



Burwood Council

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PROVISION OF ADDITIONAL WASTE SERVICE FOR INFIRM/INCAPACITATED RESIDENTS

PO Box 240, BURWOOD NSW 1805
Suite 1, Level 2, 1-17 Elsie Street, BURWOOD NSW 2134
Phone: 9911-9911 Fax: 9911-9900
Email: council@burwood.nsw.gov.au
Website: www.burwood.nsw.gov.au

Public Document
Adopted by Council: 9 September 2013 (Min No. 133/13)
Trim No.: 13/36980
Version No.: 2
Ownership: Environment and Health

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Purpose

To allow Council to waive the fee for the issue of an additional waste bin, as determined in Council's Annual Schedule of Fees and Charges, where it can be determined that a resident in the household is ill or incapacitated and that the approved procedure has been complied with for the issue of an additional bin.

Scope

This Policy applies to infirm/incapacitated residents that are eligible under this Policy

Legal Basis for Waiving of fees

Section 610E of the *Local Government Act 1993* allows Council to waive or reduce fees in the following circumstances:

1. A Council may waive payment of, or reduce, a fee (whether expressed as an actual or a maximum amount) in a particular case if the Council is satisfied that the case falls within a category of hardship or any other category in respect of which the council has determined payment should be so waived or reduced.
2. However, a Council must not determine a category of cases under this section until it has given public notice of the proposed category in the same way as it is required to give public notice of the amount of a proposed fee under section 610F (2) or (3).

Eligibility Criteria

The applicant is to show that:

- The infirm or incapacitated resident has a condition or illness that will result in the generation of excessive amounts of waste materials from the household.
- The payment for an additional waste service in accordance with Council's Annual Schedule of Fees and Charges would result in an unreasonable financial burden on the household.

Application and Assessment

The following procedure is to be followed in applying this policy:

- The resident or legal carer of the person is to apply for the service on the Additional Waste Service for Infirm/Incapacitated Resident Application Form, Appendix 1.
- The application is to be accompanied by a medical certificate from a registered medical practitioner advising of the name of the resident and their permanent home address and the nature of their illness which would justify the issue of an additional waste bin.
- The applicant is to provide information as to why Council should allow the waiving of the approved fee by completing the information required in the application form found at Appendix 1.
- The approval is valid for 12 months only and a new application must be submitted at the end of each 12 month period.

- The Manager Environment and Health will arrange for the issue of the additional bin once the eligibility criteria have been satisfied.
- The Finance Section will be notified for the necessary notation to be made on the rates notice for the property.

Review

The Policy is to be reviewed every four years.

Contact

Manager Environment and Health on 9911 9851

Appendix 1



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SUITE 1, LEVEL 2,
1-17 ELSIE STREET, BURWOOD, NSW 2134
PO BOX 240, BURWOOD NSW 1805
TEL: 9911 9911 FAX: 9911 9900
WEBSITE: www.burwood.nsw.gov.au

**ADDITIONAL WASTE SERVICE FOR INFIRM / INCAPACITATED
RESIDENT APPLICATION FORM**

Applicant:

Name of Infirm / Incapacitated Resident:

Address:

Suburb: Postcode:

Contact telephone number:

Email:

Reason for Request (attach Medical certificate):

.....
.....

Period Required:

(Note approval is for 12 months only – a fresh application will be required after 12 months)

Fee Waiver Justification

1) Does the incapacitated resident receive any pensions or benefits? Yes No

If Yes, please provide type of pension and amount received per fortnight.

Pension: _____ Amount: \$ _____

2) Do you have a current Pensioner Concession Card issued by the Commonwealth Government?

PCC No. _____ Date Granted: _____

3) Do you own (either fully or partially) any other land or buildings? Yes No

If yes, list addresses.

.....

Office Use Only:

Received (date)

Medical Certificate attached: Yes / No

Proof of Care / Pensioner Concession card attached: Yes / No.

Approved / Not Approved

.....
Manager Environment and Health

Date approved: Expiry date:

Privacy Statement

If you are applying for consent as an individual, you may be providing Council with personal information (such as your name and address) within the meaning of the *Privacy and Personal Information Protection Act 1998*.

You are obliged by law to provide your name and address. If you do not provide the personal information requested Council may be unable to process your application.

Council is collecting this personal information from you in order to identify and process your application.

You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from being made publicly available. Council will consider any such application in accordance with the relevant legislation.

Enquiries concerning this matter can be addressed to Council's Public Officer.