | | | | | | | |
| Council | ING Bank (Interim) | ADI | ING Bank | Term Deposit | A- | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2.96 |
| Council | ING Bank (Interim) | ADI | ING Bank | Term Deposit | A- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | ING Bank (Interim) | ADI | ING Bank | Term Deposit | A- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | National Australia Bank | ADI | National Australia Bank | Term Deposit | AA- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | Westpac | ADI | Westpac | Term Deposit | AA- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | National Australia Bank | ADI | National Australia Bank | Term Deposit | AA- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | Westpac | ADI | Westpac | Term Deposit | AA- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | National Australia Bank | ADI | National Australia Bank | Term Deposit | AA- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | Bank of Queensland | ADI | Bank of Queensland | Term Deposit | BBB+ | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | National Australia Bank | ADI | National Australia Bank | Term Deposit | AA- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Council | ING Bank (Interim) | ADI | ING Bank | Term Deposit | A- | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2.96 |
| Council | Westpac | ADI | Westpac | Term Deposit | AA- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Term Deposits - Fixed & Floating Rates | | | | | | | | | | |
| Council | Commonwealth Bank | ADI | Commonwealth Bank | Global Fixed Income Deposit 0.5 Yr fixed (90 day BBSW mtd + 94 bps) | AA- | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2.96 |
| Council | Westpac | ADI | Westpac | 90 day BBSW + 105 bps | AA- | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 4.44 |
| Floating Rate Notes | | | | | | | | | | |
| Council | Suncorp-Metway Limited | ADI | Suncorp-Metway Limited | Floating Rate Notes (90 day BBSW mtd + 94 bps) | A+ | 2,000,000 | 2,002,110 | 2,002,790 | 2,003,216 | 2.97 |
| Council | Bank of Queensland | ADI | Bank of Queensland | Floating Rate Notes (90 day BBSW + 105 bps) | BBB+ | 1,000,000 | 1,002,895 | 1,002,895 | 1,002,698 | 1.48 |
| Council | Bendigo-Adelaide | ADI | Bendigo Bank & Adelaide Bank | Floating Rate Notes (90 day BBSW + 110 bps) | BBB+ | 1,000,000 | 1,004,275 | 1,004,345 | 1,004,447 | 1.49 |
| Council | Suncorp-Metway Limited | ADI | Suncorp-Metway Limited | Floating Rate Notes (90 day BBSW mtd + 94 bps) | A+ | 1,500,000 | 1,503,168 | 1,507,748 | 1,510,556 | 2.24 |
| Council | Bendigo-Adelaide | ADI | Bendigo Bank & Adelaide Bank | Floating Rate Notes (90 day BBSW mtd + 105 bps) | BBB+ | 1,500,000 | 1,497,984 | 1,502,738 | 1,505,187 | 2.23 |
| Council | ANZ Group | ADI | ANZ Group | Floating Rate Notes (90 day BBSW + 77 bps) | AA- | 2,000,000 | 1,996,652 | 2,001,770 | 2,006,396 | 2.97 |
| Council | Newcastle Permanent Building Society | ADI | Newcastle Permanent Building Society | Floating Rate Notes (90 day BBSW + 110 bps) | BBB | 1,250,000 | 1,250,070 | 1,252,344 | 1,259,359 | 1.86 |
| Council | AMP Bank Limited | ADI | AMP Bank Limited | Floating Rate Notes (90 day BBSW + 110 bps) | A | 750,000 | 760,701 | 760,866 | 750,471 | 1.11 |
| Council | Members Equity Bank Pty Ltd | ADI | ME Bank | Floating Rate Notes (90 day BBSW mtd + 127 bps) | BBB | 2,500,000 | 2,502,913 | 2,506,363 | 2,510,868 | 3.72 |
| Council | Bank Australia Ltd | ADI | Bank Australia Ltd | Floating Rate Notes (90 day BBSW + 130 bps) | BBB | 1,500,000 | 1,505,438 | 1,506,863 | 1,507,961 | 2.23 |
| Council | Commonwealth Bank of Australia | ADI | Commonwealth Bank of Australia | Floating Rate Notes (90 day BBSW + 103 bps) | AA- | 2,000,000 | 2,001,610 | 2,007,650 | 2,013,214 | 2.98 |
| Council | Commonwealth Bank of Australia | ADI | Commonwealth Bank of Australia | Floating Rate Notes (90 day BBSW + 113 bps) | AA- | 4,000,000 | 4,028,136 | 4,044,776 | 4,059,348 | 6.01 |
| Grand Total | | | | | | 67,413,597 | 65,946,547 | 69,650,983 | 67,547,227 | 100.00 |

| Credit Ratings | Meaning |
|----------------|---|
| AAA | Extremely strong capacity to meet financial commitments |
| AA | Very strong capacity to meet financial commitments but somewhat susceptible to adverse economic conditions and changes in circumstances |
| A | Strong capacity to meet financial commitments |
| BBB | Adequate capacity to meet financial commitments, but more susceptible to adverse economic conditions |
| BBB- | Borderline capacity to meet financial commitments, dependent on favorable business, financial and economic conditions to meet financial commitments |
| B | Payment default on financial commitments |
| + | Means that a rating may be raised |
| - | Means that a rating may be lowered |

Certificate of Responsible Accounting Officer
I hereby certify that the investments listed have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policies at the time of their placement.

W. Armitage
Wayne Armitage
Chief Finance Officer

Investment Types

Types of Investments

Council's investment portfolio consists of the following types of investment:

1. **Cash and Deposits at Call** – Cash and Deposits at Call accounts are a flexible savings facility providing a competitive rate of interest for funds which are at call (available within 24hours). These accounts enable us to control Council's cashflows along with council's General Fund Bank account. Interest rates are updated in accordance with movements in market rates.

The following investments are classified as Cash and Deposits at Call:

- Commonwealth Bank of Australia – Operating Bank Account AA-
- Commonwealth Bank of Australia – Online Saver AA-
- AMP Business Saver and Notice – At Call/Notice A

2. **Floating Rate Notes (FRN)** - FRNs are a contractual obligation whereby the issuer has an obligation to pay the investor an interest coupon payment which is based on a margin above bank bill. The risk to the investor is the ability of the issuer to meet the obligation.

FRNs are either sub-debt or senior-debt which means that they are guaranteed by the bank that issues them with sub-debt notes rated a notch lower than the bank itself. The reason for this is that the hierarchy for payments of debt in event of default is:

- a. Term Deposits
- b. Global Fixed Income Deposits
- c. Senior Debt
- d. Subordinated Debt
- e. Hybrids
- f. Preference shares
- g. Equity holders

In the case of default, the purchaser of subordinated debt is not paid until the senior debt holders are paid in full. Subordinated debt is therefore more risky than senior debt.

(ITEM 40/19) ADOPTION - DRAFT SHOPFRONT IMPROVEMENT PROGRAM POLICY

File No: 19/16968

REPORT BY DEPUTY GENERAL MANAGER, LAND INFRASTRUCTURE & ENVIRONMENT

Summary

The purpose of this report is to seek Council's adoption of the draft Shopfront Improvement Program Policy and to approve a \$50,000 budget allocation through Council's operational budget.

Operational Plan Objective

5.1.1 Stimulate the local economy and activate the Burwood CBD

5.2.2 Develop programs to strengthen and sustain local business

Background

Council at its meeting of 5 February 2019 resolved to place on public exhibition the draft Shopfront Improvement Program Policy for a period of 28 business days between 4 March 2019 and 10 April 2019.

Proposal

That Council adopts the draft Shopfront Improvement Program Policy and associated application form for a trial period of 12 months.

Following the 12-month trial period, a report focused on the results of the trial will be drafted and presented to Council to determine if the program will continue or conclude.

Consultation

In accordance with the requirements of the *Local Government Act 1993*, Council advertised the draft Shopfront Improvement Program Policy:

- On Council's website
- On Council's Facebook page
- In the local newspaper – Inner West Courier
- Hard copies made available at the Customer Service Centre and Library & Community Hub

Council has received no submissions as of 30 April 2019. Any submissions received after this date will be tabled for discussion at the Council Meeting.

Planning or Policy Implications

The draft Shopfront Improvement Program Policy will become the official instrument used by eligible businesses when applying for upgrades to a shopfront.

Financial Implications

At this stage funding for the program will be limited to \$50,000 per fiscal year, with Council contributing 50% of the overall cost of the upgrade to a maximum of \$5,000.

A \$50,000 budget allocation is required through Council's operational budget. Future budget amounts will be reflected through the success of the program.

Conclusion

The draft Shopfront Improvement Program Policy reflects the operational plan objectives to stimulate the local economy, activate the Burwood CBD and to develop programs to strengthen and sustain local business.

Recommendation(s)

1. That Council adopt the draft Shopfront Improvement Program Policy and associated Application Form.
2. That Council approve a \$50,000 budget allocation for the draft Shopfront Improvement Program through Council's operational budget.

Attachments

- 1 Draft - Shopfront Improvement Program Policy and Application Form



Burwood Council

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DRAFT - SHOPFRONT IMPROVEMENT PROGRAM POLICY

PO Box 240, BURWOOD NSW 1805
Suite 1, Level 2, 1-17 Elsie Street, BURWOOD NSW 2134
Phone: 9911-9911 Fax: 9911-9900
Email: council@burwood.nsw.gov.au
Website: www.burwood.nsw.gov.au

Public Document
Adopted by Council:
Content Manager No.: 2018/0049015
Version No.: 1
Ownership: Land, Infrastructure & Environment

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1. Purpose

To provide advice and guidelines for local business owners and tenants who want to improve the appearance of their shopfront and/or building façade. Approval for such works is required and this policy details the process for obtaining consent.

2. Scope

Applies to business owners and/or tenants (with owner's consent) within eligible locations in the Burwood Local Government Area.

This policy is administered by Council's Land, Infrastructure & Environment division.

3. Objective

To support the growth of local businesses and developing partnerships whilst ensuring the overall look and impression of the town centre is enhanced for all its visitors and customers.

4. Application Requirements

Any person wishing to apply to improve the appearance of their shopfront and/or building façade under this policy must:

- Complete the required application form
- Obtain owners consent (as required)
- Provide plans and/or supporting documentation that describes the proposed design
- Submit any structural certificates from certified organisations (as required)
- Provide a copy of \$20 million public liability insurance ensuring that such policy covers the type of work involved
- Complete any additional application forms required as part of the works (e.g. work zone, temporary road closures, hoardings etc.)
- Pay any required fees and charges
- Provide two quotes from registered businesses and/or licensed contractors

Council Officers will assess the application and all applicants will be notified of the outcome. It is important to note that the submission of the application form does not guarantee approval and no work is to begin until a formal approval has been given.

5. How Does Council Funding Work

Council will contribute 50% of the overall eligible project cost of the upgrade to a maximum of \$5,000 to any eligible project. For example, if the owner of a business invests \$2,000, Council will provide \$1,000 for the approved works.

Two quotes must be supplied as part of the application. Quotes must be from registered businesses and/or licensed contractors experienced in the types of work being applied for under the Program (e.g. licensed painter).

The funding will be paid directly to the applicant upon completion of the works. Council will require the following documentation in order to release the funds:

- Written advice that the works have been completed
- Photos of the completed work
- A receipt from the contractor (including ABN) showing that the project works have been paid in full
- A tax invoice (including ABN) to Council for the agreed funding amount (inclusive of GST)

- Confirmation that the work has been completed within 12 months of the funding approval from Council

6. What Work Will Not Be Funded

Council will not fund the following:

- Works already commenced or completed at the time of application.
- Works which require consent under a Development Application, and where that consent has not yet been approved by Council or other Consent Authority.
- Routine maintenance or interior work (e.g. carpet cleaning, cleaning of gutters).
- Works for which another organisation is providing grant funding.
- Any work that, in the opinion of Council Officers and at their discretion, would not improve the appearance, detail, fabric or finish of the premises.
- Any work that, in the opinion of Council Officers and at their discretion, is not in keeping with the general intent of Council's development controls, plans or policies.
- Any work that, in the opinion of Council Officers and at their discretion, would preclude more worthy applications from being funded.

7. Eligible Locations

Business owners and/or tenants (with owner's consent) of each rateable property that fronts the Burwood Road, Burwood within the Town Centre and/or falls within the Burwood Town Centre are eligible for the program. Eligible locations are shown in blue and yellow on the map below:



8. Guidelines and Requirements

The signage, colours, facade treatment and awnings on individual shopfronts contribute to the overall look of the Burwood Town Centre. Businesses which apply for funding should consider the following information:

8.1 Façade

The objective of any upgrade should be to improve the building and contribute to the sense of harmony within the streetscape. Facade material should enhance the architectural quality of the building and be in harmony with its neighbours.

Preference will be given to projects which provide a genuine and discernible improvement to the appearance of a shopfront within its streetscape. Examples of such façade works include:

- The relocation of air conditioning units away from the street-facing façade of retail/commercial premises.
- The removal of obtrusive elements upon a façade, such as projecting signs, satellite dishes and the like.
- The reinstatement of heritage or architectural features of merit.
- The removal of graffiti.
- The repair of damaged, distorted or rusted awnings.

8.2 Signage

Signage should be in keeping with the scale and character of the building and conform to Council regulations. Generally, Council will limit signage to one under-awning sign, one fascia sign and one top hamper sign on each shopfront, but even fewer may be permitted in the case of a significant façade or heritage properties. Council's *Burwood Development Control Plan* details guidelines for commercial signage.

Council encourages businesses to work with their neighbours on a standard approach to colour and signage if possible.

Funding will be directed to improving the identification of businesses, e.g. street numbers and business names. Funding will not be provided to general advertising of products and services (e.g. Coca-Cola).

8.3 Colours

The use of colour can contribute to a building's character and help to achieve a coordinated look along the street. The use of appropriate colour on a building can promote its attributes, minimise its deficiencies and even reduce the appearance of its scale and bulk.

Each shop or commercial facade should consider its own colour scheme but the colours should be in harmony with the rest of the colours in the streetscape. When choosing colours the era of the building should be considered.

The colour scheme of heritage properties should be appropriate to the architectural period and style of the building. Applications involving heritage properties will be referred to Council's Heritage Advisor for advice. Council's Fact Sheet 'Preparing a Heritage Paint Scheme' (can be found on Council's website) may be a useful resource for applicants.

Preference will be given to painting projects which provide a genuine and discernible improvement to the appearance of that shopfront. Solid colours painted over significant heritage or architectural features of a building will not be supported. Corporate colour schemes, and overly dominant or bright paint colours will not be supported.

8.4 Awnings and Associated Structures

Awnings attached to buildings and free-standing awning/shade structures including semi-permanent umbrellas provide weather protection for pedestrians and contribute to the creation of a comfortable environment for people to walk, shop and dine in the public domain. Awnings and

associated structures should be designed to enhance the character of the streetscape.

Under-awning lighting should be installed to increase pedestrian safety and shopfront security and should be concealed unless they are consistent with the character of the building.

Refer to Council's *Burwood Development Control Plan* for specific details on awnings and associated structures.

8.5 Additional Approvals

Should the proposed shopfront improvement works require any of the following on public property (footpaths, roads, reserves), an application shall be submitted to, and approved by, Council prior to the commencement of the works associated with such activity:

- Work zone
- Temporary closure of roadway/footpath
- Mobile crane or any standing plant
- Scaffolding/Hoardings (fencing on public land)
- Road works including vehicle crossing/kerb and guttering, footpath, stormwater provisions etc.
- Installation or replacement of private stormwater drain, utility service or water supply

8.6 Shopfront Improvement Program Applications

The Program is intended to facilitate work which is simple in its execution and would not typically require complex approvals or consents. In most instances, it is anticipated that the supported projects will fall under Exempt Development provisions and, as such, not require the formal development consent of Council or other consent authority.

Where a Development Application is required – for example outdoor awnings and permanent free standing shelter structures – it is expected that the Development Application has been lodged and consent granted prior to the application for funding under the Streetscape Improvement Program.

Note: Given the limited funding available, Council will work on a first come first served basis until the total annual allocation has been expended. For this reason some applications may be denied. Council reserves the right to deny applications on the basis that it believes more worthy applications will be submitted later in the funding round.

9. Assessment and Approval Responsibility

This policy is administered by Council's Land, Infrastructure & Environment Division. The Division will be responsible for the determination of successful and unsuccessful applications, contacting applicants, the inspection of completed work, and the payment of funds.

Applications will be determined by a panel of at least two Council Officers having regard to the content of this policy. The Elected Council Members or Burwood Local Planning Panel Members shall not influence the determination of applications.

10. Applicant's Responsibility

Applicant's responsibility includes but is not limited to:

- Ensuring that the application form is completed correctly and truthfully
- Providing owners consent where required
- Ensuring the plans provided are legible and adequately describe the proposed shopfront improvement works

[DRAFT Shopfront Improvement Program Policy](#)

- Ensuring any structural certificates are included from certified organisations where required
- Providing a copy of a current public liability insurance certificate such that the policy covers the type of work that is involved in the proposed shopfront improvement works
- Completing any additional application forms required as part of the works such as work zone, temporary road closures, hoardings etc.
- Paying any required fees and charges prior to the works commencing
- Providing two quotes from licensed contractors

11. Breaches

Breaches to any of the approved conditions imparted by Council will result in an infringement notice being served. Continued non-compliance may result in the cancellation of the approval and withdrawal of the funding.

Infringement notices may be issued as prescribed in the fixed handbook submitted by the State Debt Recovery Office.

12. Related Information

- Burwood Development Control Plan
- *Roads Act 1993*
- Outdoor Eating Policy
- Temporary Road Closure (including Standing Plant) Policy
- Work Zone Policy
- Code for Activities Affecting Roads

13. Review

This Policy will be reviewed in 12 months from the date of adoption following the trial period

14. Contact

Assets and Infrastructure – 9911 9911

15. Application Form

The Application Form is located on the following pages.



Burwood Council
heritage • progress • pride

SUITE 1, LEVEL 2,
1-17 ELSIE STREET, BURWOOD, NSW 2134
PO BOX 240, BURWOOD NSW 1805
TEL: 9911 9911 FAX: 9911 9900
WEBSITE: www.burwood.nsw.gov.au

SHOPFRONT IMROVEMENT PROGRAM APPLICATION 2018 - 2019

APPLICANT DETAILS

NAME

POSTAL ADDRESS

SUBURB

STATE

POSTCODE

APPLICANT EMAIL ADDRESS

CONTACT NO

MOBILE

PROPOSED SITE LOCATION

SHOP NUMBER

BUSINESS NAME

STREET NUMBER

STREET NAME

SUBURB

POSTCODE

ARE YOU THE:

- Tenant
- Property Owner

OWNER'S CONSENT

IF YOU ARE THE TENANT, IS THE CONSENT LETTER FROM THE OWNER INCLUDED?

- Yes
- No

DEVELOPMENT APPLICATION

IS DEVELOPMENT APPROVAL REQUIRED FOR IMPROVEMENTS?

- Yes
- No

IF YES, DA and CONSTRUCTION CERTIFICATE NUMBER(S):

HERITAGE PROPERTIES

IS THE PROPERTY A HERITAGE ITEM OR IN A CONSERVATION AREA?

- Yes
- No

QUOTES

PLEASE ATTACH TWO (2) QUOTES FROM LICENCED CONTRACTORS

QUOTE NO.1

DATE

FROM

TOTAL COST (INCLUDING GST)

QUOTE NO.2

DATE

FROM

TOTAL COST (INCLUDING GST)

NAME OF THE PREFERRED CONTRACTOR

PROPOSED SHOPFRONT FAÇADE UPGRADE

PROVIDE A PROPOSED DESCRIPTION OF THE SHOPFRONT IMPROVEMENT UPGRADE DETAILING ALL THE AMENDMENTS/IMPROVEMENTS.

Attach photos of the existing building to support your application. Also provided a plan or drawing of the proposed façade improvements (where applicable).

If you propose to repaint the building's façade, include the colour, brand of paint and include a paint chip or paint samples detailing where each of the selected colours are to be applied to the building. For example: main wall colour, highlight and trim colours.

SIGNATURE

I understand and will comply with the terms and conditions of this funding initiative according to the Shopfront Improvement Program Policy.

PRINT NAME

SIGNATURE OF APPLICANT

DATE

APPROVAL OF GRANT APPLICATION

Council will advise the applicant in writing if the Shopfront Improvement Program funding application is successful or unsuccessful.

ENTERING INTO AN AGREEMENT WITH COUNCIL

Prior to commencing works the applicant will need to enter into an agreement with Council detailing the Schedule of Works and the agreed grant sum.

HOW TO CLAIM GRANT FUNDING

To claim the grant funds, the applicant must provide Council with:

- a) Written advice that the works have been completed;
- b) Photos of the completed work;
- c) A receipt from the contractor, including the ABN of the contractor, showing that the project works have been paid in full;
- d) A tax invoice (including ABN) to Council for the agreed funding amount (inclusive of GST); and
- e) Confirmed that the work has been completed within 12 months of grant approval from Council.

FORWARD THE SHOPFRONT IMPROVEMENT PROGRAM APPLICATION TO:

Post

Burwood Council
PO Box 240, Burwood NSW 1805

Email

council@burwood.nsw.gov.au

HOW DID YOU FIND OUT ABOUT THE GRANT?

Please advise how you become aware of the initiative

- Council Website
- Word of Mouth
- Council's Newsletter
- Other: _____

SHOPFRONT IMPROVEMENT PROGRAM CHECKLIST

- I have read and understood the Terms and Conditions of the program
- I have completed the Application Form
- If you are not the owner, you have obtained the owner's consent to lodge this application.
- Provided a scale drawing of the building's façade detailing the proposed façade improvements
- If repainting, provide a paint scheme with paint samples showing colours (incl. brand, name)
- Provided two (2) quotes from licenced contractors
- Provided photos of the existing building/shopfront



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TERMS AND CONDITIONS

To ensure that all Shopfront Improvement Program (SIP) upgrades are undertaken in a satisfactory manner and are of a consistently high standard the Council requires that:

1. The SIP applies only to the exterior façade(s) of the property which have direct frontage on to the commercial street.
2. SIP proposals must include all details of the proposal.
3. SIP funding applications can only be agreed after any necessary planning approvals have also been obtained from Council.
4. The proposal must be approved by Council and an agreement be signed off by both Council and the applicant before any work commences.
5. Council reserves the right to approve or refuse an application in terms of design, colour, materials and method of execution as it considers appropriate.
6. The work must be undertaken only by licenced contractors using recognised quality materials and completed in a good workmanlike manner.
7. Two quotes for the work must be part of the application.
8. On completion the work must be inspected by Council and the grant paid only if the work has been completed in its entirety as set out in the signed schedule of agreement and to a satisfactory standard. No part of the funding payment can be made until ALL the work has been completed in accordance with the agreed signed schedule and accompanying plans.
9. Applications which qualify for the SIP funding will be approved by Council on a first-come, first-served basis until the total annual SIP financial allocation is expended.
10. Works approved for SIP funding are to be completed within 12 months from the date the agreement with Council is signed or funds will be reallocated.
11. Any overrun in cost is not the responsibility of Council and extra funds will not be granted.
12. The funds only apply to retail/commercial premises that front Burwood Road and/or fall within the Burwood Town Centre.
13. Funds will be paid by a council cheque or EFT after submission to Council of:
 - a. A receipt from the contractor showing the work has been paid in full.
 - b. A Tax Invoice (including ABN) to Council from the applicant for the agreed sum.
14. To assist in creating an improved streetscape, applicants will be required to remove all unnecessary or illegal signage from their properties as required by Council.
15. Council will not be liable for any loss, property damage, or injury to contractors or other persons on the retail/commercial premises, that results from SIP work.
16. The applicant shall be responsible for ensuring adequate public liability insurance and indemnity insurances are held by their company/business, or any business/contractor/company that they employ or engage to undertake work.
17. The applicant shall be responsible for rectifying any damage caused to public property or public land (footpaths, roads, reserves).
18. The applicant shall be responsible for any unauthorised work, undertaken outside the scope of the SIP approval and agreement. Council reserves the right to issue notices and orders (including fines) for any unauthorised work or breaches of development consent.

PRIVACY STATEMENT

If you are applying for consent as an individual, you may be providing Council with personal information (such as your name and address) within the meaning of the *Privacy and Personal Information Protection Act 1998*.

You are obliged by law to provide your name and address. If you do not provide the personal information requested Council may be unable to process your application.

Council is collecting this personal information from you in order to identify and process your application.

You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from being made publicly available. Council will consider any such application in accordance with the relevant legislation.

Enquiries concerning this matter can be addressed to Council's Public Officer.

(ITEM RC2/19) BURWOOD LOCAL TRAFFIC COMMITTEE - MAY 2019

File No: 19/17563

REPORT BY DEPUTY GENERAL MANAGER, LAND INFRASTRUCTURE & ENVIRONMENT

Summary

Attached are the Minutes of the Burwood Local Traffic Committee from its meeting of May 2019. The Minutes are hereby submitted to the Ordinary Council Meeting for consideration and adoption by Council.

Operational Plan Objective

4.1.5 - Work with RMS and Transport NSW in the development of integrated transport plans.

Recommendation(s)

That the minutes of the Burwood Local Traffic Committee of May 2019 be noted and the recommendations of the Committee as detailed below be adopted as a resolution of the Council.

(ITEM LTC12/19) MOSELY STREET STRATHFIELD - INSTALLATION OF PEDESTRIAN REFUGE ISLAND***Recommendation***

That Council approves:

1. The installation of a concrete pedestrian refuge in Mosely Street, immediately south of Cooper Street, along with associated signs and linemarkings as detailed in the attached plan.
2. The adjustment of the ramp on the south eastern kerb return, to align it with the proposed pedestrian refuge.

Attachments

- 1 May 2019 Burwood Local Traffic Committee Agenda
- 2 May 2019 Burwood Local Traffic Committee Minutes



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**NOTICE OF BURWOOD LOCAL TRAFFIC COMMITTEE
MEETING**

The May 2019 meeting of the Burwood Local Traffic Committee will be held electronically with the Agenda emailed to Members for review. All comments are requested to be returned to Council by 9.30 am Friday 3 May 2019.

Bruce Macdonnell
GENERAL MANAGER

Our Mission

**Burwood Council will create a quality lifestyle for its citizens
by promoting harmony and excellence in the delivery of its services**

Suite 1, Level 2, 1-17 Elsie Street, Burwood NSW 2134, PO Box 240 Burwood NSW 1805
phone: 9911 9911 facsimile: 9911 9900
email: council@burwood.nsw.gov.au
website: www.burwood.nsw.gov.au

AGENDA

APOLOGIES/LEAVE OF ABSENCES

CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the 4 April 2019 Meeting of Burwood Local Traffic Committee as typed and circulated, be confirmed and signed as a true record of the proceedings of that meeting.

GENERAL BUSINESS

| | | |
|-----------------|---|---|
| (ITEM LTC12/19) | MOSELY STREET STRATHFIELD - INSTALLATION OF PEDESTRIAN REFUGE ISLAND | 3 |
|-----------------|---|---|

(ITEM LTC12/19) MOSELY STREET STRATHFIELD - INSTALLATION OF PEDESTRIAN REFUGE ISLAND

File No: 19/15177

REPORT BY TEMP TRAFFIC ENGINEER

Summary

The City of Canada Bay has proposed the installation of a pedestrian refuge island on the southern leg of Mosely Street Strathfield, at its intersection with Cooper Street, to provide improved pedestrian amenity. The location falls across the boundary of the Canada Bay and Burwood Local Government Areas (LGA).

The design as proposed has no impact on existing on-street parking in the Burwood LGA and will allow pedestrians to safely cross Cooper Street in two stages. The island will also provide improved separation of opposing vehicle movements by providing a physical barrier in the centre of the road.

Background

The City of Canada Bay, at its Traffic Committee meeting held 21 March 2019 recommended in part:

'That subject to successful community consultation and concurrence from Burwood Council, a pedestrian refuge and associated changes be implemented in Mosely Street at its intersection with Cooper Street.'

This was subsequently adopted at the City of Canada Bay Council meeting of 16 April 2019.

As the request originated from a resident of Canada Bay the investigation was undertaken by City of Canada Bay traffic engineers.



The City of Canada Bay originally proposed a pedestrian (zebra) crossing at this location, however, the area did not meet the Roads & Maritime Services (RMS) warrant.

The proposed refuge is in close proximity to the Strathfield train station entrance (some 120 metres) and observations indicate that a number of pedestrians use this location to cross Mosely Street. This section of Mosely Street is heavily utilised by buses (Route 526 Burwood-Sydney Olympic Park) and the design must accommodate these vehicles. Similarly, the area also forms part of Burwood's bike network.

No changes are proposed to the existing at-grade pedestrian (zebra) crossing in Cooper Street on the western leg of the intersection which is heavily used by pedestrians accessing Strathfield train station.

Proposal

It is proposed to install a concrete pedestrian refuge island on the southern leg (Mosely Street) of the give way controlled cross junction of Cooper Street and Mosely Street. A copy of the design prepared by City of Canada Bay is attached to this report.

The main features of the pedestrian refuge are;

- A two metre wide pedestrian refuge and associated linemarking with a 3.6 metre gap for waiting pedestrian.
- An extension of the 'No Stopping' zone on the western side of Mosely Street, south of Cooper Street, resulting in the loss of two on-street parking spaces (this is in Canada Bay LGA).
- No changes to on-street parking in the Burwood LGA.
- A swept path analysis provided by the City of Canada Bay demonstrates that articulated buses heading westbound in Cooper Street and making a left turn into Mosely Street, and similarly articulated buses heading northbound in Mosely Street and making a right turn into Cooper Street, can be safely accommodated by the proposed design.

Upon review of the design a safety issue that needs addressing is the existing kerb ramp on the south eastern kerb return which could lead vision impaired pedestrians into the centre of the intersection. In order to alleviate this issue it is recommended that the kerb ramp be readjusted to align with the pedestrian refuge as part of the project.

Consultation

Consultation has been conducted by the City of Canada Bay.

Financial Implications

Given the location of the refuge it is proposed that the project be co-funded by Burwood Council and the City of Canada Bay. The total project cost is estimated at \$30,000, therefore, Burwood Council's component will be \$15,000. The proposed project would be completed in June 2019 and funded from the 2018/2019 traffic facilities budget.

Recommendation

That Council approves:

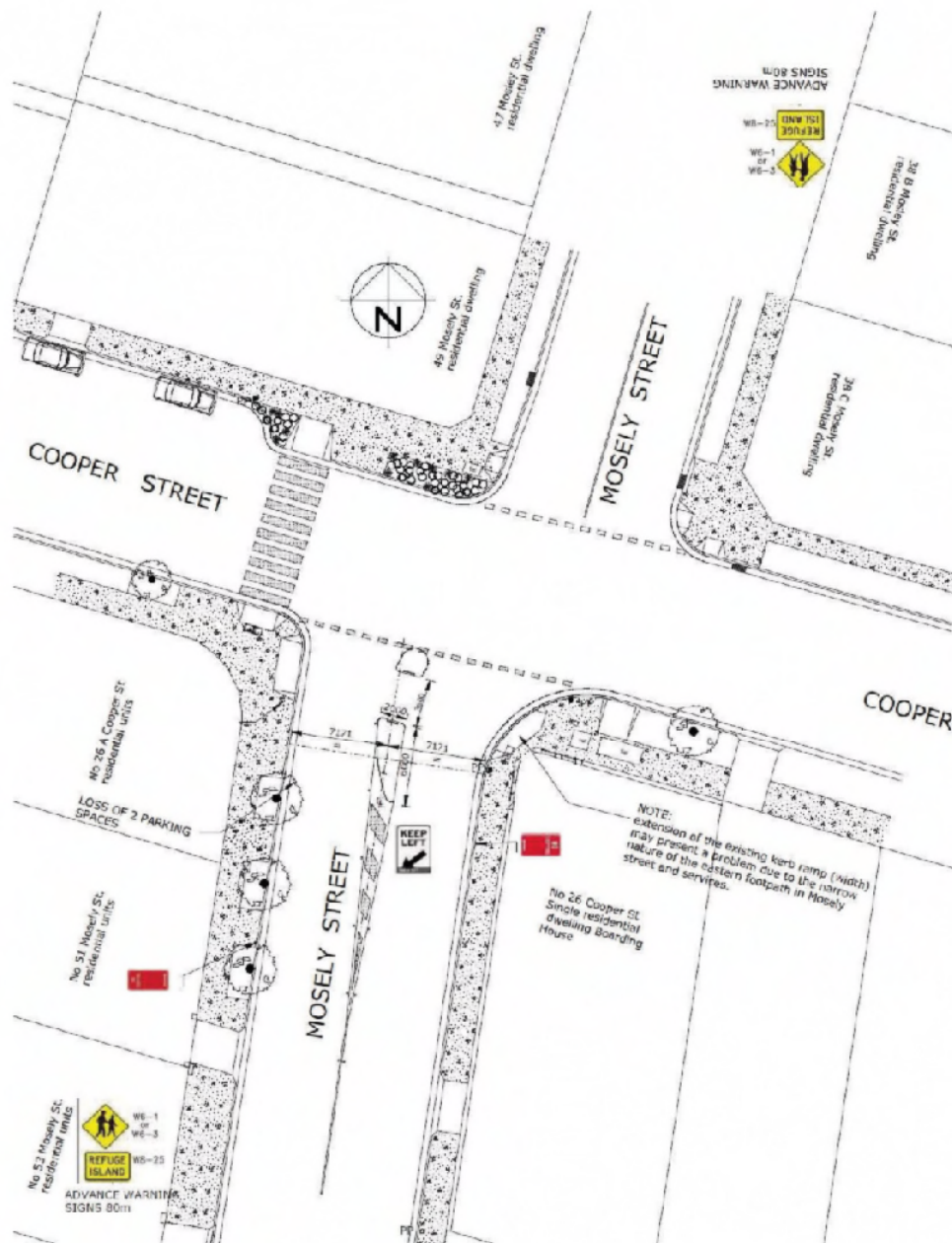
1. The installation of a concrete pedestrian refuge in Mosely Street, immediately south of Cooper Street, along with associated signs and linemarkings as detailed in the attached plan.
2. The adjustment of the ramp on the south eastern kerb return, to align it with the proposed pedestrian refuge.

Attachments

- 1 Mosely Street Pedestrian Refuge Plan

ITEM NUMBER LTC12/19 - ATTACHMENT 1

Mosely Street Pedestrian Refuge Plan





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BURWOOD LOCAL TRAFFIC COMMITTEE MEETING

MINUTES OF THE MEETING OF THE BURWOOD LOCAL TRAFFIC COMMITTEE held at the Council Chamber, Suite 1, Level 2, 1-17 Elsie Street, Burwood on Thursday 2 May 2019 commencing at 9.30am.

ATTENDANCE

Cr John Faker (Mayor) Chairperson
Sgt Trudy Crowther, NSW Police Service
Mr Kristian Calcagno, Roads and Maritime Services
Ms Jodi McKay, State Member for Strathfield
Mr Rabih Bekdache, Transit Systems
Mr Doug Sutherland AM, JP, Burwood Chamber of Commerce

Mr Bruce Macdonnell, General Manager
Ms Kimberly Everett, Deputy General Manager Land, Infrastructure and Environment
Mr John Inglese, Group Manager Assets and Infrastructure
Mr Roberto Di Federico, Manager Traffic and Transport
Mr Robert Ristevski, Engineer – Traffic and Design
Mr Henry Huynh, Traffic Engineering Officer

APOLOGIES

That there were no apologies.

CONFIRMATION OF MINUTES

That the minutes of the Burwood Local Traffic Committee of Burwood held on Thursday 4 April 2019, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

GENERAL BUSINESS

(ITEM LTC12/19) MOSELY STREET STRATHFIELD - INSTALLATION OF PEDESTRIAN REFUGE ISLAND

Summary

The City of Canada Bay has proposed the installation of a pedestrian refuge island on the southern leg of Mosely Street Strathfield, at its intersection with Cooper Street, to provide improved pedestrian amenity. The location falls across the boundary of the Canada Bay and Burwood Local Government Areas (LGA).

MINUTES OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING

2 MAY 2019

The design as proposed has no impact on existing on-street parking in the Burwood LGA and will allow pedestrians to safely cross Cooper Street in two stages. The island will also provide improved separation of opposing vehicle movements by providing a physical barrier in the centre of the road.

Recommendation

That Council approves:

1. The installation of a concrete pedestrian refuge in Mosely Street, immediately south of Cooper Street, along with associated signs and linemarkings as detailed in the attached plan.
2. The adjustment of the ramp on the south eastern kerb return, to align it with the proposed pedestrian refuge.

This concluded the business of the meeting.

(ITEM IN12/19) SAFE & CLEAN TEAM - QUARTERLY PERFORMANCE REVIEW

File No: 19/15908

REPORT BY DEPUTY GENERAL MANAGER, LAND INFRASTRUCTURE & ENVIRONMENT

Summary

This report provides performance information on the Safe & Clean Team for the third quarter of the 2018/19 period – the service is being provided by Quest Effect Pty Ltd.

The Safe & Clean Team operates on a daily basis between the hours of 10am to 6pm. The Safe & Clean Team patrols all main business streets in the Burwood Local Government Area including Burwood Road, Liverpool Road, The Boulevarde, The Strand and Georges River Road as defined in the contract. The Safe & Clean Team, like the name suggests, focuses on ensuring that the main business streets are always clean by removing light litter and providing light cleaning of infrastructure as well as reporting crime activity to Police and all local laws breaches to Council. The Safe & Clean Team provides a physical customer service presence for Council along main business streets. Below is a summary of their performance for the period:

| Activity | January 2019 | February 2019 | March 2019 | Total |
|--|--------------------------|--------------------------|--------------------------|------------------------|
| Rubbish removed from roadway | 1830 L 15 (120L bins) | 2013 L 17 (120L bins) | 2112 L 18 (120L bins) | 5955 50 (120L bins) |
| Shopping trolleys reported and removed from main streets | 89 | 260 | 273 | 622 |
| Advertising posters removed | 45 | 20 | 10 | 75 |
| Report Graffiti on Council Property | 1 | 0 | 0 | 1 |
| Report crime | 0 | 0 | 0 | 0 |
| Small spill clean ups | 60 | 34 | 40 | 134 |
| Distribute information leaflets | 0 | 0 | 0 | 0 |
| Report Road Obstructions/local law breaches | 3 | 10 | 25 | 38 |
| Report maintenance issues | 0 | 0 | 0 | 0 |

Note: The shopping trolleys left on the footpaths were reported to the relevant service provider and removed to a side street. The shopping trolley process has now changed and the Safe & Clean Team will report the trolleys to Council. These shopping trolleys only relate to ones which are sighted on the main business streets as defined in the contract.

The advertising posters were small handwritten signs/notes placed on poles by local residents and they were removed by the Team.

The Road Obstructions relate to illegal dumping sightings and these were reported to Council for investigation.

Rubbish removed from the roadway highlights that Burwood Road has the highest amount of light litter dumped on the street – highest pedestrian traffic.

Overall the presence of the Safe & Clean Team has made a huge impact towards beautification of the main streets and the safety of the local community.

Operational Plan Objective

- 1.1 A safe community for residents, workers and visitors
- 1.2 Maintain clean and attractive streets and public spaces

No Decision – Information Item Only

Attachments

There are no attachments for this report.

(ITEM IN13/19) ANSWERS TO QUESTIONS WITHOUT NOTICE - COUNCIL MEETING OF 16 APRIL 2019

File No: 19/16861

REPORT BY DEPUTY GENERAL MANAGER, CORPORATE GOVERNANCE & COMMUNITY

Summary

At the Council Meeting of 16 April 2019 the following Questions without Notice (QWN) were submitted by Councillors. Council Officers responded to the QWN and Councillors were notified on 30 April 2019 of the outcome of the QWN.

Operational Plan Objective

2.1.3 Ensure transparency and accountability in decision making.

These are now submitted as part of the Council Agenda for Public Notification:

| QUESTIONS WITHOUT NOTICE – COUNCIL MEETING OF 16 APRIL 2019 | |
|--|---|
| Question | Response |
| <p><u>Councillor Lesley Furneaux-Cook</u></p> <p>Question 1:</p> <p>When was the last time Council audited A frames on Burwood Road and surrounding streets, as I have had complaints about A frames blocking the footpath on Railway Parade and Burwood Road near the Uniting Church?</p> | <p><u>Group Manager Compliance</u></p> <p>Compliance conducted another street audit of A frames over the Easter weekend and several unlawful A frames were identified and warning letters were issued. Compliance will continue to monitor and enforce these activities.</p> |
| <p><u>Councillor Lesley Furneaux-Cook</u></p> <p>Question 2:</p> <p>Has Council considered applying for the Community Litter Grants through the EPA?</p> | <p><u>Group Manager Environment & Health</u></p> <p>Council has not applied for community litter grants through the EPA at this time. The Community and Council Litter Prevention grants heavily focus on the tagline 'Don't be a Tosser'. Council was previously successful in securing a litter grant, the campaign was relatively effective however we found the 'Don't be a Tosser' message didn't resonate with a large proportion of our residents. The NSW EPA has made available the campaign collateral and Council will utilise signage and other resources to implement a localised campaign suited to the Burwood LGA.</p> |
| <p><u>Councillor Heather Crichton</u></p> <p>Question 1:</p> <p>Can Council Officers inspect the condition of the bus stop at 25 Victoria Street Burwood, particularly the seat and garbage bin with a</p> | <p><u>Group Manager Assets & Infrastructure</u></p> <p>Council staff have investigated the matter and have organised the replacement of the existing bin and old bus seat with a new 240ltr stainless</p> |

QUESTIONS WITHOUT NOTICE – COUNCIL MEETING OF 16 APRIL 2019

| | |
|---|---|
| view to improving the presentation of this busy location? | steel bin enclosure and a new bench seat. |
|---|---|

No Decision – Information Item Only**Attachments**

There are no attachments for this report.