



# Burwood Council

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## BURWOOD COUNCIL MEETINGS

MINUTES OF THE MEETING OF THE COUNCIL OF BURWOOD held at the Council Chamber, Suite 1, Level 2, 1-17 Elsie Street, Burwood on Tuesday 24 April 2018 commencing at 6.11pm.

**ATTENDANCE** Councillor John Faker (Mayor)  
Councillor Ernest Chan  
Councillor Joseph Del Duca  
Councillor Raj Dixit  
Councillor Lesley Furneaux-Cook (Deputy Mayor)

Mr B Macdonnell, General Manager  
Mr T Briscese, Deputy General Manager Corporate, Governance & Community  
Mr J Inglese, Acting Director Engineering & Operational Services  
Mr B Olsen, Acting Director Planning & Environmental Services  
Mr B Mortimer, Executive Manager Organisation Development  
Ms D Luo, Manager Strategic Planning  
Ms P Viney, Governance Co-ordinator

### OPENING OF MEETING BY THE MAYOR

The Mayor opened the meeting with a prayer and Acknowledgement of Country.

### OPEN FORUM

There was no business for this item.

### APOLOGIES

Councillor Heather Crichton was granted a leave of absence at the Council Meeting of the 27 March 2018. Councillor George Mannah was an apology.

### DECLARATIONS OF INTEREST

Councillor Lesley Furneaux-Cook declared a non-pecuniary interest on Item 25/18 Amendments to Policy - Carrying Out Bonus Development in the Public Interest and on (ITEM 27/18) Proposals for the Extension of the Area of the Burwood Town Centre - Assessment and Further Action as her residential property is in the affected area.

Councillor John Faker declared a less than significant non-pecuniary interest on (ITEM 29/18) Voluntary Planning Agreement - 197-199 Burwood Road Burwood as the directors of the Company travelled with him on the same ANZAC delegation several years ago.

Councillor John Faker declared a less than significant non-pecuniary interest on (ITEM 28/18) Voluntary Planning Agreement - 26 Parnell Street Strathfield as he lives at the northern end of Lucas Road, Burwood.

**DECLARATIONS OF POLITICAL DONATIONS**

There were no declarations of political interests by Councillors.

**CONFIRMATION OF MINUTES****20/18 RESOLVED** *(carried unanimously)*

That the minutes of the meeting of the Council of Burwood held on Tuesday 27 March 2018, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Councillor Joseph Del Duca/Seconded Councillor Ernest Chan)

**ADDRESS BY THE PUBLIC ON AGENDA ITEMS**

Name	Item
Julie Crocker	Item 26/18 Planning Proposal for 1-1A Cheltenham Road Croydon – Rezoning from R3 Medium Density Residential to B6 Enterprise Corridor
Stephen White – Urbis (Town Planner on behalf of applicant)	Item 26/18 Planning Proposal for 1-1A Cheltenham Road Croydon – Rezoning from R3 Medium Density Residential to B6 Enterprise Corridor
Stephen Cox – Turner Architects (Architect on behalf of applicant)	Item 26/18 Planning Proposal for 1-1A Cheltenham Road Croydon – Rezoning from R3 Medium Density Residential to B6 Enterprise Corridor

**CR LESLEY FURNEAUX-COOK LEFT THE MEETING AT 6:12 PM**

**GENERAL BUSINESS****(ITEM 25/18) AMENDMENTS TO POLICY - CARRYING OUT BONUS DEVELOPMENT IN THE PUBLIC INTEREST**

File No: 18/7166

**Summary**

The Policy *Carrying Out Bonus Development in the Public Interest* requires updating to incorporate decisions already made by Council. It should be extended to the Perimeter and Transitional areas of the Burwood Town Centre (BTC), the Strathfield Town Centre (STC) and to the B2 zone along the northern side of Liverpool Road Strathfield and Burwood. The Policy can no longer apply to the BTC Middle Ring and Commercial Core due to the recent amendment to the Burwood Local Environmental Plan (BLEP) 2012. Inclusion of an addition 5% bonus cannot apply in the BTC Commercial Core and Middle Ring and is not recommended for inclusion in the Policy any other areas of the Burwood Local Government Area.

**21/18 RESOLVED** *(carried unanimously)*

1. That Council endorse the draft amended Policy for placement on public exhibition in accordance with Section 705 of the *Local Government Act 1993*.
2. That Council authorise the General Manager to allow further editorial or minor changes to the Policy considered necessary prior to the public exhibition.

3. That the outcome of the public exhibition be reported back to Council.
4. That Council authorise the General Manager to review and adjust the Policy's contribution rates periodically.
5. That Council authorise the General Manager to negotiate special cases of bonus development up to a maximum 5% FSR only where land is dedicated and or works carried out for essential infrastructure of clear documented benefit to the Burwood community that would not otherwise be achieved.

(Moved Councillor Ernest Chan/Seconded Councillor Joseph Del Duca)

### PROCEDURAL MOTION

#### 22/18 RESOLVED *(carried unanimously)*

That (ITEM 27/18) Proposals for the Extension of the Area of the Burwood Town Centre - Assessment and Further Action be moved to the second item for discussion due to Cr Furneaux-Cook's declaration of interest.

(Moved Councillor Ernest Chan/Seconded Councillor Raj Dixit)

### (ITEM 27/18) PROPOSALS FOR THE EXTENSION OF THE AREA OF THE BURWOOD TOWN CENTRE - ASSESSMENT AND FURTHER ACTION

File No: 18/5624

#### Summary

The NSW State Government Planned Precincts program potentially includes rezoning of land in Livingstone, Clarence and Church Streets Burwood, as highlighted in previous resolutions of Council. At the moment, it is considered unlikely that the Department of Planning & Environment (DPE) will consider a separate Planning Proposal for this land. It is appropriate to await greater clarity on the progress of the Burwood-Strathfield-Homebush Precinct. If it does not proceed further consideration can then be given to a Council-initiated Planning Proposal.

#### 23/18 RESOLVED *(carried unanimously)*

1. That Council receives and notes the report and does not proceed with the Planning Proposal at this stage.
2. That Council review these areas as part of the Council's next Burwood Local Environmental Plan update or Planning Precinct Studies.
3. That once further information is received a report be presented to Council.

(Moved Councillor Ernest Chan/Seconded Councillor Joseph Del Duca)

Councillors Ernest Chan and Joseph Del Duca called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Faker	
Councillor Dixit	
Councillor Del Duca	
Councillor Chan	
<b>Total (4)</b>	<b>Total (0)</b>

CR LESLEY FURNEAUX-COOK RETURNED TO THE MEETING AT 6:23 PM

**(ITEM 26/18) PLANNING PROPOSAL FOR 1-1A CHELTENHAM ROAD CROYDON - REZONING FROM R3 MEDIUM DENSITY RESIDENTIAL TO B6 ENTERPRISE CORRIDOR**

File No: 18/13124

**Summary**

The Planning Proposal would add the site to the B6 Enterprise Corridor that applies to the adjoining land fronting Parramatta Road. This is supported in principle with the main issue being potential adverse solar access impacts on the adjoining site to the south. Assessment confirms that the proposed development standards, which are less than in the B6 zone but greater than in the R3 zone, provide an appropriate transition and should enable acceptable outcomes through the normal development assessment process. It is recommended that the Planning Proposal be forwarded to the Department of Planning & Environment for a Gateway Determination.

**24/18 RESOLVED** (*carried unanimously*)

That Council rejects the Planning Proposal as it stands as there have not been substantial planning reasons to change the zoning from R3 to B6.

(Moved Deputy Mayor Lesley Furneaux-Cook/Seconded Councillor Joseph Del Duca)

Councillors Lesley Furneaux-Cook and Joseph Del Duca called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Faker	
Councillor Dixit	
Councillor Del Duca	
Councillor Chan	
Councillor Furneaux-Cook	
<b>Total (5)</b>	<b>Total (0)</b>

**(ITEM 28/18) VOLUNTARY PLANNING AGREEMENT - 26 PARNELL STREET STRATHFIELD**

File No: 18/12161

**Applicant:** Urban Link Pty Ltd  
**Owner:** Seiner Pty Ltd  
**Company Directors:** Steven James Devine and Tanya Maree Devine

**Summary**

A draft Voluntary Planning Agreement (VPA) and Explanatory Note (EN) in connection

with a Modification Application (MA) BD.2016.046 for 26 Parnell Street, Strathfield have now been publicly notified in accordance with the relevant legislation. The draft VPA will provide for the developer to pay a monetary contribution in exchange for additional development on the site. Council's endorsement is now sought to enter into the VPA after the granting of the consent of the MA.

**25/18 RESOLVED** (*carried unanimously*)

1. That Council enter into the VPA for 26 Parnell Street Strathfield for the provision of a monetary contribution of \$290,325 towards public facilities after the granting of the consent for MA BD.2016.046 which would include a condition on the consent requiring that the VPA be entered into.
2. That Council authorise the General Manager to sign the VPA and any related documentation under his Power of Attorney.
3. That Council authorise the General Manager to endorse the minor revisions of the VPA documents prior to execution.
4. That the Developer pay the monetary contribution (dollar value dependent on the final determination of the MA to Council, on or before, the execution of the VPA.
5. That all future monetary contribution rate charged will be at the time of the Council endorsement.

(Moved Deputy Mayor Lesley Furneaux-Cook/Seconded Councillor Ernest Chan)

Councillors Lesley Furneaux-Cook and Ernest Chan called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Faker	
Councillor Dixit	
Councillor Del Duca	
Councillor Chan	
Councillor Furneaux-Cook	
<b>Total (5)</b>	<b>Total (0)</b>

**(ITEM 29/18) VOLUNTARY PLANNING AGREEMENT - 197-199 BURWOOD ROAD BURWOOD**

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File No: 18/12714

**Applicant:** Urban Link Pty Ltd  
**Owner:** Afar Investments Pty Ltd  
**Company Directors:** Joseph Shalala and Peter Shalala

**Summary**

A draft Voluntary Planning Agreement (VPA) and Explanatory Note (EN) in connection with Development Application (DA) BD.2017.053 for 197-199 Burwood Road, Burwood have now been publicly notified in accordance with the relevant legislation. The draft VPA will provide for the developer to pay a monetary contribution in exchange for additional development on the site. Council's endorsement is now sought to enter into the VPA after the granting of the consent of the DA.

**26/18 RESOLVED** *(carried unanimously)*

1. That Council enter into the VPA for 197-199 Burwood Road, Burwood for the provision of a monetary contribution of \$353,850 towards public facilities after the granting of the consent for DA which would include a condition on the consent requiring that the VPA be entered into.
2. That Council authorise the General Manager to sign the VPA and any related documentation under his Power of Attorney.
3. That Council authorise the General Manager to endorse the minor revisions of the VPA documents prior to execution.
4. That the Developer pay the monetary contribution (dollar value dependent on the final determination of the DA) to Council, on or before, the execution of the VPA.

(Moved Deputy Mayor Lesley Furneaux-Cook/Seconded Councillor Ernest Chan)

Councillors Lesley Furneaux-Cook and Ernest Chan called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

<b>FOR</b>	<b>AGAINST</b>
Councillor Faker	
Councillor Dixit	
Councillor Del Duca	
Councillor Chan	
Councillor Furneaux-Cook	
<b>Total (5)</b>	<b>Total (0)</b>

### **(ITEM 30/18) ADOPTION - REVISED COUNCILLORS' EXPENSES AND FACILITIES POLICY**

File No: 17/58947

#### **Summary**

Section 252 (1) of the *Local Government Act 1993* (the Act) requires that the Council must, within the first 12 months of each term of Council, adopt a policy concerning the payment of expenses incurred and facilities provided to the Mayor and Councillors. The Councillors' Expenses and Facilities Policy has been reviewed and is submitted to Council for adoption.

**27/18 RESOLVED** *(carried unanimously)*

That Council adopt the Revised – Councillors' Expenses and Facilities Policy 2017-2018 in accordance with Section 252 (1) of the *Local Government Act 1993*.

(Moved Councillor Ernest Chan/Seconded Councillor Joseph Del Duca)

### **(ITEM 31/18) ADOPTION - REVISED OUT OF POCKET EXPENSES**

File No: 18/3314

#### **Summary**

The Out of Pocket Expenses Policy has been reviewed in line with the normal review

process and is now submitted to Council for adoption.

**28/18 RESOLVED** (*carried unanimously*)

That Council adopt the Revised – Out of Pocket Expenses Policy.

(Moved Councillor Ernest Chan/Seconded Councillor Joseph Del Duca)

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**(ITEM 32/18) AGEING STRATEGY 2011 - 2016 AND MULTICULTURAL STRATEGY 2013 - 2016 OUTCOMES AND PROPOSED FUTURE ACTIONS**

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File No: 18/8946

**Summary**

Council's Multicultural Strategy and Ageing Strategy both concluded in 2016. They were not renewed due to the policy of Council amalgamations pursued at the time by the State government. With the abandonment of Council mergers, there is now an opportunity to revisit these significant plans.

The Multicultural Strategy and Ageing Strategy were developed in consultation with local residents, businesses and key providers of relevant services, and sought to ensure that both seniors and people from culturally and linguistically diverse backgrounds have equitable opportunity to participate in social, cultural and civic life in the Burwood Local Government Area.

This report presents a number of key achievements resulting from the implementation of both strategies and recommends the development of new plans for these key community sectors.

**29/18 RESOLVED** *(carried unanimously)*

That Council approves the development of new Multicultural and Ageing Strategies in the 2018-2019 financial years to replace the strategies which have been completed.

(Moved Deputy Mayor Lesley Furneaux-Cook/Seconded Councillor Joseph Del Duca)

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**(ITEM 33/18) DISCLOSURE OF PECUNIARY INTERESTS - IHAP PANEL MEMBERS PRIMARY RETURNS**

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File No: 18/12124

**Summary**

In accordance with Clause Section 450A of the *Local Government Act 1993*:

- the General Manager must keep a Register of Pecuniary Interest Returns
- the Chair must arrange for the tabling of the Returns at the first meeting of the IHAP

**30/18 RESOLVED** *(carried unanimously)*

That the Primary Disclosures by IHAP Panel Members (Pecuniary Interest) Returns primary returns be noted and accepted as tabled.

(Moved Deputy Mayor Lesley Furneaux-Cook/Seconded Councillor Ernest Chan)



**(ITEM 34/18) INVESTMENT REPORT AS AT 31 MARCH 2018**

File No: 18/12809

**Summary**

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

**31/18 RESOLVED** *(carried unanimously)*

1. That the investment report for 31 March 2018 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

(Moved Deputy Mayor Lesley Furneaux-Cook/Seconded Councillor Ernest Chan)

**(ITEM 35/18) CIVICRISK MUTUAL - 2018 INSURANCE POOL STUDY TOUR AND PUBLIC RISK INSURANCE MANAGEMENT CONFERENCE IN THE USA**

File No: 18/12917

**Summary**

CivicRisk Mutual consists of 16 Councils and they annually choose three representatives to attend a Study Tour, either in the United States or the United Kingdom. These locations are chosen because of particularly related conferences, being held in conjunction with a study tour of a number of similar governed insurance pools in those countries.

It was decided by the CivicRisk Mutual Management Committee to send delegates to this year's Public Risk Insurance Management Association Annual Conference (PRIMA) in the United States at Indianapolis Indiana, in conjunction with meeting with Local Government insurance pools in Madison Wisconsin, Indianapolis Indiana, Chicago Illinois, Columbus Ohio and Washington DC in June 2018.

**32/18 RESOLVED** *(carried unanimously)*

1. That Council approve the attendance of the Executive Manager Organisation Development, Mr Brian Mortimer, at the United States 2018 PRIMA annual conference in Indianapolis Indiana and associated insurance pool meetings in Madison Wisconsin, Indianapolis Indiana, Chicago Illinois, Columbus Ohio and Washington DC from 31 May 2018 until 17 June 2018, as a delegate representing the CivicRisk Mutual Management Committee.
2. That a report to Council be prepared by Mr Mortimer at the conclusion of the tour.

(Moved Councillor Ernest Chan/Seconded Councillor Raj Dixit)

**(ITEM 36/18) DELIVERY PROGRAM 2013/17 - QUARTERLY REPORT FOR THE PERIOD ENDING 31 MARCH 2018**

File No: 18/13357

**Summary**

Following the introduction of the Integrated Planning and Reporting framework in 2009, Section 404(5) of the *Local Government Act 1993* requires that the General Manager

provide progress reports to the Council, at least every six months, as to its progress with respect to the principal activities detailed in its Delivery Program.

As per Burwood Council's Delivery Program 2013-2017 (Strategic Goal 2.1.2), a review of the Program is to be presented to Council on a quarterly basis.

**33/18 RESOLVED** (*carried unanimously*)

That Council endorse the Delivery Program 2013-2017 Quarterly Report for the period ending 31 March 2018.

(Moved Councillor Joseph Del Duca/Seconded Councillor Ernest Chan)

## REPORTS OF COMMITTEES

### **(ITEM RC4/18) APRIL 2018 BURWOOD LOCAL TRAFFIC COMMITTEE MEETING MINUTES**

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File No: 18/13688

#### **Summary**

Attached are the Minutes of the Burwood Local Traffic Committee meeting from its meeting of April 2018. The Minutes are hereby submitted to the Ordinary Council Meeting for consideration and adoption by Council.

**34/18 RESOLVED** (*carried unanimously*)

That the minutes of the Burwood Local Traffic Committee meeting of April 2018 be noted and the recommendations of the Committee as detailed below be adopted as a resolution of the Council.

#### **(ITEM LTC2/18) BOUNDARY STREET, CROYDON - NEW 'NO PARKING' AREA**

##### ***Recommendations***

That Council approve the conversion of the existing 'No Stopping' restrictions to 'No Parking' restrictions on the southern side of Boundary Street for a length of 10.0 metres immediately east of the entry driveway to PLC's Hamilton campus.

#### **(ITEM LTC3/18) PLYMOUTH STREET, ENFIELD - PARKING RESTRICTIONS TO IMPROVE TRAFFIC FLOW**

##### ***Recommendation***

That Council approves the installation of a 10 metre No Parking restriction in Plymouth Street along the side boundary of No. 46 Beaumaris Street extending in a westwards direction from 2 metres west of the eastern boundary of 46 Beaumaris Street.

#### **(ITEM LTC4/18) RAILWAY CRESCENT, BURWOOD - NO RIGHT TURN RESTRICTIONS ONTO WENTWORTH ROAD**

##### ***Recommendations***

1. That Council approve the installation of 'No Right Turn' restrictions for vehicles exiting Railway Crescent onto Wentworth Road.
2. That Council approve the installation of a concrete median splitter island in Railway Crescent, Burwood at Wentworth Road including a kerb blister islands and all relevant signs and linemarking per the plan in the report.
3. That a Traffic Management Plan be prepared and submitted to RMS for approval

to restrict the right turn out of Railway Crescent.

### **(ITEM LTC5/18) APPIAN WAY, BURWOOD - INSTALLATION OF PEDESTRIAN REFUGE AT INTERSECTION WITH BURWOOD ROAD**

#### ***Recommendation***

That Council install a pedestrian refuge in Appian Way at Burwood Road and reconstruct the kerb ramps including relevant signs and linemarking as per the attached plan in the report.

### **(ITEM LTC6/18) QUEEN STREET, CROYDON - RELOCATION OF BUS ZONE**

#### ***Recommendations***

1. That Council approve the two existing bus stops and associated bus zones on the northern side of Queen Street between Webb Street and Acton Street be rationalised into one bus stop and associated 30 metre bus zone to be located approximately 55 metres west of Acton Street and the redundant bus zones be replaced with 'No Stopping' signs.
2. That Council approve a new concrete hard stand area be installed at the new bus stop and the bus shelter be relocated from Bus Stop ID 213230 Queen Street west of Acton Street to the new bus stop.

### **(ITEM LTC7/18) 17 STANLEY STREET BURWOOD - REQUEST FOR MOBILITY PARKING**

#### ***Recommendation***

That Council approve the installation of one on-street mobility parking space in front of property No. 17 Stanley Street Burwood as per the plan in the report.

(Moved Councillor Ernest Chan/Seconded Councillor Raj Dixit)

## **INFORMATION ITEMS**

### **(ITEM IN14/18) ANSWERS TO QUESTIONS WITHOUT NOTICE - COUNCIL MEETING OF 27 MARCH 2018**

File No: 18/11710

#### **Summary**

At the Council Meeting of 27 March 2018 the following Questions without Notice (QWN) were submitted by Councillors. Council Officers responded to the QWN and Councillors were notified on 11 April 2018 of the outcome of the QWN.

These are now submitted as part of the Council Agenda for Public Notification:

<b>QUESTIONS WITHOUT NOTICE – COUNCIL MEETING OF 27 MARCH 2018</b>	
<b>Question</b>	<b>Response</b>
<b><u>Cr Joseph Del Duca</u></b>  <b>Question 1:</b>  What community health initiatives (if any) does Burwood Council currently provide for	<u>Acting Senior Manager Community Library</u>  NSW Health and the Primary Health Network (PHN) are the government agencies responsible for delivering the major

<p>local residents?</p>	<p>community health initiatives. However, Council sometimes plays a role in relation to specific local health issues identified through social planning. A current initiative is a project to tackle youth mental health, which was identified as the most significant area of concern for young residents in a youth survey conducted by Council staff in 2016. Commonwealth grant funding of \$50,000 has recently been secured for the project.</p> <p>Council Officers are also working with the regional PHN to raise awareness of immunisation services available to local families with preschool aged children through information provision at Council's community events and family programs.</p>
<p><b><u>Cr Joseph Del Duca</u></b></p> <p><b>Question 2:</b></p> <p>How many Mayoral Minutes has the Mayor raised over the past 12 ordinary Council Meetings?</p>	<p><b><u>Governance Co-ordinator</u></b></p> <p>There have been 12 Mayoral Minutes tabled at Council Meetings from May 2017-March 2018. All Mayoral Minutes can be found on Council's website under <a href="http://www.burwood.nsw.gov.au/mayoral_minutes_landing_page.html">http://www.burwood.nsw.gov.au/mayoral_minutes_landing_page.html</a></p>
<p><b><u>Cr Lesley Furneaux-Cook</u></b></p> <p><b>Question 1:</b></p> <p>What measures are being taken to stop continued non-compliance (as per petition on 39-47 Belmore Street, Burwood) on operating construction works?</p>	<p><b><u>Senior Manager Compliance</u></b></p> <p>Twenty infringements have been issued to the building site for non-compliance with their development consent working hours. The repeated offences have resulted in the Order process commencing with a Notice being served upon the builders on Thursday 5 April which requires the building site to strictly comply with their consent conditions. Non-compliance with Orders will result in Court action with view of Court Orders being obtained.</p>
<p><b><u>Cr Lesley Furneaux-Cook</u></b></p> <p><b>Question 2:</b></p> <p>When will be first IHAP Meeting be held and how will it be advertised?</p>	<p><b><u>Governance Co-ordinator</u></b></p> <p>The first IHAP meeting will be held on 10 April 2018. Advertising will be via Council website under the specific webpage dedicated to IHAP <a href="http://www.burwood.nsw.gov.au/development/independent_hearing_assessment_panel/ihap_home_page.html">http://www.burwood.nsw.gov.au/development/independent_hearing_assessment_panel/ihap_home_page.html</a> for interested persons. Councillors will also receive the Agenda and Minutes via the Councillor Portal.</p>

**No Decision – Information Item Only**

**(ITEM IN15/18) PETITIONS**

File No: 18/11712

**Summary**

Petitions received are reported to Council on a monthly basis. Council has received one petition since the last Council Meeting.

**Background**

<b>Date Received</b>	<b>Petition Subject</b>	<b>No. of Households and Businesses within the LGA</b>	<b>No. of Households outside the LGA</b>	<b>Responsible Council Division</b>
14 March 2018	BD.2016.182 – 7 Dickinson Avenue Croydon – Alterations and Additions to an Existing Boarding House – Review of the Original Refusal	19	0	Land, Infrastructure and Environment

**Comments**

That Council notes that the Petition has been referred to the appropriate Council Officers for attention.

**No Decision – Information Item Only****(ITEM IN16/18) POWER OF ATTORNEY FOR THE GENERAL MANAGER - 30 NOVEMBER 2017 TO 28 FEBRUARY 2018**

File No: 18/12851

**Summary**

At the Council Meeting of 24 October 2017 Council resolved to delegate to Bruce Gordon Macdonnell, then Acting General Manager, a prescribed Power of Attorney. The prescribed Power of Attorney remains in place since Council appointed Bruce Gordon Macdonnell the General Manager at the Council Meeting of 27 March 2018.

The resolution included a request for a report to Council every three months on all documents signed under the prescribed power of attorney.

Council notes that the following (one) document was signed under power of attorney between 30 November 2017 and 28 February 2018:

1. Voluntary Planning Agreement (VPA) in exchange for additional development and in lieu of visitor parking for 29 George Street Burwood between Stewards Foundation of Christian Brethren (ABN 57 246 942 90715) and Burwood Council (ABN 84 362 114 428) on 15 January 2018. Presented to Council on 25 October 2016, Item No 61/16.

**No Decision – Information Item Only**

**(ITEM IN17/18) MAYORAL DISCRETIONARY GRANTS - SMALL DONATIONS MADE FOR THE PERIOD ENDING 31 MARCH 2018**

File No: 18/12854

**Summary**

The Discretionary Grants – Small Donations Policy was reviewed by Council and adopted on 6 February 2018. As part of the Policy requirements a list of donations made is to be reported to Council on a quarterly basis. The attached table details the Discretionary Grants for the March quarter ending 2018.

**No Decision – Information Item Only****(ITEM MM10/18) CONDITIONS OF CONSENT, ELECTRICITY POLES AND INFRASTRUCTURE - BURWOOD TOWN CENTRE**

File No: 18/14507

**Summary**

As new developments occur in the Burwood Town Centre, it has been brought to my attention that Council should be looking to the beautification of the Burwood Town Centre.

One option would be, where possible, to have electrical infrastructure such as light poles and overhead cables removed and replaced with new multi-functional poles and underground cabling.

Given the great difficulty and cost in relocating existing electrical infrastructure I recommend that the General Manager investigates whether a set of standard consent conditions can be established and imposed onto new developments that require the moving or realigning of electricity poles.

The conditions should obligate the developer to:

- Relocate all overhead cables and services underground, and/or
- Install one of Council's approved Multi-Functional Poles in place of any existing light pole that requires realignment.

This would not only assist in beautifying the streetscape of the town centre but will provide opportunity to install new lighting that is more energy efficient and will ultimately reduce the overall running costs to Council as well as assist in reducing greenhouse gas emissions.

**35/18 RESOLVED** *(carried unanimously)*

The General Manager investigates whether a set of standard consent conditions can be established and imposed on new developments that require the moving or realigning of electricity poles:

- Ausgrid is to be consulted as part of the investigation.
- A final report be prepared for Council approval.

**(ITEM MM8/18) SHOPFRONT IMPROVEMENT PROGRAM**

File No: 18/13909

**Summary**

After engaging with many local business owners it has been brought to my attention that there is a need to improve the appearance of the Burwood Town Centre to provide a more attractive city centre for visitors and customers.

Burwood is undergoing exciting changes as many new developments begin to improve the look of the town centre. In order to capitalise on these changes, I recommend that the General Manger investigate the development of a 'Shopfront Improvement Program (SIP)' for the Burwood Road corridor.

The SIP should aim to improve shopfronts and building façades along Burwood Road as a means of supporting the growth of local businesses, improving the local environment and raising the image of the town centre amongst locals and visitors.

At this stage the trial would be for Burwood Road, funding would be limited to \$50,000 where Council would be prepared to contribute 50% of the overall cost of the upgrade up to a maximum of \$5,000. For example, if the owner invests \$2,000, Council will provide \$1,000. This could potentially include upgrades such as façade painting, tiling, awning improvements, signage updates, outdoor dining shade structures etc.

In addition, a presentation to be made to the new Multicultural Advisory Committee for feedback before going to Council.

**36/18 RESOLVED** *(carried unanimously)*

1. The General Manager investigates the development of a Shopfront Improvement Program (SIP) for the Burwood Road corridor, as a trial within the Burwood Town Centre.
2. A program guide is developed that includes the necessary requirements, a checklist and an application form.
3. A presentation to be made to the new Multicultural Advisory Committee once the above program guide is completed for feedback prior to going to Council.

**(ITEM MM9/18) CHURCH FACADE LIGHTING PROGRAM - BURWOOD TOWN CENTRE**

File No: 18/13946

**Summary**

There are currently two churches that front Burwood Road and one church that fronts Railway Parade (just west of Burwood Road) that fall within the Burwood Town Centre boundary. These churches contribute to the local streetscape and are important landmarks to the local community.

In keeping with the proposed shop improvement initiative, it is recommended that the General Manager investigates the development of a 'Church Façade Lighting Program' for the three churches within the Burwood Town Centre.

Given that an architectural lighting requires professional expertise and specialised skill,

the program should focus on engaging the relevant professionals with a view to investigating appropriate layout, height, distribution of the lights, type of lighting, and lighting mounts used.

At this stage a total of \$30,000 is to be allocated to this program (\$10,000 to each church).

**37/18 RESOLVED** (*carried unanimously*)

1. The General Manager investigates the development of a Church Façade Lighting Program for the three churches within the Burwood Town Centre.
2. A church lighting design specification is prepared in consultation with the three churches.
3. A final report is prepared for Council approval.

### QUESTIONS WITHOUT NOTICE

The following Questions Without Notice were submitted at the Meeting:

**Cr Lesley Furneaux-Cook**

**Question 1:**

How do we ensure non-contamination of recycling in our bins from home owners and is the information provided in different languages?

**Question 2:**

IHAP – If the Community Member has a conflict of interest and cannot vote, what are the provisions for an alternate to be available for the item?

**Cr Joseph Del Duca**

**Question 1:**

What support/initiatives does Burwood Council provide for new/expectant mothers living the local government area?

**Question 2:**

What guidelines currently exist in relation to multicultural signage on commercial fronts in the local government area?

This concluded the business of the meeting and Council rose at 7.45 pm.

Confirmed this 22 May 2018

**MAYOR**