



# Burwood Council

heritage ▪ progress ▪ pride

## BURWOOD COUNCIL MEETINGS

MINUTES OF THE MEETING OF THE COUNCIL OF BURWOOD held at the Council Chamber, Suite 1, Level 2, 1-17 Elsie Street, Burwood on Tuesday 25 July 2017 commencing at 6.06 pm.

### ATTENDANCE

Councillor Sally Deans  
Councillor Lesley Furneaux-Cook  
Councillor George Mannah (Deputy Mayor - Chair)  
Councillor Justin Taunton

Mr M McMahon, General Manager  
Mr T Briscese, Deputy General Manager Corporate, Governance & Community  
Mr B Macdonnell, Deputy General Manager Land, Infrastructure & Environment  
Mr B Mortimer, Manager Organisation Development  
Mr B Olsen, Manager Building & Development  
Mr J Inglese, Senior Manager Assets & Design  
Mr H Gavrilis, Manager Environment & Health  
Ms D Luo, Manager Strategic Planning  
Ms P Viney, Governance Co-ordinator

### OPENING OF MEETING BY THE DEPUTY MAYOR

The Deputy Mayor opened the meeting with a prayer and acknowledgement of country.

### OPEN FORUM

There was no business for this item.

### APOLOGIES

**64/17 RESOLVED** Councillors John Faker and Tony Doueihy were an apology.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Justin Taunton)

### DECLARATIONS OF INTEREST

There were no declarations of interests by Councillors.

### DECLARATIONS OF POLITICAL DONATIONS

There were no declarations of political interests by Councillors.

### CONFIRMATION OF MINUTES

**65/17 RESOLVED** That the minutes of the meeting of the Council of Burwood held on Tuesday 27 June 2017, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Justin Taunton)

**ADDRESS BY THE PUBLIC ON AGENDA ITEMS**

<b>Name</b>	<b>Item</b>
Stephen Davies	(Item 40/17) Consideration of Potential Heritage Item - Ely House - 122-126 Burwood Road Burwood
Matthew Daniel Pacific Planning	(ITEM 42/17) Planning Proposal - 68-72 Railway Parade and 2-10 Oxford Street Burwood
Heather Gough-fuller	(ITEM 42/17) Planning Proposal - 68-72 Railway Parade and 2-10 Oxford Street Burwood
Jon Breen Historical Society	(Item 40/17) Consideration of Potential Heritage Item - Ely House - 122-126 Burwood Road Burwood
Cecily Gray Historical society	(Item 40/17) Consideration of Potential Heritage Item - Ely House - 122-126 Burwood Road Burwood
Sally Bock Burwood Public School P&C Association	(ITEM 42/17) Planning Proposal - 68-72 Railway Parade and 2-10 Oxford Street Burwood

**GENERAL BUSINESS****(ITEM 40/17) CONSIDERATION OF POTENTIAL HERITAGE ITEM - ELY HOUSE - 122-126 BURWOOD ROAD BURWOOD**

File No: 17/6436

**Summary**

Council, at its 22 November 2016 meeting, considered the potential heritage listing of Ely House at 122-126 Burwood Road Burwood. Council resolved to defer the matter to enable the owner to make a written submission. This report discusses the submission which has since been received.

**66/17 RESOLVED** *(carried unanimously)*

1. That Council endorse the preparation of a Planning Proposal for the heritage listing of Ely House at 122-126 Burwood Road Burwood and submit the Planning Proposal to NSW Planning and Environment for a Gateway Determination.
2. That subject to the Gateway Determination, the Planning Proposal be publicly exhibited and consultation with any relevant public authorities be undertaken.
3. That the results of the public exhibition and consultation be reported back to Council.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Sally Deans)

Councillors Lesley Furneaux-Cook and Sally Deans called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Furneaux-Cook	
Councillor Deans	
Councillor Mannah	
Councillor Taunton	
<b>Total (4)</b>	<b>Total (0)</b>

**MOTION**

**67/17** That (Item 41/17) Consideration of Inclusion in a Heritage Conservation Area - 55 Liverpool Road Burwood Heights be moved for discussion after Item 42/17.

(Moved Councillor Justin Taunton/Seconded Councillor Lesley Furneaux-Cook)

**(ITEM 42/17) PLANNING PROPOSAL - 68-72 RAILWAY PARADE AND 2-10 OXFORD STREET BURWOOD**

File No: 17/32065

**Summary**

The Planning Proposal (PP) for 68-72 Railway Parade and 2-10 Oxford Street Burwood seeks to increase the maximum building height and Floor Space Ratio (FSR) for the subject land up to 58m and 5.45:1 respectively. An external assessment of the PP found insufficient justification for the scale of the development proposed (18 storeys) and found that the proposal would be more appropriate if limited to a maximum of 12 storeys. It is recommended that Council forward the PP to the NSW Department of Planning & Environment (DPE) for a Gateway Determination, only after the PP is revised in accordance with the consultant's recommendations.

**68/17 RESOLVED**

That the planning proposal for 68-72 Railway Parade and 2-10 Oxford Street Burwood to seek to increase the maximum building height and Floor Space Ratio (FSR) for the subject land up to 58m and 5.45:1 respectively be refused for the following reasons:

1. There is no justification for the planning proposal's uplift in height and density in any strategic plans or studies.
2. The planning proposal compromises the hierarchy of heights established by LEP 2012 between the Burwood and Strathfield Town Centres.
3. The planning proposal has significant impacts on the amenity of the surrounding residents and school community.
4. The planning proposal has significant overshadowing and overlooking on the playground of Burwood public School.
5. The bulk of the building as viewed from Railway Parade will dominate the streetscape and have adverse visual impact.
6. There is no documentation outlining the impacts of the planning proposal on nearby heritage items.
7. There is lack of modulation in the building as presented in the plans.
8. A precedent will be set of taller buildings outside the Burwood and Strathfield Town Centres and for the rest of Oxford Street.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Sally Deans)

Councillors Lesley Furneaux-Cook and Sally Deans called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Furneaux-Cook	Councillor Taunton
Councillor Deans	
Councillor Mannah	
<b>Total (3)</b>	<b>Total (1)</b>

### **(ITEM 41/17) CONSIDERATION OF INCLUSION IN A HERITAGE CONSERVATION AREA - 55 LIVERPOOL ROAD BURWOOD HEIGHTS**

File No: 17/31837

#### **Summary**

Council, at its 22 March 2016 meeting, resolved to progress the inclusion of three Liverpool Road properties within the Appian Way Heritage Conservation Area. A submission was received in respect to 55 Liverpool Road Burwood Heights during the extended exhibition period of the Planning Proposal involving several heritage matters. This report discusses the submission and recommends that Council endorse the inclusion of the property in the Heritage Conservation Area.

#### **69/17 RESOLVED** *(carried unanimously)*

1. That Council endorses 55 Liverpool Road Burwood Heights for inclusion in the Appian Way Heritage Conservation Area.
2. That Council use its authorisation to exercise delegation in the making of an LEP to give effect to the Planning Proposal and progress the LEP to notification.
3. That the affected property owner(s) be advised of Council's resolution.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Justin Taunton)

Councillors Lesley Furneaux-Cook and Justin Taunton called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Furneaux-Cook	
Councillor Deans	
Councillor Mannah	
Councillor Taunton	
<b>Total (4)</b>	<b>Total (0)</b>

### **(ITEM 44/17) DRAFT VOLUNTARY PLANNING AGREEMENT - 180-186 BURWOOD ROAD AND 7-9 BURLEIGH STREET, BURWOOD**

File No: 17/31729

#### **Summary**

A draft Voluntary Planning Agreement (VPA) and Explanatory Note (EN) prepared in connection with a Development Application (DA) for 180-186 Burwood Road and 7-9 Burleigh Street Burwood have been publicly notified in accordance with the relevant legislation. The draft VPA provides for the developer to pay a monetary contribution to Council towards the provision, augmentation and/or improvements of open space, community facilities or other public facilities as determined by Council, in exchange for

additional development on the site. Council's endorsement is sought to enter into the VPA.

**70/17 RESOLVED** *(carried unanimously)*

1. That Council enter into the VPA for Nos. 180-186 Burwood Road and 7-9 Burleigh Street Burwood for the provision of a monetary contribution of \$1,076,988.00 towards public facilities after the granting of the consent for the Development Application, which would include a condition of consent requiring that the VPA be entered into.
2. That Council authorise the General Manager to sign the VPA and any related documentation under his Power of Attorney.
3. That Council authorise the General Manager to endorse the minor revisions of the VPA documents prior to execution.
4. That the Developer pay the monetary contribution (dollar value dependant on the final determination of the Development Application in relation to floor space) to Council, on or before, the execution of the VPA by Council.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Justin Taunton)

Councillors Lesley Furneaux-Cook and Justin Taunton called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

<b>FOR</b>	<b>AGAINST</b>
Councillor Furneaux-Cook	
Councillor Deans	
Councillor Mannah	
Councillor Taunton	
<b>Total (4)</b>	<b>Total (0)</b>

**(ITEM 45/17) CONSULTATION WITH LANDOWNERS REGARDING PLANNING CONTROLS FOR WESTERN SIDE OF BYER STREET AND NOS. 12A, 14, 16 AND 18 PLYMOUTH STREET, ENFIELD**

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File No: 16/50769

**Summary**

Council had previously investigated the planning controls for properties in Byer Street and part of Plymouth Street Enfield. Council subsequently resolved to allow floor space ratio (FSR) and building height increases for Nos. 7-37 Byer Street and Nos. 12A, 14, 16 and 18 Plymouth Street, with a road widening at the front of Nos. 7-37 Byer Street, and consult with landowners in the area. This report outlines the proposed planning controls and results of the landowners' consultation. It is recommended that no further works be undertaken on this matter.

**71/17 RESOLVED** *(carried unanimously)*

1. That Council note the results of the landowners' consultation regarding the proposed planning controls for the western side of Byer Street and Nos. 12A, 14, 16 and 18 Plymouth Street, Enfield.

2. That progression of the proposed planning controls by the preparation of a Planning Proposal is not recommended in view of the amount of potential work ahead, and the low response and lack of strong support from landowners in the area.
3. That the landowners who have made a submission to Council on the matter be advised of the Council resolution in writing.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Sally Deans)

Councillors Lesley Furneaux-Cook and Sally Deans called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

<b>FOR</b>	<b>AGAINST</b>
Councillor Furneaux-Cook	
Councillor Deans	
Councillor Mannah	
Councillor Taunton	
<b>Total (4)</b>	<b>Total (0)</b>

#### **(ITEM 46/17) 16 WHITE STREET (PART) STRATHFIELD - LAND ACQUISITION FOR ROAD WIDENING**

File No: 17/18387

##### **Summary**

In 2011 and 2013 St John of God Health Care Incorporated advised that Council had acquired part of 16 White Street, Strathfield from them for the purpose of road widening in 1970. Further investigation revealed that the road widening had in fact taken place, but Council has no record of formally acquiring the land. St John of God Health Care Inc have now requested that the land be officially transferred to Council's ownership.

#### **72/17 RESOLVED** *(carried unanimously)*

1. That approval be given for the transfer of land being part 16 White Street Strathfield known as Lot 1 DP 542364 from St John of God Health Care Inc to Council for nil consideration (\$1 if required), and that such land be dedicated as a public road.
2. That the General Manager be authorised to sign all relevant documents under Power of Attorney.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Justin Taunton)

#### **(ITEM 47/17) DELIVERY PROGRAM 2013/17 - QUARTERLY REPORT FOR THE PERIOD ENDING 30 JUNE 2017**

File No: 17/32025

##### **Summary**

Following the introduction of the Integrated Planning and Reporting framework in 2009, Section 404(5) of the *Local Government Act 1993* requires that the General Manager provide progress reports to the Council, at least every six months, as to its progress with respect to the principal activities detailed in its Delivery Program.

As per Burwood Council's Delivery Program 2013/17 (Strategic Goal 2.1.2), a review of the Program is to be presented to Council on a quarterly basis.

**73/17 RESOLVED** (*carried unanimously*)

That Council endorse the Delivery Program 2013/17 Quarterly Report for the period ending 30 June 2017.

(Moved Councillor Justin Taunton/Seconded Councillor Sally Deans)

**(ITEM 48/17) REFERRAL OF THE ANNUAL FINANCIAL REPORTS FOR 2016-2017 TO COUNCIL'S AUDITOR**

File No: 17/30431

**Summary**

Council's financial reports must be in accordance with the *Local Government Act 1993* (the Act) and *Local Government (General) Regulation 2005* (the Regulation), the Australian Accounting Standards, the Local Government Code of Accounting Practice and Financial Reporting and the Local Government Asset Accounting Manual. This is to ensure that the financial reports for each year fairly present the Council's operating result and financial position for the year.

In accordance with Section 413 of the Act, Council's Annual Financial Reports must be authorised for referral to the Auditor for audit.

**74/17 RESOLVED** (*carried unanimously*)

That in accordance with Section 413(2)(c) of the *Local Government Act 1993* and Clause 215 of the *Local Government (General) Regulation 2005*, Council resolve the following:

1. That authority is granted to the Mayor, the Deputy Mayor, the General Manager and Responsible Accounting Officer to sign the Statements by Councillors and Management for the General Purpose Financial Reports and the Special Purpose Financial Reports for the year ended 30 June 2017.
2. That the signed statements be attached to the 2016-2017 Unaudited Annual Financial Reports and presented to Council's Auditor for the completion of the audit.
3. That the Auditor be invited to attend the Audit Committee Meeting in September 2017 that will review the Annual Financial Reports and also to attend the Council Meeting that is to adopt the audited Annual Financial Reports.

(Moved Councillor Justin Taunton/Seconded Councillor Sally Deans)

**(ITEM 49/17) EXTENSION OF COLLECTION CONTRACT FOR MIXED SOLID WASTE, RECOVERABLE ORGANICS AND RECYCLABLES**

File No: 17/30834

**Summary**

This report seeks Council approval to extend the existing waste and recycling collection contracts until 30 June 2019 to allow sufficient time for the development of a proper and considered tender process taking into consideration the potential for Council amalgamations.

**75/17 RESOLVED** (carried unanimously)

1. That Council, pursuant to section 55(3) of the *Local Government Act 1993 (NSW)*, enters into the proposed agreement with Cleanaway Pty Limited without the calling of tenders, as a satisfactory result to the invitation of tenders is unlikely, due to the extenuating circumstances outlined in part C of this resolution.
2. That Council vary its waste Collection Contract with Cleanaway as follows:
  - a. The term of the Contract be extended to 30 June 2019 with no option to extend.
  - b. The terms of the Service Specification in the Contract incorporate in general respects (but harmonised with the existing Service Specification) the current EPA Model Recycling Specification.
  - c. The financial provisions of the varied Contract incorporate the pricing in the letter from Cleanaway dated 12 May 2017.
3. That Council not call for tenders for the variation of the Contract as specified in part A of this resolution, because of the following extenuating circumstances:
  - The possibility for the amalgamation of Burwood Council with other Councils, which is currently being litigated, makes it inappropriate to engage in a tender process for Council's collection services at this time, as a better outcome for ratepayers is likely to be achieved with a combined tender with the merged Councils, should the amalgamation occur.
  - The period of time to undertake a tender process is insufficient to enable a meaningful tender process to be carried out.
4. That Council authorise the General Manager to sign the necessary Contract variation document and any related documentation under his Power of Attorney.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Justin Taunton)

**(ITEM 50/17) INVESTMENT REPORT AS AT 30 JUNE 2017**

File No: 17/32132

**Summary**

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

**76/17 RESOLVED** (carried unanimously)

1. That the Investment Report for 30 June 2017 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

(Moved Councillor Justin Taunton/Seconded Councillor Lesley Furneaux-Cook)



**(ITEM 51/17) LOCAL APPROVALS POLICY FOR MANAGING WASTE IN PUBLIC PLACES - ADOPTION OF AMENDED POLICY**

File No: 17/32543

**Summary**

This report seeks Council's adoption of the amended Local Approvals Policy for Managing Waste in Public Places.

**77/17 RESOLVED** *(carried unanimously)*

1. That the amended Local Approvals Policy for Managing Waste in Public Places be adopted by Council.
2. That the amended Local Approvals Policy be communicated to the community through Council communications platforms.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Justin Taunton)

**(ITEM 52/17) INCREASE OF COMMUNITY GRANTS FUNDING FOR 2017-2018**

File No: 17/32323

**Summary**

Council, at its 23 May 2017 meeting, approved a mayoral minute requesting an assessment of funding for Council's annual Community Grants program, with a view of increasing the amount allocated to the program. Following a review, it is proposed that Council approve a 33% increase to the Community Grants program funding for the 2017-2018 financial year, equaling \$10,000 and bringing the total amount to \$40,000.

**78/17 RESOLVED** *(carried unanimously)*

That Council adopt the proposed increase to the annual Community Grants budget from \$30,000 per annum to \$40,000 per annum commencing with the 2017-2018 financial year.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Sally Deans)

**(ITEM 53/17) ADOPTION - RELATED PARTY DISCLOSURES POLICY**

File No: 17/32042

**Summary**

The Related Party Disclosures Policy has been revised to include forms and information from the NSW Treasury Circular dated 21 December 2016. The forms now include yes/no questions for the Related Party Certificate to be completed by Key Management Personnel (KMPs), thereby simplifying reporting for KMPs with no related party transactions and a new consent form for Close Family Members.

**79/17 RESOLVED** *(carried unanimously)*

That Council adopt the revised – Related Party Disclosure Policy in line with the requirements of Accounting Standard AASB 124.

(Moved Councillor Sally Deans/Seconded Councillor Lesley Furneaux-Cook)

**(ITEM 54/17) END OF TERM REPORT 2012-2017**

File No: 17/32205

**Summary**

The outgoing Council is required under Section 428(2) of the *Local Government Act 1993* to report on Council's progress in implementing the Community Strategic Plan during the 2012-2017 term.

The report outlines how the Council is progressing towards achieving the social, environmental, economic and civic leadership objectives of the Burwood2030 Community Strategic Plan.

**80/17 RESOLVED** *(carried unanimously)*

1. That Council approve the End of Term Report 2012-2017.
2. That Council authorise the General Manager to advertise the Report to the community via Council's website, Mayoral Column and by making hard copies of the Report available at the Council Chambers and at Burwood Library and Community Hub.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Sally Deans)

**REPORTS OF COMMITTEES****(ITEM RC3/17) MINUTES OF THE JULY 2017 BURWOOD LOCAL TRAFFIC COMMITTEE**

File No: 17/32743

**Summary**

Attached are the Minutes of the Burwood Local Traffic Committee from its meeting of July 2017. The Minutes are hereby submitted to the Ordinary Council Meeting for consideration and adoption by Council.

**81/17 RESOLVED** *(carried unanimously)*

That the minutes of the Burwood Local Traffic Committee of July 2017 be noted and the recommendations of the Committee as detailed below be adopted as a resolution of the Council.

**(ITEM LTC11/17) WYCHBURY LANE, CROYDON - CONVERSION OF NORTHERN SIDE TO NO STOPPING****Recommendation**

That this item be deferred for three months allowing for Council Officers to meet with businesses to discuss options for customer parking within their properties.

**(ITEM LTC12/17) CROYDON AVENUE, CROYDON - PARKING RESTRICTIONS****Recommendation**

That Council approve the installation of 'No Parking' restrictions for a length of 35 metres on the western side of Croydon Avenue Croydon as per the plan presented in the report.

**(ITEM LTC13/17) BAKER STREET, ENFIELD - CHANGES TO TRAFFIC CONFIGURATION FOR ST JOSEPH'S PRIMARY SCHOOL****Recommendations**

1. That Council approve the removal of 'No Right Turn 8.00am - 9.30am and 2.30pm - 4.00pm School Days Only' sign on the western side of Baker Street outside property no. 5.
2. That Council approve the installation of a 'No Left Turn 8.00am - 9.30am and 2.30pm - 4.00pm School Days Only' sign on the western side of Baker Street outside property no. 3.
3. That Council approve the relocation of the 'No Left Turn 8.00am - 9.30am and 2.30pm - 4.00pm School Days Only' sign on the eastern side of Baker Street from the schools northern driveway to the southern driveway.

#### **(ITEM LTC14/17) BURWOOD ROAD & BLIGH STREET, BURWOOD HEIGHTS - CHANGES TO PARKING RESTRICTIONS**

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##### ***Recommendations***

1. That Council approve the changes to parking on the southern side of Bligh Street Burwood Heights to 'No Parking 7.00am - 5.00pm Monday to Friday & 7.00am - 12.30pm Saturday' between Burwood Road and George Street.
2. That Council approve the changes to parking on the eastern side of Burwood Road Burwood Heights to '1/2P 7.00am - 5.00pm Monday to Friday & 7.00am - 1.00pm Saturday and Sunday' fronting properties 18 - 28.

#### **(ITEM LTC15/17) GLOUCESTER AVENUE, BURWOOD - PARKING RESTRICTIONS**

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##### ***Recommendation***

That Council approve the installation of 'No Parking' restrictions on the western side of Gloucester Avenue Burwood in front of properties no. 15 and no. 17 during times to be nominated for the collection of garbage from 12 - 14 Gloucester Avenue.

#### **(ITEM LTC16/17) 2017 BURWOOD FESTIVAL - TRAFFIC MANAGEMENT**

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##### ***Recommendations***

1. That Council approve the full road closure of Park Avenue Burwood, between Burwood Road and Park Road, from 5.00am to 7.00pm on Sunday 8 October 2017.
2. That Council approve the attached TCP clearly showing all proposed advance warning signage and detours.
3. That Council approve the existing parking spaces in Comer Street Burwood, to be reserved for VIP guests, event organisers and emergency vehicles on the day of the event.
4. That the Roads and Maritime Services (RMS) and the Traffic Management Centre (TMC) are notified of the festival at least one week prior to the event date.
5. That all proposed temporary VMS boards are approved for installation at the locations specified for a period of one week prior to the event date.

(Moved Councillor Justin Taunton/Seconded Councillor Lesley Furneaux-Cook)

## **INFORMATION ITEMS**

#### **(ITEM IN19/17) POWER OF ATTORNEY FOR THE GENERAL MANAGER - MAY TO JULY 2017**

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File No: 17/31429

##### **Summary**

At the Council Meeting of 28 June 2011, Council resolved to delegate to Michael Gerard

McMahon, General Manager, a prescribed power of attorney and that the General Manager report to Council every three months on all documents signed under the prescribed power of attorney.

Council notes that the following documents were signed under power of attorney between May and July 2017:

1. A Voluntary Planning Agreement for 39-47 Belmore Street, 6-14 Conder Street and 11-19 Wynne Avenue Burwood, between Burwood Council, Anson City Developments 2 (Australia) Pty Limited and Kapau Holdings Pty Limited, signed on 28 April 2017. Presented to Council on 24 May 2016, Item 28/16.
2. A Voluntary Planning Agreement for 6 Railway Parade Burwood, between Burwood Council and Burwood Holdings (NSW) Pty Limited, signed electronically on 22 May 2017. Presented to Council on 25 October 2016, Item 110/16.
3. Rescission of Contract for Sale No. 4, Part of Deane Street Burwood, by Burwood Council to Burwood Property Holdings Pty Limited on 31 May 2017. Presented to Council on 18 April 2017, Item 30/17.
4. A Voluntary Planning Agreement for 1-13 Elizabeth Street Burwood, between Burwood Council and Tasman Serviced Apartments Pty Limited on 5 June 2017. Presented to Council on 24 August 2015, Item 120/15.
5. A Voluntary Planning Agreement for 27-29 Burwood Road Burwood, between Burwood Council and Shoreline Organisation Pty Limited on 21 June 2017. Presented to Council on 23 May 2017, Item 35/17.

#### **No Decision – Information Item Only**

#### **(ITEM IN20/17) PETITIONS**

File No: 17/31931

#### **Summary**

Council has received two petitions since the last Council Meeting.

#### **Background**

<b>Date Received</b>	<b>Petition Subject</b>	<b>No. of Households and Businesses within the LGA</b>	<b>No. of Households outside the LGA</b>	<b>Responsible Council Division</b>
19/6/2017	BD.2016.103 - 180-186 Burwood Road Burwood - 7-9 Burleigh Street Burwood - Submission of Objection	20		Land, Environment and Infrastructure
30/06/2017	5 Minute Drop Off and Pick Up Zone - Church Street Burwood	47	71	Land, Environment and Infrastructure

**Comments**

That Council notes that the Petition has been referred to the appropriate Council Officers for attention.

**No Decision – Information Item Only****(ITEM IN21/17) ANSWERS TO QUESTIONS WITHOUT NOTICE - COUNCIL MEETING OF 27 JUNE 2017**

File No: 17/32139

**Summary**

At the Council Meeting of 27 June 2017 the following Questions without Notice (QWN) were submitted by Councillors. Council Officers responded to the QWN and Councillors were notified on 4 July 2017 of the outcome of the QWN.

These are now submitted as part of the Council Agenda for Public Notification.

<b>QUESTIONS WITHOUT NOTICE – COUNCIL MEETING OF 27 JUNE 2017</b>	
<b>Question</b>	<b>Response</b>
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 1</b></p> <p>Has Council considered applying for pet friendly park grant as per petpositives.com.au?</p>	<p><b><u>Deputy General Manager Land, Infrastructure &amp; Environment</u></b></p> <p>Council has been successful in gaining a \$1,000,000 grant for the embellishment of Wangal Park and a \$1,300,000 grant for the refurbishment of Blair Park is pending. Both grants have very strict timelines for the project deliverables. The Wangal Park embellishment projects are to be completed by February 2018 and Blair Park refurbishment projects by December 2018.</p> <p>Council's project management and construction resources are currently stretched to deliver a range of complex projects within the abovementioned timelines. Accordingly, to ensure the above projects are not jeopardised, Council will not be applying for a Pet Friendly Park grant in the current round but may consider this grant in the future.</p> <p>The Pet Friendly Park grants are limited to around \$3,000 per Council, which is not very significant compared to the grants that are in place or pending. Also, planting will soon commence in the Grant Park dog off leash area adjacent to</p>

	Shelley Street Enfield, to provide shade and screening for dog owners. A total 41 native trees will be planted with 21 of these trees being of advanced size at the time of planting.
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 2</b></p> <p>Does Council know how many high rise buildings in Burwood may have similar claddings as was found the tragedy in London? I am aware of audits by Local Government areas such as the Inner West Council.</p>	<p><b><u>Manager Building &amp; Development</u></b></p> <p>This question will be addressed in an Information Item report at the 25 July 2017 Council Meeting.</p>
<p><b><u>Councillor Justin Taunton</u></b></p> <p><b>Question 1</b></p> <p>In Acton Street, Croydon four trucks from a tree lopping company who parked on the verge blocked residents' access, created excessive noise in the early morning and created ongoing problems could this be investigated?</p>	<p><b><u>Senior Manager Compliance</u></b></p> <p>The Tree Lopping Company in Acton Street has been extensively investigated over the years with enforcement action taken when breaches are observed. This location is patrolled daily by the Law Enforcement Officers and recent patrols have not found any illegally parked trucks, all vehicles in the area were registered and parked lawfully. Council is not aware of any recent new issues which require attention. Despite the regular patrols Law Enforcement Officers have not been unable to identify any noise issues.</p>
<p><b><u>Councillor Justin Taunton</u></b></p> <p><b>Question 2</b></p> <p>Issues arising from the Grenfell Tower fire in London, United Kingdom, can I be provided with information on actions that have been taken by Burwood Council to audit all Office/Residential Towers, to ensure compliance with safety regulations?</p>	<p><b><u>Manager Building &amp; Development</u></b></p> <p>This question will be addressed in an Information Item report at the 25 July 2017 Council Meeting.</p>
<p><b><u>Councillor Justin Taunton</u></b></p> <p><b>Question 3</b></p> <p>Can I be provided with an update on the traffic and safety issues at the roundabout on Burwood Road, Nicolson and Ethel Streets, Burwood? I have previously raised my concerns over the safety of the fence on the property of Ethel Street and</p>	<p><b><u>Manager Traffic &amp; Transport</u></b></p> <p>The Traffic &amp; Transport Team have investigated this intersection and installed a speed cushion on the southbound approach of Burwood Road, to ensure that vehicles travel through the roundabout at a safe speed.</p> <p>The possible installation of a guard rail</p>

Burwood Road, Burwood.	<p>was investigated for the south eastern corner of the intersection, however, it is not possible to install a sufficient length of guardrail which would be able to withstand impact, due to the location of the kerb ramps on the corners.</p> <p>Council's Compliance Team inspected the location and was unable to identify any fence on private (or public) property that may have been of concern.</p>
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### **No Decision – Information Item Only**

#### **(ITEM IN22/17) MEDIA, COMMUNICATIONS & EVENTS REPORT 2016-2017**

File No: 17/32177

##### **Summary**

The Media, Communications & Events Report 2016-2017 outlines key achievements, milestones and highlights of Council's media, events and engagement activities over the last twelve months.

Throughout the financial year, Council conducted media relations, marketing and publicity, community and business engagement, civic and memorial events, website, social media and digital media management.

These functions are delivered in line with the goals of Council's Community Strategic Plan (Strategic Objective 1.3.2) in order to promote a sense of community, provide leadership through innovation, accessible services and facilities and a vibrant economic community.

### **No Decision – Information Item Only**

#### **(ITEM IN23/17) FIRE SAFETY AT RESIDENTIAL UNIT BUILDINGS AND HIGH RISE TOWERS - IN LIGHT OF GRENFELL IN LONDON IN JUNE 2017**

File No: 17/32265

##### **Summary**

At the 27 June 2017 Council Meeting, Questions Without Notice were raised by Councillor Furneaux-Cook and Councillor Taunton in relation to fire safety at residential unit buildings and high rise towers in the Burwood Local Government Area (LGA), in light of the recent Grenfell Tower apartment block fire in London.

While there has been no official statement from London authorities following the fire as enquiries are still ongoing, some unofficial reports are attributing the spread of the fire in the building to combustible panels that had been attached to the external face of the building. Comparisons are also being drawn from the Grenfell disaster to a fire in an apartment building in Melbourne's Docklands in 2014, where there was a similar circumstance of panelling on the external face of the building causing the fire to spread. The Melbourne fire has been the subject of close scrutiny from both government

authorities and professional bodies in the industry.

It is believed that a number of local government bodies have commenced audits of high rise buildings in their Local Government Area to ascertain whether any buildings are at risk. If no information is available from council or building records, the only way to ascertain the fire resistance levels or combustibility of any panelling would be to carry out invasive testing on panels on each building. Under current legislation it is not known whether a building owner could be compelled to carry out this testing.

If it is not possible to determine whether the products used on buildings are appropriate from current records, it may be necessary to obtain further advice from the Office of Local Government and/or the NSW Department of Planning & Environment.

Councillors may recall being provided with some advice in relation to this matter in a memorandum from the General Manager dated 19 June 2017.

### **No Decision – Information Item Only**

## **(ITEM IN24/17) SAFE AND CLEAN TEAM - QUARTERLY AND ANNUAL PERFORMANCE REPORT**

File No: 17/32390

### **Summary**

This report provides performance information on the Safe and Clean Team for the fourth quarter of the 2016/17 period.

The Safe and Clean Team operates on a daily basis between the hours of 10am to 6pm. The Safe and Clean Team patrols all main business streets in the Burwood Local Government Area including Burwood Road, Liverpool Road, The Boulevarde, The Strand and Georges River Road. The Safe and Clean Team like the name suggests focuses on ensuring that the main business streets are always clean by removing light litter and cleaning infrastructure as well as reporting all crime activity to Police and all local law breaches to Council. The Safe and Clean Team provides a key visual presence of Council along the main commercial streets during the above hours. Below highlights the performance for the quarter as well as an annual summary:

<b>Activity</b>	<b>April 2017</b>	<b>May 2017</b>	<b>June 2017</b>	<b>Quarterly Total</b>	<b>Annual Total</b>
Rubbish removed from roadway	1799 litres 15(120 L bins)	1917 litres 16(120L bins)	1718 litres 14 (120L bins)	<b>5434 litres 45 (120L bins)</b>	<b>26033 litres 217 (120L bins)</b>
Shopping trolleys reported and removed from main streets	204	209	220	<b>633</b>	<b>3107</b>
Advertising posters removed	31	46	32	<b>109</b>	<b>777</b>
Report Graffiti on	8	14	9	<b>31</b>	<b>223</b>



Council Property					
Report Road Obstructions	0	0	0	<b>0</b>	<b>20</b>
Report Crime	0	0	0	<b>0</b>	<b>0</b>
Small spill clean ups	0	0	0	<b>0</b>	<b>18</b>
Distribute information leaflets	0	38	0	<b>38</b>	<b>38</b>
Report maintenance issues	0	0	0	<b>0</b>	<b>0</b>

In regards to rubbish removed from roadways – Burwood Road continues to provide the most dumped light litter on the roadway and this is expected as it has a higher pedestrian traffic level than other streets.

In regards to shopping trolleys – There has been a decreased in the amount of trolleys on the roadway reported in the last six months. This may be due to the proactive stance between Council and the trolleys owners; Coles and Woolworths. Coles and Woolworths have been focusing trolley collection patrols in key locations on a regular basis and ensuring quicker responses times for collection through contract management with the trolley collection service providers. The Safe and Clean Team removed trolleys from main streets to side streets and reported them to the appropriate trolley collection service provider. Council's Compliance Team are working closely with appropriate owners and monitoring the levels of trolleys left on roadways on a daily basis.

In regards to advertising posters – The Safe and Clean Team report and remove any advertising poster on public property. Advertising posters displayed unlawfully are enforced by Council's Compliance Team. There has been a decreased in the amount removed over the last six months and the majority of advertising posters dealt with small personal ads placed on paper on traffic lights or power poles.

In regards to road obstructions – The regular patrolling of streets by the Safe and Clean Team and enforcement by Council's Compliance Team has seen a decrease in the amount of road obstructions observed in the commercial streets. All road obstructions sighted are enforced with fines issued to the offending party.

In regards to graffiti – The Safe and Clean Team report and clean all public infrastructure especially in relation to graffiti. The Safe and Clean Team has also assisted Council with its new pilot program advising business owners of ways to clean private premises. All owners of businesses in private premises with graffiti placed on it are approached by the Safe and Clean Team and given an information leaflet. The Safe and Clean Team refers the details of the private premise to Council's crime officer who provides a free cleaning kit to remove the graffiti. The pilot program is currently advertised on Council's webpage.

Overall the above data clearly highlights the improvements the Safe and Clean Team have made to the Burwood Local Government Area in terms of appearance and safety.

**No Decision – Information Item Only**

**MATTER OF URGENCY****82/17 RESOLVED** *(carried unanimously)*

1. That Council consider (ITEM 56/17) Invitation to Participate in the Insurance Renewal Process for CivicRisk Mutual and attend the ICMIF Biennial Conference in London as a matter of urgency.
2. That Council consider (ITEM IN25/17) Sydney Metro West Project Update as a matter of urgency.
3. That Council consider (ITEM 27/17) Light Rail Parramatta Road – Matter Arising from (ITEM IN25/17) Sydney Metro West Project Update – Cr Lesley Furneaux-Cook.

(Moved Councillor Justin Taunton/Seconded Lesley Furneaux-Cook)

**(ITEM 56/17) INVITATION TO PARTICIPATE IN THE INSURANCE RENEWAL PROCESS FOR CIVICRISK (METRO/WEST) AND CIVICRISK MUTUAL AND ATTEND THE ICMIF BIENNIAL CONFERENCE IN LONDON**

REPORT BY GENERAL MANAGER

**Summary**

The General Manager has received an invitation to represent 20 Councils in the Sydney Metropolitan Area and undertake the Insurance Renewal Process for CivicRisk (Metro/West) and CivicRisk Mutual and attend the ICMIF Biennial Conference in London.

**Background**

Each year the Members of the CivicRisk Mutual Executive assist the appointed insurance broker, Willis, in renewing the various classes of insurance in London for the combined insurance Pools for the 20 Councils involved throughout the Sydney Metropolitan Area.

The purpose is to gain the most attractive renewal conditions and maintain those conditions throughout the insurance contract terms.

The General Manager is currently the Chair of CivicRisk Mutual and has been appointed by the Board at the 15 February 2017 meeting to attend the ICMIF Biennial Conference and in conjunction with insurance meeting exercise in London.

**Proposal**

The General Manager has had a special interest in Local Government insurances for over 25 years, having been involved in setting up this insurance mutual, and to involve himself in the annual renewal process would certainly enhance his skills in this regard and provide more certainty in Council obtaining the best possible insurance renewal outcomes for 2017/18. The attendance of the ICMIF Biennial Conference will allow him to understand the latest trends in insurance innovation, insurance risks and the better positioning of mutuals in insurance for the benefit of Local Government.

The trip will involve a period of ten working days and one week's annual leave. The cost of the trip (air fares, accommodation and out of pocket expenses) are being met by CivicRisk Mutual. The only cost will be the ten days whilst in the UK which would be

special leave.

On the basis of no direct costs and fully funded by the Pools, this opportunity is even more advantageous for Council and himself.

### **Policy**

Council's current "Interstate & Overseas Travel Policy" provides for the reporting of the trip under S428 and S217 of the *Local Government Act* in the next year's Annual Report as part of the statutory reporting process.

The General Manager's 2015/16 Performance Plan was approved by Council on 23 August 2016. It was agreed that some other professional development activities would be undertaken in consultation with the Mayor, including an International meeting for Local Government related activities or functions in 2017.

The Mayor has been authorised to approve special leave for any specified activity under the contract and has already endorsed the visit, subject to Council's approval.

### **Financial Implications**

NIL. Other than the General Manager's leave 7 October – 15 October 2017.

### **Conclusion**

The General Manager seeks approval for the ten days special leave to attend the insurance renewal process and ICMIF Biennial Conference in London for the various insurance Pools, including CivicRisk Metro, CivicRisk West and CivicRisk Mutual.

Upon the General Manager's return, a report will be prepared to be included in the Annual Report incorporating details of the trip, who sponsored the trip, length, the objectives and how they were met to be included in accordance with S428 of the *Local Government Act 1993*.

## **83/17 RESOLVED** *(carried unanimously)*

1. That the General Manager be authorised to attend the Insurance Renewal process in London from 2 to 6 October 2017 for the insurance renewal and 16 to 20 October 2017 for the ICMIF Biennial Conference with the General Manager taking annual leave for the period between these dates.
2. That all costs to be met by the Insurance Pool.
3. That the General Manager prepares a report on achievements made, including the length of the trip to London, sponsorship and objectives for inclusion in Council's Annual Report 2017/18.

(Moved Councillor Justin Taunton/Seconded Councillor Sally Deans)

**(ITEM IN25/17) SYDNEY METRO WEST PROJECT UPDATE**

File No: 17/34687

REPORT BY DEPUTY GENERAL MANAGER LAND, INFRASTRUCTURE & ENVIRONMENT

**Summary**

Following on from the Notice of Motion raised at the May 2017 Ordinary Council Meeting letters were sent to The Premier of NSW, The Hon Gladys Berejiklian MP, as well as the Minister for Transport and Infrastructure, the Chief Commissioner and Central District Commissioner of The Greater Sydney Commission, SSROC and WSROC as well as a number of other organisations requesting support and commitment to ensuring Burwood is included as a potential for station as part of the Sydney Metro West project.

Consultation has recently begun for the project. Transport for NSW is calling for input from the community and industry on what the project should look like as part of its early investigations. This is an opportunity for communities, councils, and industry and business groups to provide feedback on the project to help guide the decision making process.

The project is expected to be built largely underground and be operational in the second half of the 2020s. Sydney Metro West will provide a direct connection between the CBDs of Parramatta and Sydney - unlocking housing supply and employment growth between the two major CBDs, and linking communities along the way. The project will work with the existing T1 Western Line, effectively doubling rail capacity from Parramatta to the CBD. The final number of stations and the alignment of the line will be finalised through community and industry consultation.

Four key precincts to be serviced have been identified as Parramatta, Sydney Olympic Park, The Bays Precinct, and the Sydney CBD, allowing easy access to the existing public transport network and Stages 1 and 2 of Sydney Metro.

Burwood is centrally located between the Olympic Park and Bays Precincts and has been identified as a strategic centre between Parramatta and the Sydney CBD. Burwood's location and projected population and employment growth makes it a prime candidate for a station as part of the Sydney metro West project.



Feedback can be made via an online survey, via email or mail. Community information sessions are also currently underway, with the remaining sessions held on 26 July 2017 and 29 July 2017 in Parramatta, 3 August 2017 in Concord and 5 August in Leichhardt. Details on these sessions can be found on the Transport for NSW website. All submissions are to be made by 20 August 2017.

Council Officers have verified that Transport for NSW will hold deliberative workshops for key stakeholders where Council will be given the opportunity to provide feedback on station preferences, constraints and opportunities. This is scheduled to be held within the next couple of months.

**No Decision – Information Item Only**

**(ITEM 27/17) COUNCILLOR FURNEAUX-COOK - LIGHT RAIL PARRAMATTA ROAD - MATTER ARISING FROM (ITEM IN25/17) SYDNEY WEST PROJECT UPDATE**

File No. 17/34687

[Responsible Officer - Deputy General Manager Land, Infrastructure & Environment]

**84/17 RESOLVED** *(carried unanimously)*

1. That Council write to the Premier, the Hon. Gladys Berejiklian, and Minister for Transport and Infrastructure, the Hon. Andrew Constance, seeking clarification on the current status of the light rail transport proposal along Parramatta Road within the Burwood Local Government area.
2. That Council seek a meeting with the Premier and Minister to discuss the status of the project.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Justin Taunton)

**CONFIDENTIAL ITEMS - CLOSED SESSION**

**85/17 RESOLVED** *(carried unanimously)*

1. That the meeting move into closed session in order to consider item (ITEM 55/17) Burwood Park Tennis Courts - Proposed Lease and Management - Tender Evaluation.

*That item 55/17 be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (c) (d) of the Local Government Act 1993, as the matter involves information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.*

2. That the meeting move into closed session in order to consider item Mayoral Minute (ITEM MM5/17) General Manager's Performance Review 2016-2017.

*That Mayoral Minute Item MM5/17 be considered in closed Session to the exclusion of the press and public in accordance with Section 10A(2) (a) of the Local Government Act 1993 as the matter involves personnel matters concerning a particular individual*

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Sally Deans)

THERE WERE NO REPRESENTATIVES FROM THE PUBLIC TO ADDRESS THE COUNCIL BEFORE THE RESOLUTION TO MOVE INTO CLOSED SESSION WAS CARRIED.

THE MEETING MOVED INTO CLOSED SESSION AT 7.34 PM THE PUBLIC AND PRESS EXCLUDED FROM THE MEETING.

### **(ITEM 55/17) BURWOOD PARK TENNIS COURTS - PROPOSED LEASE AND MANAGEMENT - TENDER EVALUATION**

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File No: 17/27526

#### **Summary**

This report summarises the process undertaken in relation to the selective tendering process for the lease and management of Burwood Park Tennis Courts, and recommends to decline to accept any of the tenders submitted with a view to entering into negotiations with the Leichhardt Tennis Academy.

#### **86/17 RESOLVED** *(carried unanimously)*

1. That, in relation to the tender for the Lease and Management of the Burwood Park Tennis Courts, Council declines to accept any of the tenders submitted with a view to entering into negotiations with the Leichhardt Tennis Academy for the following reasons:
  - a. Calling of a new tender would unnecessarily delay the process and would not be beneficial for Council.
  - b. Leichhardt Tennis Academy submitted very favourable annual rental figures and was considered to possess superior management ability.
  - c. Council is entering into negotiations with the Leichhardt Tennis Academy specifically to confirm and finalise rent option period, capital expenditure commitment, hours of operation, casual use and hiring rates.
2. That Council notes approval of the lease is subject to the completion of the public notice process under Section 47 of the *Local Government Act 1993* and the assessment of all submissions made to Council, with final decision to be made by Council or the Minister administering the *Crown Lands Act 1989*.
3. That authority be granted to the General Manager to negotiate and sign the lease, if authorised, and sign any related documentation under Power of Attorney as required.

(Moved Councillor Sally Deans/Seconded Councillor Justin Taunton)

### **(ITEM MM6/17) COUNCILLOR GEORGE MANNAH - GENERAL MANAGER'S PERFORMANCE REVIEW 2016-2017**

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[Responsible Officer - Manager Organisation Development]

#### **Summary**

Following the meeting of the Performance Review Panel held on 21 July 2017 which consisted of the Mayor, Cr John Faker, Deputy Mayor, Cr George Mannah and Cr Justin Taunton, the attached report was prepared by the Panel with the support of Council's Manager Organisation Development, Brian Mortimer, who facilitated the Performance

Review meeting. It details the outcomes of the discussions between the members of the Panel and the General Manager, Michael Gerard McMahon, in relation to his Annual Review of Performance for 2016/2017.

Detailed in the report are the agreed performance ratings arising from the Review Panel's deliberations for each of the Strategic Objectives specified in the General Manager's Performance Agreement which was approved by Council. The report also included specific feedback from the Review Panel to the General Manager on each of the Strategic Objectives and Key Performance Indicators.

The Review Panel's overall performance rating of the General Manager was 4.75% which represents a "Very Good to Outstanding" performance. The Panel concluded that the General Manager has again done an outstanding job in effectively leading and implementing Council's objectives, capital projects and instilling a strong customer service culture.

**87/17 RESOLVED** (*carried unanimously*)

1. Council accepts the Performance Review Panel's determination of the General Manager's performance for the period ending 30 June 2017 and congratulates the General Manager on his performance.
2. Council approves the increase of the General Manager's Total Remuneration Package (TRP) by 2.35% being the increase passed on to staff in July 2017 under the *Local Government (State) Award 2017*, effective 1 July 2017.
3. It is agreed that within the Total Remuneration Package that \$10,000 is set aside for Professional Development activities for the General Manager as per part C of the Professional Development Plan for 2017/2018 and, if not utilised, to be paid as salary prior to 30 June 2018.
4. That the Mayor be authorised to grant special leave to the General Manager for the purposes of the Professional Development undertaken in 2017/2018 and to approve any of those identified activities in Part C of the Professional Development Plan for 2017/2018.
5. That the Mayor be authorised to consult with the General Manager and the Performance Review Panel to establish and approve the General Manager's Performance Plan for 2017/2018.

(Moved Councillor Justin Taunton/Seconded Councillor Lesley Furneaux-Cook)

**THE MEETING RESUMED IN OPEN SESSION AT 7.51 PM**

**QUESTIONS WITHOUT NOTICE**

The following Questions Without Notice were submitted at the Meeting:

**Councillor Justin Taunton**

**Question 1:**

Can I have an update the on CCTV financial funding from the Hon. Craig Laundy MP, Federal Member for Reid?

**Question 2:**

In relation to financial grants for street scapes and town centre beautification programs, from State and Federal Governments, can Council enquire as to what grants are available?

**Question 3:**

Does Council work together with groups like rotary with its Graffiti removal program?

This concluded the business of the meeting and Council rose at 8.02 pm.

Confirmed this 19 September 2017.

**DEPUTY MAYOR**

**GENERAL MANAGER**